



## LETTER OF EXTENSION

19 October 2023

Mr CUI Wenhai  
9/F Knatwood Commercial Building  
253-255 Temple Street  
Yau Ma Tei  
KLN

Dear Mr Cui

Further to the letter(s) of appointment for your current appointment, I have pleasure in offering you an extension of your temporary full-time appointment on the terms as set out below:-

Post and Unit : Research Assistant in the Department of Applied Mathematics

Extended period of appointment : 28 November 2023 to 31 January 2024

This offer of appointment is subject to your possession of a valid visa for work in the University as required under the Immigration Ordinance (Cap. 115). If you will be assigned to undertake duties in the Chinese mainland, this offer of appointment is also subject to your possession of the required visa/permit for entry to the Chinese mainland in respect of this appointment. You are also responsible for ensuring that you are lawfully employable throughout your employment with the University for performing the assigned duties in Hong Kong and in the Chinese mainland, including taking timely action to submit application for extension of stay in Hong Kong and the Chinese mainland to the Immigration Department and the China Travel Service (Hong Kong) Limited direct respectively.

Your salary shall be HK\$20,000 per month, which will be paid monthly in arrears. Whether your salary will be increased, maintained or reduced will be at the sole discretion of the University. Any adjustment of your salary will be communicated to you in writing. Salary will be subject to review in accordance with the conditions as set out in the University's Staff Handbook.

Your duties and responsibilities will be associated with the project "Statistical Inferences for Accelerated Mean Models with Panel Count Data" (B-Q89D) and as assigned and determined by Prof. Zhao Xingqiu or where appropriate by your Head of Unit or his/her representative.

You and the University do not intend any terms of your contract of employment, including the terms in this letter of extension and the Staff Handbook and any other document which may contain any terms (express or implied) which are incorporated into the contractual agreement between you and the University, to be enforceable under the Contracts (Rights of Third Parties) Ordinance (Cap 623).

Apart from the foregoing, all other terms and conditions of service in relation to your current appointment will remain unchanged.

I should be grateful if you will, as soon as possible, indicate your acceptance of this offer of extension as well as all terms and conditions of service thereof by signing and returning to me one copy of this letter of extension. This letter of extension shall constitute a binding contract of employment entered into between you and the University in Hong Kong once the University has received your acceptance of the offer in Hong Kong via your signed letter of extension or other means as agreed with the University. If, having entered into this agreement, you subsequently withdraw your acceptance prior to the date you were due to commence duty, the University reserves the right to claim damages from you for breach of contract. If I do not hear from you within two weeks of the date of this letter, it will be presumed that you decline the above offer.

In anticipation of your acceptance of this offer of extension, may I extend our sincere thanks for your support given to the University.

Yours sincerely



Prof. Zhao Xingqiu  
for Head  
Department of Applied Mathematics

c.c. DoHR  
DoF  
Prof. Zhao Xingqiu, AMA

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To : Prof. Zhao Xingqiu  
Department of Applied Mathematics  
The Hong Kong Polytechnic University  
Hung Hom Kowloon  
Hong Kong

I accept this offer of extension and agree to all the terms and conditions as set out in this letter of extension and in the University's Staff Handbook.

Yours faithfully

Signature : Cui Wenhai

Name : Cui Wenhai

Date : 19/10/2023