

Jayana Turner

Richmond, Virginia
jayana.turner@outlook.com, (202) 425-4845

EDUCATION

University of Richmond , Richmond, VA

May 2023

Bachelor of Science in Computer Science

GPA: 3.70

Relevant Coursework: Data Structures (Java), Algorithms, Discrete Structures, Software Systems Development (C++ and Unix), Computer Organization

Danish Institute for Study Abroad , Copenhagen, Denmark

May 2022

Concentration in Computer Science

Relevant Coursework: Artificial Intelligence, Artificial Neural Networks and Deep Learning (Python)

SKILLS

- Coding: Java, Python, C++, HTML, CSS, MIPS assembly
- Strong communication and collaboration skills
- Skilled in critical thinking and data structures
- Familiar with Windows and Linux systems

EXPERIENCE

Editor and Public Relations , Osmosis Magazine , Richmond, VA

August 2019 - December 2021

- Collaborated with a team of writers and editors to curate bi-annual publications.
- Designed and managed a social media campaign to expand social media presence, resulting in an increase of Instagram followers by 40% in one month.
- Received written content from a team of 3 writers to analyze and edit by checking for grammar, completeness, and suitability for the target audience.
- Coordinated and managed writers to ensure final products were completed in a timely manner, resulting in 1 additional short publication in May 2020.
- Interviewed and wrote personal backgrounds on a team of 10 staff members to increase rapport between staff and readers.

Ambassador , Arts & Sciences NEXT , Richmond, VA

August 2020 - February 2021

- Collaborated with a planning committee of 8 ambassadors to develop and execute innovative activities for the A&S NEXT program including technical training development workshops.
- Conducted research and compile data weekly to increase the number of overall attendees.
- Coordinated with faculty and alumni to formulate a medical case study and acted as liaison between a group of 6 members and a program coordinator.
- Assessed possible risks of various remote meeting platforms and constructed alternative methods of remote communications across multiple platforms.

Laboratory Assistant , Glasgow High School , Newark, DE

August 2016 - February 2019

- Supervised daily laboratory operations to ensure all safety regulations and requirements were followed.
- Directed and assured a group of 8 students followed safety procedures and policies, to reduce hazard risk through teaching safety protocols.
- Created a new system for storing, maintaining, and loaning lab equipment reducing the overhead time required by 90%.
- Handled and demonstrated proper use of lab equipment for procedures performed by students and assisted students during laboratory procedures.