



**Happiest Minds Technologies Ltd**

**BI Consultant**

## **Statement of Work for BI Consultant – SQL / SSIS / SSRS**

Project Manager SOW

**STATEMENT OF WORK**

This Statement of Work (“SOW”) is effective from 24/05/2021 and is entered into

**BETWEEN**

Party 1:

**[party 1]**, with its principal office located at Jubilee Buildings, Victoria St, Douglas, Isle of Man, IM1 2SH (**“Equiom” or “the Client”**).

**AND**

Party 2:

**[party 2]** (formerly known as Happiest Minds Technologies Private Limited), a public limited company incorporated under the provisions of the Companies Act, 1956, and having its registered office at #53/1-4, Hosur Main Road, Madivala (Next to Madivala Police Station), Bangalore 560068, Karnataka, INDIA ( **“Happiest Minds”**) & its branch office at 450 Brook Drive, Reading RG2 6UU, UK (**“Partner” or “Happiest Minds”**)

**WHEREAS**, Happiest Minds is engaged in the business of providing services in relation to strategy consulting and software design and development.

**WHEREAS**, Client has requested that Happiest Minds perform Services (defined below) for it.

**NOW THEREFORE**, for and in consideration of the mutual agreements and covenants hereafter set forth, the parties hereto agree as follows

## Project Manager SOW

### 1. Detailed description of the Services covered by the SOW:

Equiom requires a BI Developer to work on their Data Migration projects for 6 weeks.

Below are the responsibilities of the BI Consultant:

- Extracting data from our existing ERP finance system (Nav) and transforming according to supplied business rules ready for load into the new ERP system (Business Central)
- Build the interface to take extracted data from new ERP systems and load into the data warehouse.
- Create copies of existing data warehouse reports and replicate using newly extracted data from new ERP system.
- Data to be brought into the Warehouse and kept in separate tables
- Relevant fields are mapped as the reports will use NAVONE and Business Central data
- Existing procedures (SQL queries) are copied and amended to use the BC tables where required
- Existing reports are copied and pointed to the new procedures
- To establish and maintain effective working relationships with all stakeholders. This will include technical, operational and manage the project team.
- To understand high-level technical architecture and be able to facilitate debate and drive decisions on appropriate solutions.
- To monitor and manage the project processes and ensure that any elements which fail in the workflow are remedied.
- To track progress against milestones, deadlines and budget. To report on these items to key stakeholders and to provide dependency information to the Equiom delivery team for their business projects.

## Project Manager SOW

### 1.1. Assumptions and Dependencies

Happiest Minds will rely on the following assumptions

- BI Consultant will working from home in UK and will be eligible for UK public holidays.
- Working hours will be 8 Hours each day.
- Any travel needed for executing the job responsibilities will be fully borne by Equiom as per the terms agreed. Base location will be United Kingdom.
- Equiom will provide the required credential to log in to Equiom Systems and communicate with the consultant directly for the project execution.
- Equiom will make the necessary team available with the relevant technical team for discussions.
- Currently planned in 6 weeks has been budgeted for this task, should there change Happiest Minds will inform Equiom of the same.
- Equiom will provide the dependency Matrix and other relevant documents that are critical to the success of project.
- All communication with respective to third parties will be routed through Equiom management

### 1.2. Project Team Staffing

The services during this engagement shall be delivered based on a Time and Material basis and this Statement of Work shall be deemed to have commenced on [Start Date] (Commencement Date) and shall continue for an initial period of 6 weeks. Extension thereafter subject to not less than one week's notice given by Equiom.

**Work Location:** [Work Location]

**Working Hours:** [Working Hours]

**Resource Name:** [Resource Name]

## Project Manager SOW

<i>Role of the Resource</i>	<i>Skill Category</i>	<i>Team Size</i>	<i>Start Date</i>	<i>End Date</i>	<i>Billing Rate</i>	<i>Currency</i>
<i>[Role of Resource]</i>	<i>[Skill Category]</i>	<i>[Team Size]</i>	<i>[Start Date]</i>	<i>[End Date]</i>	<i>[Billing Rate]</i>	<i>[Currency]</i>

- Time Sheet shall be filled weekly as defined in the Happiest Minds timesheet format and submitted to the assigned Equiom manager for the approval.
- Invoicing will be done monthly and based on the time spent each month.
- Taxes and levies are extra and will be charged as applicable.
- Any concerns against invoice shall be notified by Equiom to Happiest Minds within 5 business days from the date of submission of invoice by Happiest Minds. All undisputed invoices or invoices where no concerns are raised in 5 business days shall be deemed to be accepted and due within 30 days from the date of invoice
- Prices quoted are exclusive of any taxes and other levies, which shall be charged extra

**1.3. Project Governance**

*In order to successfully execute the project, it is important that key members are identified both from Client and Happiest Minds. Please provide the details of the Single point of contact (SPOC) for this engagement.*

<i>Name</i>	<i>Designation</i>
<i>Name of the SPOC from Client Tom Daines,</i>	<i>Project Manager</i>
<i>Name of the SPOC from Happiest Minds</i>	<i>Sachin Ayare, Associate Director - Delivery</i>

*In order to successfully execute the project, it is important that members for various levels of escalation are identified both from Client and Happiest Minds. Please provide the details of the Single point of contact (SPOC) for this engagement.*

<i>Level of escalation</i>	<i>Happiest Minds</i>	<i>Client</i>
<i>First Level of escalation</i>	<i>Sachin Ayare, Project Manager</i>	<i>Tom Daines, Project Manager</i>
<i>Second level of Escalation</i>	<i>Santosh Sharma, Delivery Manager</i>	<i>Martin Mackenzie</i>

## Project Manager SOW

**2. General Legal Terms**

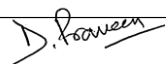
- 2.1 During the term of this SOW and for one (1) year thereafter, neither party shall solicit, directly or indirectly, any employee of the other party who was involved in the provision or receipt of the services. This clause shall not restrict a party from hiring employees of the other party who apply unsolicited in response to a general advertising or recruitment campaign.
- 2.2 In no event, will either party be liable to the other for any indirect, special, consequential, punitive or incidental damages or loss of revenue, loss of data or loss of business or profits, however caused, even if advised of the possibility of such damages and the maximum aggregate liability (whether in contract, tort (including negligence and willful misconduct)) of either party to the other, regardless of the form of claim, shall be limited to the aggregate fees paid or payable to Happiest Minds by the Client under the SOW in the preceding twelve months of the event giving rise to such claim.
- 2.3 Neither party shall, without the express written consent of the other, make public or otherwise directly or indirectly reveal the contents or existence of this SOW or any confidential information exchanged between parties except to their employees/consultants/advisors who shall undertake a similar duty of confidentiality.
- 2.4 This SOW shall be construed and governed by the laws of England & Wales.

IN WITNESS THEREOF, the parties hereto have caused this SOW to be duly executed by their authorized representatives as of the effective date written above.

**For Happiest Minds Technologies Limited**

**For Equiom**

Signature



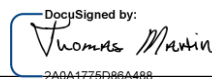
Print Name:

Praveen Darshankar

Title:

Vice President - Legal & Company Secretary

Signature

DocuSigned by:  
  
 2A0A1775D86A488

Print Name

Thomas Martin

Title

Interim Chief Technology Officer

20/5/2021 | 15:15 BST

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## Document History



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Signed by Praveen Darshankar  
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