

YANKEL LAHIANY

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EDUCATION

Concordia University, *Mechanical Engineering Bachelor Candidate*

May 2017

Cegep de Saint-Laurent, *DEC in Pure and Applied Sciences*

October 2012

TECHNICAL ABILITIES

- Microsoft Office, SolidWorks, AutoCAD, MATLAB
- C++, HTML5, CSS3
- Good skills acquired in administrative tasks
- Resourceful, organized and autonomous
- Ability to complete given tasks rapidly and effectively

WORK EXPERIENCE

Traiteur Renaissance, *Computer User Support Specialist*, (15hr/week)

June 2013 - Present

- Answer user inquiries regarding computer software or hardware operation to resolve problems.
- Install and perform minor repairs to hardware, software, or peripheral equipment, following design or installation specifications.
- Social web administrator.
- Perform and direct web site updates.

Tatty's Pizza, *Restaurant manager*

May 2012 - September 2012

- Prepare specialty foods following specific methods that usually require short preparation time.
- Resolve customer complaints regarding sales and service.
- Maintain sanitation, health, and safety standards in work areas.

VOLUNTEER EXPERIENCE

Kif-Kef Overnight Camp, *Recreation worker*

December 2011 & 2012

Binyamin Day Camp, *Recreation worker*

Summer 2010

- Organize, lead, and promote interest in recreational activities such as arts, crafts, sports, games, camping, and hobbies.
- Supervise and coordinate the work activities of personnel, such as training staff members and assigning work duties.
- Provide for entertainment and set up related decorations and equipment.