



INTER OFFICE MEMO

DATE : 31/12/2024

TO : All staff

FROM : The management

SUBJECT : LIST OF PUBLIC HOLIDAY 2025


Referring to the above subject, the following are the list of our company's public holiday (Selangor) for your future reference.

SELANGOR OFFICE			
No	PARTICULARS	DATE	TOTAL DAY(S)
1	New Year	1 st January 2025	1
3	Chinese New Year	29 th & 30 th January 2025	2
4	Nuzul Al-Quran	18 th March 2025	1
6	Hari Raya Aidilfitri	31 st March & 1 st April 2025	2
5	Labour Day	1 st May 2025	1
8	Agong's Birthday	2 nd June 2025	1
9	Hari Raya Haji	7 th & 8 th June 2025	2
10	Awal Muharram	27 th July 2025	1
11	Merdeka Day	31 st August 2025	1
12	Malaysia Day	16 th September 2025	1
13	Sultan Selangor's Birthday	11 th December 2025	1
TOTAL			14

***Subject to change**

Any Public Holiday that falls on Sunday then the next day shall be deem as non working day

Thank you,

For The Management,	Director's approval,
	 WAN SURYANA WAN HASAN Director

