Le rapport de Test pratique SAP

NOM : YAO

PRENOM: ZE LIANG

PROMO: 2018

BI Group1

Index :
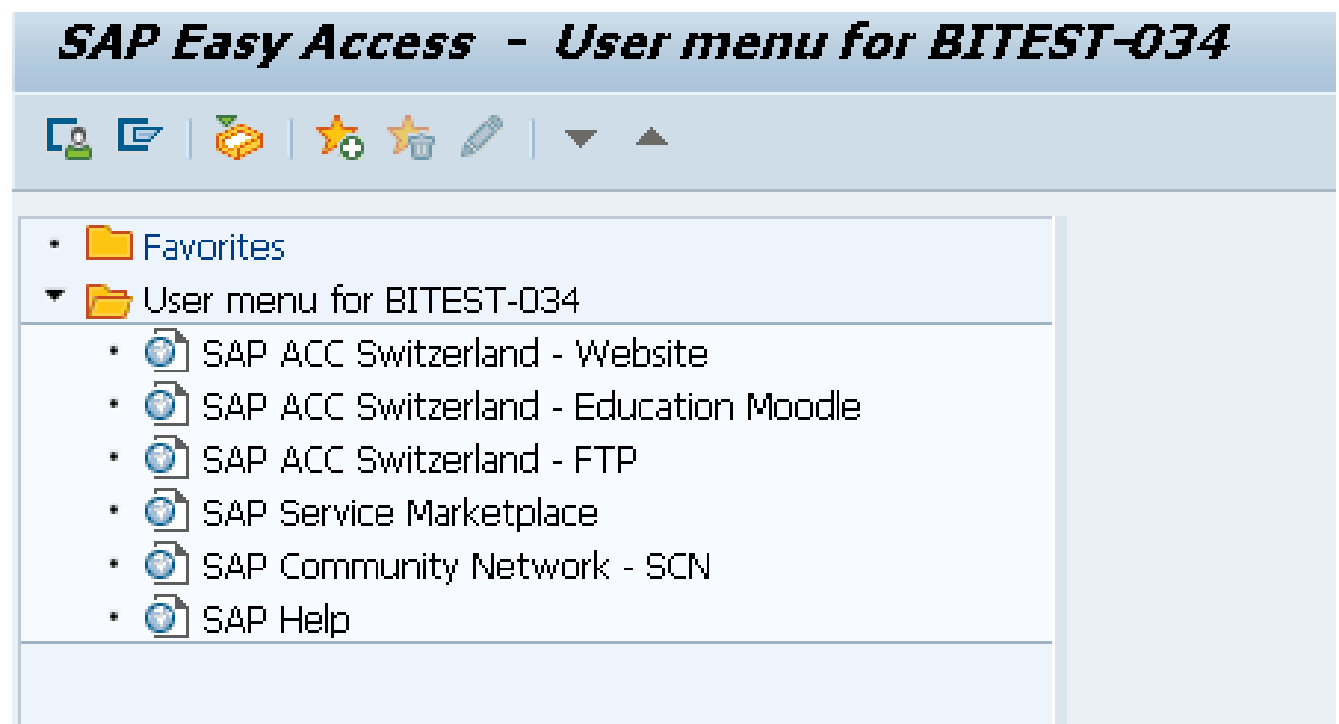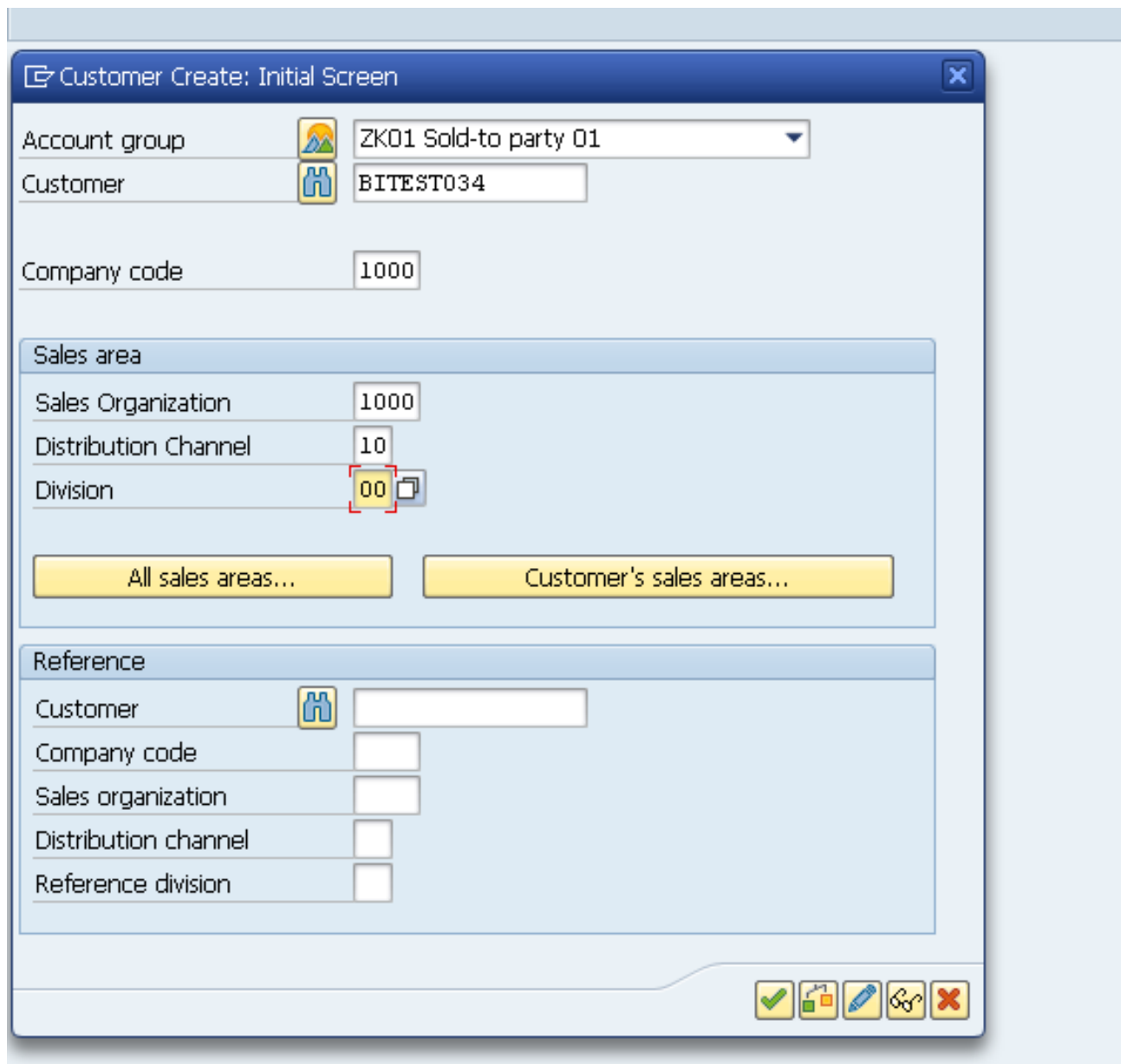
1. Introduction

My account : BITEST-034

Password : 112358 (after reset)

2. Initialisation

3 Customer

Create centralised customer:

3.1 General data

Create Customer: General Data

Other Customer | Company Code Data | Sales Area Data | Additional Data, Empties | Additional Data, DSD | Sales Area Ir

Customer   BITEST034

Address | Control Data | Payment Transactions | Marketing | Unloading Points | Export Data | Contact Person

Preview | Internat. versions

Name

Title	Mr.
Name	YAOZELIANG

Search Terms

| Search term 1/2 | YAO |

Street Address

Street/House number	129 AVE MOULIN DU SAQUET	
Postal Code/City	94400	VITRY SUR SEINE
Country	DE	Region	11
Transportation zone	D000010000

PO Box Address

| PO Box | |
| Postal code | |

Communication

| Language | EN English | Other communication... |

3.2 Data export

Under the section Account Management:

Under the section Payment Transactions:

Create Customer: Company Code Data

Other Customer · General Data · Sales Area Data · Additional Data, Empties · Additional Data, DSD · Sales Area Inf

Customer	BITEST034	YAOZELIANG	VITRY SUR SEINE
Company Code	1000	IDES AG	

Account Management | **Payment Transactions** | Correspondence | Insurance

Payment data

Terms of payment	ZB01	Tolerance group	
		Known/neg.leave	
B/e charges payt term		AR Pledging Ind	
Time until check paid		☐ Payment history record	

Automatic payment transactions

Payment methods		Payment block	
Alternat.payer		House Bank	
B/exch.limit		EUR	Grouping key	
☐ Single payment			
		Next payee	
☐ Payment advice by EDI		Lockbox	

Payment advice notes

Rsn code conv.		Selection rule	

3.3 Commercial data

Under the tab "sales":

Under the tab "shipping":

Under the tab "Facture (bill) ":

Create Customer: Sales Area Data

Other Customer   General Data   Company Code Data   Additional Data, Empties   Additional Data, DSD   Sales Area Information

Customer	BITEST034	YAOZELIANG	VITRY SUR SEINE
Sales Org.	1000	Germany - Frankfurt	
Distr. Channel	10	Final customer sales	
Division	00	Cross-division	

Sales   Shipping   **Billing Documents**   Partner Functions

Invoicing dates

InvoicingListDates

Delivery and payment terms

Incoterms	CFR	Berlin		
Terms of payment	ZB01	14 Days 3%, 30/2%, 45 net	Paym.guar.proc.	
Credit ctrl area	1000			

Accounting

Acct assgmt group	01	Domestic revenues

Taxes

Country	Name	Tax categ...	Name	Tax...	Description
DE	Germany	MWST	Output Tax	1	Liable for Tax

Licenses

Under the tab "Partner function":

Create Customer: Sales Area Data

Other Customer   General Data   Company Code Data   Additional Data, Empties   Additional Data, DSD   Sales Area Information, DSD

Customer	BITEST034	YAOZELIANG	VITRY SUR SEINE
Sales Org.	1000	Germany - Frankfurt	
Distr. Channel	10	Final customer sales	
Division	00	Cross-division	

Sales | **Shipping** | **Billing Documents** | **Partner Functions**

Partner Functions

PF	Partner Function	Number	Name	Partner Description	D..
SP	d-to party	BITEST034	YAOZELIANG		☐
BP	Bill-to party	BITEST034	YAOZELIANG		☐
PY	Payer	BITEST034	YAOZELIANG		☐
SH	Ship-to party	BITEST034	YAOZELIANG		☐

Position: Partn.Functn [ ]   Number [ ]

✅ Customer BITEST034 has been created for company code 1000 sales area 1000 10 00   SAP

CUSTOMER ID: BITEST034

4. Standard Customer Order

Transaction Code: VA01

Create Sales Order: Initial Screen

Create with Reference   Sales   Item overview   Ordering party

Order Type   OR

Organizational Data

Sales Organization	1000	Germany - Frankfurt
Distribution Channel	10	Final customer sales
Division	00	Cross-division
Sales Office		
Sales Group		

Create Standard Order: Overview

Standard Order		Net value	9.970,20 EUR
Sold-To Party	BITEST034	YAOZELIANG / 129 AVE MOULIN DU SAQUET / D-94400 VITR...	
Ship-To Party	BITEST034	YAOZELIANG / 129 AVE MOULIN DU SAQUET / D-94400 VITR...	
PO Number		PO date	

Sales | Item overview | Item detail | Ordering party | Procurement | Shipping | Reason for rejection

Req. deliv.date	D 30.04.2017	Deliver.Plant	
☐ Complete dlv.		Total Weight	840 KG
Delivery block		Volume	2,250 M3
Billing block		Pricing date	31.03.2017
Payment card		Exp.date	
Card Verif.Code			
Payment terms	ZB01 14 Days 3%, 30/2...	Incoterms	CIF Berlin
Order reason	008 Good service		

All items

Item	Material	Order Quantity	Un	Description	S	Customer Material Numb	ItCa	DGIP	HL Itm	D
10	P-103	3	PC	Pump PRECISION 103	☐		TAN			D
					☐					D
					☐					D
					☐					D
					☐					D
					☐					D
					☐					D
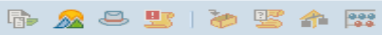
Insert the value and save

✅ Standard Order 13844 has been saved

Customer order number: 13844

5. Outbound Delivery

Transaction Code: VL01N

Create Outbound Delivery with Order Reference

With Order Reference | W/o Order Reference | Post Goods Is...

Shipping point: 1000

Sales order data

Selection date: 30.04.2017
Order: 13844
From item:
To item:

Predefine delivery type

Delivery Type:

Delivery Create: Overview

Post Goods Issue

Outbound deliv.: | Document Date: 31.03.2017
Ship-to party: BITEST034 | YAOZELIANG / 129 AVE MOULIN DU SAQUET / D-94400 VITRY SUR SEINE

Item Overview | Picking | Loading | Transport | Status Overview | Goods Movement Data

Planned GI: 27.04.2017 00:0...
Actual GI date: 00:00
Total Weight: 840 KG
No.of packages:

All Items

Itm	Material	Deliv. Qty	Un	Description	B..	ITyp	P	V	Batch	Val. Type
10	P-103	3	PC	Pump PRECISION 103		TAN	A	A		

Batch Split | Main items | All items

Create Outbound Delivery with Order Reference

☐ With Order Reference   ☐ W/o Order Reference | 🔃 🐒 🖨 🚨 | 🐖 🏆 🏠 🔡 | Post Goods Issue

Shipping point   1000   Shipping Point Hamburg

Sales order data
Selection date   30.04.2017
Order   13844
    From item
    To item

Predefine delivery type
Delivery Type

☑ Delivery 80016714 has been saved   SAP

The outgoing delivery number: 80016174

6. Transfer order

Transaction Code: LT03

Create Transfer Order for Delivery Note: Initial Screen

Warehouse Number	010
Plant	1000
Delivery	80016714
Group	

Control

☑ Activate Item

Foreground/Backgrnd	D Background
Adopt Pick Quantity	
Adopt putaway qty	
Putaway TO proc.	

☑ Transfer order 0000003253 created

SAP

Order transfer number:0000003253

7. Outbound delivery

Transaction Code: VL02N

Change Outbound Delivery

Post Goods Issue

Outbound Delivery   80016714

Goods movement: Error log

Type	Item	Msg.	Area	MT	Message Text	Material	Desc.	Dlv.qty	SU	Batch
🔴		602	VL	E	Goods issue has already been posted for delivery			0,000		

8. Billing

Transaction Code: VF01

Proof of Delivery - Delivery 80016714 Change: Overview

Post Goods Issue

Outbound deliv.	80016714	Document Date	31.03.2017
Ship-to party	BITEST034	YAOZELIANG / 129 AVE MOULIN DU SAQUET / D-94400 VITRY SUR SEINE	

Overview POD | Item Overview | Picking | Loading | Transport | Status Overview | Goods Movement Data

ActualGoodsMvmtDat	31.03.2017	TotalGdsMvtStat	C Completed
POD Date	31.03.2017 11:1..	POD status	C Confirmed

All Items

Itm	Material	Deliv. Qty	POD quantity	SU	Det...	Rea...	QtyDiffinSalesUn	SU	B..	Batch	Qty diff in SKU	BUn	Description
10	P-103	3	3	PC			0	PC			0	PC	Pump PRECISION 103

Create Billing Document

Billing due list Billing document overview Selection list

Default data

Billing Type		Serv.rendered	
Billing Date		Pricing date	

Docs to be processed

Document	Item	SD document categ.	Processing status	Billi
80016714				

Invoice (F2) (F2) Create: Overview of Billing Items

Billing documents		

F2 Invoice (F2)	\$000000001	Net Value	9.970,20	EUR
Payer	BITEST034	YAOZELIANG / 129 AVE MOULIN DU SAQUET / DE - ...		
Billing Date	31.03.2017			

Item	Description	Billed Quantity	SU	Net value	Material	Tax amount
10	Pump PRECISION 103	3	PC	9.970,20	P-103	1.894,34

Follow the instructions and save

✔ Document 90038545 has been saved

We have the Bill number: 90038545

9. Collection

we check the total amount first, and fill the bill

the total number is 11.864,54

Post Incoming Payments: Header Data

Process open items

Document Date	31.03.2017	Type	DZ	Company Code	1000
Posting Date	31.03.2017	Period	3	Currency/Rate	EUR
Document Number				Translatn Date	
Reference				Cross-CC no.	
Doc.Header Text				Trading part.BA	
Clearing text					

Bank data

Account	113100	Business Area	
Amount	11.864,54	Amount in LC	11.864,54
Bank charges		LC bank charges	
Value date	31.03.2017	Profit Center	
Text		Assignment	

Open item selection

Account	BITEST034
Account Type	D ☐ Other accounts
Special G/L ind	☑ Standard OIs
Pmnt advice no.	
☐ Distribute by age	
☐ Automatic search	

Additional selections

◉ None
○ Amount
○ Document Number
○ Posting Date
○ Dunning Area
○ Others

Post Incoming Payments Process open items

👥 📝 Distribute diff.   Charge off diff.   ✏ Editing options   Ø Cash Disc. Due   Create Dispute Case

| Standard | Partial Pmt | Res.items | Withhldg tax |

Account items BITEST034 YAOZELIANG

Document...	D.	Docum...	P.	Bu...	Da...	EUR Gross	Cash discnt	Cash...
1400002126	RV	31.03.2...	01	1000	14-	11.864,54	355,94	3,000

◄ ►

🔲 📥 📤 📥 📊 📋 🔍🔍 Amo... 💱 Gross<... 💱 Currency ✏ Items ✏ Items ✏ Disc. ✏ Disc.
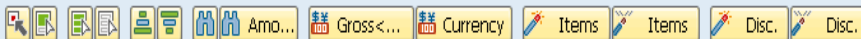
Editing status

Number of items	1	Amount entered	11.864,54
Display from item	1	Assigned	11.508,60
Reason code	TP ▭	Difference postings	355,94
Display in clearing currency		Not assigned	0,00

☑ Document 1400002138 was posted in company code 1000

Number of the accounting sheet: 1400002138

Show the workflow

Transaction Code: VA03

All completed .

Thanks for reading