

Code of Ethical Conduct of the Samarkand International University of Technology

SECTION 1. GENERAL PROVISIONS

Article 1. Relations Regulated by this Code

This Code has been developed in accordance with the Law of the Republic of Uzbekistan "On Education," as well as other laws and subordinate regulatory acts. It establishes the principles, norms, and standards of conduct for students of the Samarkand International University of Technology (hereinafter referred to as "students") and regulates relations related to the learning process and the main rules of behavior within the educational environment.

Article 2. Scope of Application of the Code

This Code applies to all employees, students, and researchers of the University.

SECTION 2. PRINCIPLES OF THE CODE

Article 3. Fundamental Principles of Student Conduct at SIUT

This Code is based on the principles of legality, the priority of human rights, freedoms, and lawful interests of citizens, patriotism, loyalty to academic duty, fairness, honesty and objectivity, efficiency, and prudence.

Article 4. Principle of Legality. Students of the University shall strictly observe the legislation of the Republic of Uzbekistan and duly fulfill their academic obligations in accordance with the agreements concluded between the University and the student, the rules and norms of this Code, as well as other regulatory documents related to education.

Article 5. Principle of Patriotism and Commitment to Academic and Service Duties. Students of the University carry out their academic and service activities on the basis of spiritual and moral values, devotion to the Motherland, and fidelity to their academic duties, reflecting the expectations and trust of society toward the University. Students perform their academic responsibilities with mutual respect and goodwill, regardless of personal interests or ideological views, and maintain an appropriate level of conduct.

Article 6. Principle of Efficiency and Prudence. Students of the University are required to participate in extracurricular clubs and additional classes to improve their knowledge, develop language skills, and review topics that were not fully understood. In addition, they must complete project work, engage in self-directed learning, and continually work on their personal development.

Students of the University, in turn, are expected to treat University property, as well as their own and others' time, with responsibility and care.

SECTION 3. COMBATING CORRUPTION

Article 7. Zero Tolerance for Corruption in Any Form or Manifestation

Any form or manifestation of corruption is strictly prohibited at the University. In the event such cases arise, the University administration and

students shall take lawful measures jointly to eliminate them. Upon identifying such incidents, students are obliged to immediately report them to the University administration.

Students must act openly and fairly in this regard, strictly adhering to the rule of law and remaining committed to high moral values and ethical principles.

SECTION 4. REQUIREMENTS FOR CONDUCT AND OFFICIAL COMMUNICATION OF STAFF, STUDENTS, AND RESEARCHERS

Article 8. Dress Code and Appearance at the University

Students of the University must wear modern clothing that conforms to the norms of ethics.

Female students are prohibited from attending the University in provocative clothing, including transparent garments or outfits that expose the shoulders, chest, abdomen, or areas of the body above the knees, as well as excessively tight-fitting attire. The use of headphones within University premises is also not permitted. In necessary cases, female students must attend classes or events in formal attire.

Male students should avoid wearing sleeveless shirts, transparent tops, short shorts, and excessive accessories.

All students are required to bring the necessary study materials with them.

The appearance and clothing of students must be neat and clean.

Article 9. Participation in Meetings and Gatherings

Students of the University must show respect toward speakers during various events (such as meetings, official ceremonies, gatherings, and celebrations) and maintain silence and order throughout the proceedings. Without the permission of the chairperson or moderator, it is not permitted to interrupt or make unsolicited remarks. When necessary, entering or leaving the meeting hall is allowed only during breaks between speeches.

Article 10. Observance of Behavioral Rules within University Buildings

At the entrances, exits, and hallways of University buildings, students must give way to staff members; men must give way to women, and younger individuals must give way to elders.

Anyone entering the building must present an identification document (such as a staff ID, student card, passport, etc.) to the person responsible for entry control or the duty officer in an open manner, or pass through the turnstiles using a special ID card.

Students must move along the right side of corridors and refrain from speaking loudly on mobile phones in hallways or lobbies. When meeting others, it is recommended to greet them; students should greet staff members first, and younger people should greet elders first.

Article 11. Official Standards of Student Communication

Students of the University are required to observe the following norms and rules of official communication when interacting with various organizations, institutions, the media, and citizens:

- Act in the interests of the University, maintain and enhance its image, and refrain from any actions that could harm the University, its staff, students, or researchers. Through exemplary conduct in communication and correspondence, including on social media, students should contribute to forming a positive public perception of the University.
- Conduct relations with women in accordance with the applicable laws, national traditions, and principles of mutual respect.
- Refrain from disseminating false or distorted information about the University, its staff, students, or researchers, and prevent such information from spreading. Students must also refrain from making public statements or social media posts on such matters.
- Not disclose information related to the personal lives of staff, students, or researchers without their consent.
- Not request information about staff, students, or researchers that is unrelated to their professional or academic activities.
- Comply with the established rules for providing information about student life and the educational process at the University.
- Provide requested information in accordance with the principles of sufficiency (neither too brief nor excessively detailed) and accuracy (not requiring additional verification).
- Not use information obtained during the educational process for non-academic purposes, and not distribute such information without authorization from the University administration.
- Refrain from unjustified criticism of staff, students, or researchers involved in the educational process, and avoid discussing the actions of government bodies, the University administration, or its employees in public, in the media, or on social networks unless such statements are based on verified facts and evidence.
- Not provide opinions or comments about the University, its staff, students, or researchers that do not correspond to reality.

Article 12. Observance of Academic Time

Students are required to arrive on time for classes and to maintain academic discipline.

Article 13. Immoral and Inappropriate Conduct Is Prohibited at the University

The following immoral and inappropriate actions, which hinder the educational process of students, are strictly prohibited:

- Committing any offenses or crimes, including defamation and insults.
- Using or distributing narcotic substances, psychotropic agents and their analogues, alcohol, or tobacco products.

- Disturbing peace or order, participating in quarrels, gambling, or other risky entertainments.
- Causing material or moral damage to the University or harming its business reputation.
- Inflicting physical, moral, or material harm on staff members, students, or researchers.
- Polluting the University environment in any form.
- Consuming alcoholic beverages, smoking tobacco or other products, or being under the influence of alcohol on University premises or adjacent areas. Appearing at the University with an untidy appearance, unkempt hair or beard, or wearing clothing that violates the requirements of this Code is also unacceptable.
- Using University computers to store, view, produce, or distribute materials unrelated to the University, such as movies, illegal information, obscene images or videos, or materials promoting national, racial, or ethnic discrimination, religious hatred, extremism, separatism, or fundamentalism.
- Engaging in actions that disturb classes, interfere with staff work, or disrupt the peace of students (for example, unnecessary use of radios, televisions, multimedia, or sound devices).
- Inappropriately interfering with the work of the lecturer in the classroom or performing distracting, meaningless, or disrespectful actions toward the lecturer.

SECTION 5. REQUIREMENTS FOR MUTUAL RELATIONS BETWEEN FACULTY, STAFF, STUDENTS, AND RESEARCHERS

Article 14. Relations Between the University Administration, Faculty Members, Staff, and Students

Relations between the University administration, faculty members, staff, and students must be based on human values and traditions, a spirit of teamwork, mutual respect and consideration, friendship, harmony, honesty, and the principles of fairness.

Interactions between the University administration, faculty, staff, and students strictly prohibit any manifestations of disrespect for human dignity, humiliation of individuals, plagiarism or appropriation of others' intellectual property, rudeness, use of obscene language, physical altercations, or shouting.

The educators' demands toward students in the process of instruction and upbringing must be combined with respect for their individuality.

Article 15. Interaction Between Faculty Members and Students Inside and Outside the Classroom

When a faculty member enters the classroom, all students must stand to show respect and sit down only after the teacher greets them and gives permission to take their seats. At the end of the class, and when the teacher leaves the room, students are likewise required to stand and see the teacher off respectfully.

Faculty members must demonstrate respect for the students' personalities during the educational process and in other interactions, act with openness and goodwill, and fulfill their duties selflessly. They must not discriminate against students, use offensive language, display arrogance, or adopt preferential treatment based on personal connections. Their attitude toward students must always be fair and impartial.

Faculty members are required to answer students' questions regarding the subjects or courses of interest even outside class time, adhering to ethical norms. They must also take measures to encourage students' interest and motivation toward their field of study.

Article 16. Prohibition of Academic Harassment and Coercion

The University administration may, when necessary, involve students in volunteer activities, as well as in translation or escort duties during official delegations.

Faculty members are strictly prohibited from engaging students in certain types of work or using their labor without consent or compensation. Exceptions may include voluntary community clean-up events or other activities conducted on University premises or designated areas, within the framework of relevant decisions of the President of the Republic of Uzbekistan, the Cabinet of Ministers, or orders of the University administration, with mandatory compliance with safety standards.

If a student refuses to perform such work, it must not result in grade reduction, biased treatment by the instructor, or any other form of academic pressure (academic harassment). Any such form of harassment is strictly condemned.

Article 17. Use of Mobile Communication Devices. The use of mobile communication devices during classes is strictly prohibited. Their use is permitted only in necessary and justified cases, with the permission of the instructor.

Article 18. Attendance of Classes. Tardiness to class is not permitted. However, if a student is late for a valid reason, they may enter the classroom and take their seat only after submitting a written statement to the administration and receiving permission from the instructor.

An instructor has the right to remove from class any student whose inappropriate behavior disrupts the lesson, informing the Vice-Rector for Academic Affairs (or, in their absence, the Head of the Academic Department, relevant staff, or the group supervisor).

A student receives a warning if the number of unexcused absences for a particular subject reaches 25% of the total class hours. If such behavior continues, the student may be expelled from the University by order of the Rector.

If a student provides evidence that absences occurred for valid reasons, they are granted the opportunity to make up the missed material.

Article 19. Communication Outside of Class

If a student needs to communicate with a teacher outside of class hours, such communication must take place as follows:

- Consultation hours, independent work sessions, or other approved meetings may be conducted at designated times.
- The student is encouraged to know the position, first name, patronymic, and surname of the teacher they intend to communicate with.
- In cases of well-founded serious concerns (such as rudeness, extortion, poor quality of teaching, or regular class cancellations due to the teacher's fault), and if the group (course) holds a unanimous opinion, students may address the Vice-Rector for Academic Affairs with a request to replace the instructor.

Article 20. Subordination

Requests or appeals from staff, students, and researchers to senior administrators must be made in accordance with the established procedure (the principle of subordination), meaning through sequential communication with the appropriate levels of management.

The only exception is when students directly address the Rector of the University.

Article 21. Initiative and Proactivity

Student initiatives and ideas aimed at further improving the spiritual and moral atmosphere of the University, enhancing the quality of education, effectively implementing innovative ideas, and organizing various beneficial activities are encouraged and supported.

SECTION 6. ETHICAL DUTIES OF STUDENTS

Article 22. Ethical Obligations

Applicants entering the University must become familiar with this Code in written form (with signature acknowledgment).

Students must:

- Comply with the requirements of legislative acts and this Code;
- Strive for excellence and deeply recognize such noble qualities as honesty and fairness;
- Respect national traditions, customs, and moral values;
- Continuously work on self-improvement and regularly study newly adopted legislative acts;
- Conscientiously fulfill assigned tasks;
- Use electricity and water economically;
- Immediately report to the University administration any unpleasant incidents or occurrences;
- Refrain from spreading or organizing intrigues, provocations, slander, or gossip about staff, students, researchers, or other individuals;
- Avoid conflict situations that may damage the University's reputation or prestige;
- Not intentionally harm the work of instructors or other students in the educational process;
- Refrain from actions that degrade the honor and dignity of women, from intrusive behavior, or from using obscene language that contradicts generally accepted moral norms;
- Timely and properly carry out decisions (instructions) issued by government authorities, officials, or the University administration within their competence;
- Not abuse their position for personal purposes or for the benefit of others;
- Speak the truth and avoid misleading administrators or other staff members;
- Lead a healthy lifestyle, care about the well-being of others, and contribute to raising aesthetic and environmental awareness;
- Express constructive remarks, make objective decisions, recognize and correct their own mistakes and shortcomings;
- Refrain from deliberately displaying material wealth in any form;
- Be polite with the staff of the Information Resource Center, treat books and equipment with care, switch off or silence mobile devices, avoid loud conversations, not disturb others, refrain from eating food, and avoid leaving paper, gum, or other litter; comply with the rules for borrowing and returning books;
- Enter the sports complex in appropriate sportswear and footwear;
- Handle sports equipment carefully;

- Return sports equipment to its proper place after use;
- Follow the established rules of the sports complex;
- Maintain cleanliness in classrooms, University buildings, and surrounding areas;
- Dispose of litter only in designated bins;
- Avoid parking personal vehicles in prohibited areas (where applicable);
- Observe accepted standards of behavior outside class hours and avoid antisocial behavior.

Article 23. Additional Ethical Requirements

Студентам надо:

- Continuously improve their culture of speech;
- Actively support and strengthen the system of student self-governance, develop creativity, and foster a culture of teamwork;
- Not discuss other students' grades with the instructor;
- During written assignments and rating assessments, neither seek nor provide unauthorized assistance, and refrain from using mobile devices or prohibited equipment during examinations;
- Not submit assignments or written work under their own name if prepared by another person;
- Not miss classes without valid reasons and not arrive late without good cause;
- Not wander around the University premises during class hours without purpose;
- Not leave the University campus during class hours without permission from the administration;
- In the event of a conflict with other students, control their emotions and seek resolution through appropriate departments or staff (such as the curator / tutor, dean, Primary Organization of the Youth Union of Uzbekistan, or the Center for Spirituality and Enlightenment);
- Be active and attentive in the learning process and strictly follow the instructor's directions;
- During lessons, refrain from talking or engaging in activities unrelated to the educational process;
- Treat classroom equipment with care and avoid writing on desks or chairs;
- Avoid leaving paper, gum, or other items in the classroom;
- During lessons, not eat, chew gum, or use personal computers or communication devices without the instructor's permission;
- Ask questions or address the instructor during class by raising a hand and obtaining permission;
- Maintain order and follow the established rules when ordering and receiving food in dining facilities;

- Strictly comply with the internal regulations of the dormitory;
- In the interest of public safety, whenever possible, travel to the University by public transport.

SECTION 7. PROCEDURE FOR INCENTIVES AND DISCIPLINARY MEASURES

Article 24. Encouragement of Staff and Students. During the academic year, students who have fully complied with this Code and contributed to strengthening and developing the moral and ethical atmosphere of the University may be rewarded, either materially or morally, in accordance with the established procedure and based on the recommendations of the University administration, departments, heads of academic divisions, and other structural units.

Article 25. Responsibility for Violating the Provisions of the Code. Violation of the provisions of this Code by University staff, students, or researchers constitutes grounds for disciplinary action in accordance with the established procedures.

Article 26. Relationship Between the Code and Internal Regulations. In cases where University staff, students, or researchers violate the provisions of this Code, the measures prescribed by the University administration shall apply.

SECTION 8. ORGANIZATION OF THE ACTIVITIES OF THE COMMISSION ON ETHICS AND MORALITY

Статья 27. Комиссия по этике

Issues related to violations of the provisions of this Code by students may, as a rule, be considered by the Commission on Ethics and Morality. In addition, the Commission on Ethics and Morality may review such matters at the instruction of the Rector of the University on the basis of:

- results of an internal investigation;
- its own initiative;
- information received from University staff, students, and researchers, as well as through University communication channels.

The Commission on Ethics and Morality shall consist of no fewer than seven members. The goals, objectives, functions, rights, and other matters related to the organization of the Commission's activities are defined in the Regulations on the Commission on Ethics and Morality, approved by the Rector of the University.

Article 28. Conclusion of the Ethics Commission

In cases of violation of the Code of Ethics and Morality, the Commission on Ethics and Morality issues a conclusion determining the presence or absence of disciplinary or other types of violations. Based on this conclusion, a proposal is submitted to the Rector of the University regarding the application of disciplinary measures against the student who violated the rules.

Considering the nature of the violation, the Commission on Ethics and Morality may limit its response to issuing a warning to the student, emphasizing the need to avoid similar violations in the future.

The draft order on imposing disciplinary measures against a student who violated the Code of Ethics and Morality is prepared by the Human Resources Department.

Staff, students, and researchers have the right to obtain information about the violation committed and the process of its review, to present evidence for their defense, and to appeal the University's decision in accordance with the established procedure.

Article 29. Public Oversight

To ensure public oversight of the conduct of employees, students, and researchers, cases of non-compliance with this Code shall also be reviewed with the participation of the University's Department for Youth Affairs, Spirituality and Education, and the Trade Union Committee.

SECTION 9. FINAL PROVISION

Article 30. Entry into Force of the Code and Amendments and Additions

This Code enters into force upon its approval by the University Council, and any amendments or additions shall be made based on the decision of the University Council.