# 项目变更管理表

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| **一、项目基本情况** | | | | | | | | | | | | | |
| **项目名称** | | | | 云南省企业就业失业数据采集系统 | | | | **项目编号** | | |  | | |
| **制作人** | | | | 杨昆龙 | | | | **审核人** | | | 周敏 | | |
| **项目经理** | | | | 杨昆龙 | | | | **制作日期** | | | 2024/4/13 | | |
| **二、历史变更记录** | | | | | | | | | | | | | |
| **序号** | **变更时间** | | | **涉及项目任务** | | **变更要点** | | **变更理由** | | | **申请人** | | **审批人** |
| 1 | 2024/4/13 | | | 报表 | | 增加报表周期选项，现增加按周和按旬报表的选项 | | 甲方新增需求 | | | 炮灰甲 | | 杨昆龙 |
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| **三、请求变更信息** | | | | | | | | | | | | | |
| **1.申请变更的内容** | | | | | | | | | | | | | |
| 1. 增加报表周期选项，现增加按周和按旬报表的功能 | | | | | | | | | | | | | |
| **2.申请变更的原因** | | | | | | | | | | | | | |
| 甲方新增需求 | | | | | | | | | | | | | |
| **四、影响分析** | | | | | | | | | | | | | |
| **受影响的基准计划** | | | 1.进度计划 | | | | 2.费用计划 | | | 3.资源计划 | | | |
| **是否需要成本/进度影响分析？** | | | | | | | 🗹是 | | | 🞏否 | | | |
| **对成本的影响** | | | 增加40人天的工作量 | | | | | | | | | | |
| **对进度的影响** | | | 延长5天 | | | | | | | | | | |
| **对资源的影响** | | | 人员任务调动 | | | | | | | | | | |
| **变更程度分类** | | | 🞏高 | | | | 🗹中 | | | 🞏低 | | | |
| **不进行变更的影响** | | | 如果不变更，将影响用户满意度，且用户表示不予验收 | | | | | | | | | | |
| **申请人签字** | | | 炮灰甲 | | | | **申请日期** | | | 2024/4/14 | | | |
| **五、审批结果** | | | | | | | | | | | | | |
| **审批意见** | | 批准变更 | | | **审批人签字** | | 杨昆龙 | | 日期 | | |  | |