



## PERSONAL INFORMATION

Surnames/First Name Guerrero Cruz, Yaidelyn  
Address Via Marco Polo 30, 09045 Quartu Sant'Elena, Cagliari (CA)  
Mobile +39 3886253068  
E-mail yaidelyn@gmail.com  
Nationality Cuban  
Date of birth 27th April 1985  
Desired employment Computer engineer

## WORK EXPERIENCE

Dates	<b>2007 – November 2010</b>
Name and address of employer	BPA, Matanzas, Cuba.
Type of business or sector	Banca Popular de Ahorro
Occupation or position held	Computer Systems Analyst.
Main activities and responsibilities	Management and supervision of the banking computer systems SIBPA, SISCA, SABIC. Network administrator (Company headquartered in Matanzas with three branches within the national territory of Cuba). Management and maintenance of network and software of the company.
Dates	<b>November 2012 – April 2013</b>
Name and address of employer	COMPU SERVI, Matanzas, Cuba.
Type of business or sector	Private company that sells computer products and services. Installation of software programs, hardware and software repair.
Occupation or position held	Computer Systems Analyst.
Main activities and responsibilities	Hardware and Software products supplied, installed and maintained for a private client portfolio. Consulting activities and resolution of problems related to the malfunction of PC hardware and software. Selling PC hardware and software. Consulting activity, installation of operating systems and software.
Dates	<b>November 2010 – November 2012</b>
Name and address of employer	SOMECE, Matanzas, Cuba.
Type of business or sector	Mechanical company that repairs machinery for building and road constructions, Fiat 8210 and 8215 engines, bulldozers and cement silos.
Occupation or position held	Responsible for quality control of products and services.

Main activities and responsibilities Control of the final products according to the quality standards required by law. Implementation of the business management quality system. Internal auditing of the various duties developed by the dependent workers and verification of compliance with working procedures according to the law. Control of the application of the quality management system standards (ISO 9001/2008).

Dates **September 2013 – July 2014**

Type of business or sector Dance school "Centro interculturale Scuola di ballo Arcoiris" (Cagliari, Sardinia)  
Occupation or position held Office manager  
Main activities and responsibilities Administrative and computer support.

Dates **January 2014 – July 2014**

Name and address of employer ENTU srl (Cagliari, Sardinia)  
Type of business or sector Sales agent

Main activities and responsibilities Consulting activity, building and management of the business client portfolio as part of the sale of telecommunication products. Writing and drafting contracts concerning products and services provided by the multinational TIM/Telecom Italia S.p.a..

Dates **November 2014 – Present**

Name and address of employer ATS Cagliari (Cagliari, Sardinia)  
Type of business or sector Information technology

Main activities and responsibilities Consulting activity, building and management of the business client portfolio as part of the sale of telecommunication products. Writing and drafting contracts concerning computer products and services. Development of web applications.  
Web Software Development:  
<http://www.studiosollai.it/>  
<http://www.consorzio-leonardo.eu/>  
<http://www.motecosrl.com/>  
<http://www.atscagliari.net/>  
<http://www.asunisautoservizi.com/>  
<http://studiopierpaolosanna.it/>  
<http://te-x.net/demo/it/index> (development phase)  
<http://www.aquapuracontryhouse.it/> (development phase)

## EDUCATION AND TRAINING

Name and type of organisation providing University of Computer Science  
education and training

· Title of qualification awarded

▪ **COMPUTER ENGINEER**

Dates **2007 – 2010**

Courses attended

- Network administration Windows 2003 Servers.
- Security in Computer Science
- Banking systems

· Principal subjects/abilities

- Microsoft operating systems
- MS-DOS, Windows 2000, Windows XP, Windows 2003 Servers, Windows 7, Windows 8, Unix/Linux (Centos e Ubuntu).
- Programming languages FOXPRO, PHP, Tecnologia .net.
- Design and maintenance of **Web Sites**.
- HTML, CSS, Photoshop, Javascript, PHP/MySQL, Wordpress, Drupal, Symphony CMS. Systems of Document Management and **Content Management**, realization of Knowledge Base.
- Information Technology Security. Level C2: Controlled Access Level B3: security domains.

Dates	<b>2010 - 2012</b>
Courses attended	<ul style="list-style-type: none"> <li>▪ The quality management system standards ISO 9001/2008, ISO 14000.</li> <li>▪ The copyright.</li> </ul>
· · Principal subjects/abilities	<ul style="list-style-type: none"> <li>▪ Knowledge of the quality management systems standards ISO 9001/2008 and ISO 14000.</li> <li>▪ Implementation of a Quality Management System according to ISO 9001/2008.</li> <li>▪ Implementation of an Environmental Management System according to ISO 14000 in the company SOMECE.</li> <li>▪ Implementation of an industrial property system in the company SOMECE.</li> </ul>

## PERSONAL SKILLS AND COMPETENCES

MOTHER TONGUE	<b>SPANISH</b>
OTHER LANGUAGE	<b>Italian</b>
· Reading	C1/C2
· Writing	C1/C2
· Spoken interaction and production	C1/C2
OTHER LANGUAGE	<b>English</b>
Reading	B1
Writing	B1
Spoken interaction and production	B1

### COMMUNICATION SKILLS

- Excellent verbal and listening skills.
- Predisposition towards group work. Ability to organize work independently, respecting deadlines and predetermined goals.
- Ability to work under pressure.

### COMPUTER SKILLS

- Microsoft Windows MS-DOS/98/2000/XP/2003/2007
- Linux.
- FOXPRO,PHP  
Experience in planning a database (Access, SQL, MySQL).
- PHP/MySQL, Wordpress, Drupal, HTML, CSS, WML, XML, Java, Javascript, Dreamweaver, Flash, Apache, IIS
- Communication Network: windows network, TCP/IP, WLAN
- PHOTOSHOP.
- Advanced knowledge of Word processing systems and spreadsheets (MICROSOFT e OPEN OFFICE)
- Planning and realization of web sites.
- Planning and realization of business networks.
- Experience in assembling, installing operating systems and configuring computers.

**Driving licence B**

***I AUTHORIZE THE USE OF MY PERSONAL DETAILS IN ACCORDANCE WITH LAW N. 196/03.***