Privacy Policy

Introduction

Welcome to Pheva ("we", "our", "us"). We are committed to protecting and respecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you use our AI-powered virtual assistant app ("App"). Please read this policy carefully to understand our views and practices regarding your personal data and how we will treat it.

Information We Collect

Personal Information

When you use our App, we may collect the following personal information:

- Email Address: To send emails on your behalf.
- Google Calendar Events: To view and manage your events on your primary calendar.
- Usage Data: We collect data about your interactions with the App, such as the features you use, the content you access, and your actions within the App.

Non-Personal Information

We may also collect non-personal information that does not directly identify you, including:

- Device Information: Information about the device you are using to access the App.
- Analytics Data: Data collected through Google Analytics about your usage patterns.

How We Use Your Information

We use the information we collect for the following purposes:

- To Provide Services: Including reading and sending emails as per your instructions, and managing your Google Calendar events.
- To Improve Our App: Understanding how you use the App to enhance its features and performance.
- To Communicate With You: Sending you updates, security alerts, and support messages.
- To Comply With Legal Obligations: Ensuring our compliance with applicable laws and regulations.

Disclosure of Your Information

We do not sell, trade, or otherwise transfer your personal information to third parties without your consent, except as described below:

- Service Providers: We may share your information with third-party service providers that perform services on our behalf, such as hosting and analytics.
- Legal Requirements: We may disclose your information if required to do so by law or in response to valid requests by public authorities.

Data Security

We use administrative, technical, and physical security measures to help protect your personal information. While we have taken reasonable steps to secure the personal information you provide to us, please be aware that despite our efforts, no security measures are perfect or impenetrable.

Your Rights

Depending on your location, you may have the following rights regarding your personal information:

- Access: The right to access the personal information we hold about you.
- Correction: The right to request that we correct any inaccuracies in your personal information.
- Deletion: The right to request the deletion of your personal information.
- Objection: The right to object to our processing of your personal information.
- Restriction: The right to request that we restrict the processing of your personal information.
- Portability: The right to request a copy of your personal information in a portable format.

To exercise any of these rights, please contact us at <u>yahyaparvar1@gmail.com</u>.

Changes to This Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our practices or for other operational, legal, or regulatory reasons. We will notify you of any changes by updating the "Last Updated" date of this Privacy Policy. We encourage you to review this Privacy Policy periodically to stay informed about our information practices.