



Employee Name:		Date:			
Current Level:	Date	Date of Hire:		Date of Last Review:	
Score:	EXCEEDS 90 - 100	ADVANCED 80 - 89	MEETS 70 - 79	NEEDS Improvement	

Scoring Key: 5 Exceeds • 4 Advanced • 3 Meets • 2 Below Average • 1 Needs Improvement

GE	NERAL ASSESSMENT	SCORE			
1.	Accountability - Accepts responsibility for actions, answerable to consequences				
2.	Punctuality & Attendance - Is rarely absent, arrives punctually, works required hours				
3.	Cooperation - Has ability to have a good relationship with coworkers and management				
4.	Attitude/Respectfulness - Shows initiative, optimism, and politeness				
5.	Accepts Criticism - Has ability to learn from suggestions and change behavior				
6.	Flexibility - Has capacity to respond to changing situations and expectations				
7.	Policy & Procedures - Follows GCG's Procedures and Policies				
8.	Quality of Work - Is thorough, accurate, and neat in work				
9.	Willingness to Develop Skills - Desires to take on challenges and learn new techniques				
10.	Communication Skills - Conveys information effectively and efficiently				
11.	Organizational Skills - Has capacity to stay on track and use time effectively				
12.	Confidentiality - Does not discuss internal events with coworkers				
13.	Appearance/Dress Code - Demonstrates a professional and well-kept appearance				
14.	Conflict Resolution - Seeks constructive approaches to resolving workplace issues				
15.	Safety - Contributes to a safe and secure environment by following established procedures, including setting up stanchions.				
16.	Personal Inventory - Has the ability to keep track of tools, backpacks, carries proper tools for day to day operations.				
17.	Availability - Is available to work any shift as needed by the practice				
18.	Self-Motivation - Shows ability to take initiative with projects				
19.	Facility Needs - Keeps up with facility specific rules, turns keys in on time.				
то	TOTAL SCORE GENERAL (MAXIMUM 95)				

21. (22. (23.	or SOGOS. Knows where to fi	on - Knows different mod				
22. (23.	or SOGOS. Knows where to fi		dels, where to find model information on serial plate			
23.	Common Hardware - Can ide	 Cabinet Types & Identification - Knows different models, where to find model information on serial plate or SOGOS. Knows where to find serial numbers. 				
		2. Common Hardware - Can identify parts in a machine that are common with different manufactures.				
	3. Best Practices / What To Look For - Can walk the floor and find down games, soft tilts, knows to look for flashing candles, BA chutes/bezels not lit. Looks for light bulbs burned out or graphics issues.					
	24. Common errors - Can find and trouble shoot common errors found while doing a walk through. Out of service, hard tilts, paper outs, BA tilts, door tilts, how to key off tilts.					
25 .	Diagnostic Menu Locations	- Can find the diagnostic	screens. (Elaborate more on features section)			
26. How to use Diagnostic Features - Can test and calibrate touch screens, buttons, lights, sound, and find system information such as voltages and batteries, error logs.						
27. SOGOS - Can open tickets, create tries, search for and order correct parts. Can close tickets in a timely manner.						
28. Bill Validators - Maint. / Flashing - Can PM, replace, flash, troubleshoot connecting parts. Ex. MEI IF card, harness', etc						
29. Printers - Maint. / Flashing - Can PM, replace, flash, find dip switches or jumpers						
30. Buttons - Maint. / Flashing - Can PM, replace, flash, find dip switches or jumpers						
31. Misc. Parts and Cabinet Maintenance - Can replace basic parts like door struts, cherry switches, power supplies, light boards						
32 .	Multimeter's - Can test for vo	Itage, continuity or wiring	g shorts			
33.	Moving Games - Knows how	to safely move game ar	nd follow policies and procedures			
34. l	Install Hardware - Knows how	v to replace reel strips, b	outton legends, plexiglass etc.			
35. New Game Install - Can safely move games in, base and properly align and bolt games.						
36.	Repair / Replace Computers	/ Backplanes - Can rep	place seal break related parts			
37. Ram Clears - Knows procedures and / or software needed for ram clearing.						
38. Install Software - Knows procedures for formatting computers and loading new software. Knows vendor specifics such as upgrading IGT BIOS and clearing CMOS.						
39. Check Sheets / Photos - Knows how to download, check off, mark up and upload check sheets. Also knows what pictures are needed during a project and how to upload them.						
TOTAL SCORE SKILLS (MAXIMUM 100)						
WRI	TTEN TEST SCORE	TEST LEVEL	(For office use)			

REMARKS & RECOMMENDATIONS						
EMPLOYEE'S COMMENTS						
SPECIFIC DEVELOPMENT PLAN/GOALS						
SALARY REVIEW						
Current Wage Per Hour:	New Wage Per Hour:					
New Tier Level:	Effective Date:					
HR Signature:	Date:					
Director Signature:	Date:					
Employee Signature:	Date:					