

**TITLE 300. GRAND RIVER DAM AUTHORITY
CHAPTER 10. PUBLIC PURPOSE SUPPORT AND ASSISTANCE**

300:10-1-1. Objectives

- (a) To state the policy of the Authority with regard to requests for public purpose, support and assistance.
- (b) To establish a procedure whereby determinations to approve or deny requests for public purpose support and assistance are standardized.
- (c) To promote economic/industrial development, tourism and recreational activities, and conservation and development of natural resources in the communities and industrial areas it serves, all of which are deemed to be governmental public purposes. This support and assistance will include marketing, consumer education, community relations and customer service functions the Authority performs.

300:10-1-2. Policy

(a) GRDA supports and assists activities, organizations, and causes which advance both governmental public purposes, as well as corporate purposes of GRDA by promoting community and economic development, tourism and recreational activities, and conservation and development of natural resources in the communities and industrial areas it serves. This support and assistance will be in compliance with state laws governing GRDA's activities including marketing, consumer education, community relations and customer service functions which it performs.

(b) **GUIDELINES FOR GRDA's SUPPORT**

- (1) GRDA may support the following state, regional and local organizational types:
 - (A) Development Organizations
 - (B) Chambers of Commerce
 - (C) Tourism Organizations
 - (D) Agricultural Organizations
 - (E) Environmental Organizations
 - (F) Political Subdivisions
 - (G) Industrial Committees
 - (H) Other similar public and private agencies
- (2) GRDA may support and assist communities and/or projects located within the boundaries of the district that are served by GRDA, in which any of its assets are located.
- (3) A budget per community/area will be set based on what is in the best interest of GRDA. Factors taken into consideration will include the number of citizens benefiting from the programs/projects, revenue to GRDA, and the overall need of the community and/or project. Any support and assistance provided by GRDA shall be at its sole discretion, provided however, that such support and assistance shall be limited to an amount not to exceed a total of twenty-five thousand dollars (\$25,000) per year for one (1) or more projects or efforts that are for the benefit of or impact the quality of life for each city or community located within the boundaries of the district.
- (4) GRDA will not monetarily support the following:
 - (A) Individuals
 - (B) Political campaigns/parties
 - (C) Religious organizations
 - (D) Private Schools

- (E) Private for-profit organizations
- (F) Solicitations received by form letters
- (G) Groups that discriminate on the basis of age, race, sex, or national origin
- (H) Activities, organizations or causes which do not advance a public purpose and a GRDA corporate purpose

(c) RESPONSIBILITIES AND EVALUATION OF REQUESTS

- (1) Community Relations Department will:
 - (A) Budget for support and assistance.
 - (B) Classify all expenditure requests for accounting purposes.
 - (C) Evaluate requests to determine whether they meet a public purpose and a corporate purpose.
 - (D) Process requests including ensuring required approvals.
 - (E) Prepare a quarterly report summarizing expenditures disbursements for presentation to the Board.
 - (F) Perform evaluations on expenditure disbursements.
 - (i) All expenses will be evaluated and documented on a quarterly basis.
- (2) Requester will submit request for monetary support to the Community Relations Director. It should contain a concise proposal which may include:
 - (A) Purpose and mission of group requesting funds.
 - (B) Expected or intended results for use of funds.
 - (C) Such other documentation as is appropriate to evaluate the request.

(d) APPROVAL PROCESS

- (1) The only GRDA employee authorized to process requests for support and assistance will be the Community Relations Director.
- (2) The following approval levels are applicable to the total commitment made to any single request:
 - (A) Expenditures \$2,500 or below shall be approved by the Community Relations Director
 - (B) Expenditures greater than \$2,500 shall be approved by the Chief Executive Officer and/or the Chief Operating Officer