

Mid-Term Quiz Guidelines

1. Details

Date: **8th October, 2021**

Time: **18:30 – 20:30**

Venue: **Online**

2. Scope for Mid-term Quiz

- Topics covered from Week 1 to Week 7 (week after recess week)
 - Lecture 1 – Lecture 7
 - Including online materials, excluding AlphaGo Zero
 - Including Lecture 7 on Reinforcement Learning, but not Tutorial on the topic
 - Tutorial Week 3 to Week 7
 - Assignment 1 and 2
 - Including both homework and programming assignments
- Format
 - Open book **with notes and references loaded onto laptop/computer**. (Note: Only class handouts, your personal notes, legitimate content and reference books, e.g., Kindle editions, original PDF files downloaded from Library or available for personal use are allowed.)
 - Similar to Tutorial type questions – MCQs, short essays, computations that can be answered online.
 - No past year examples – format is different
 - Review Tutorials will be conducted on Week 8.

3. Mid-term Quiz Set-up Instructions

- You need to well prepare:
 - A computer/laptop (with Windows or MacOS) to do the quiz, install **Exemplify**
 - Your mobile phone (with camera) for proctoring, install **Zoom app**
 - Chargers for the above.
 - **There is no recording of your screen needed.**
- Download, install and setup Exemplify:
 - Installation instructions: <https://wiki.nus.edu.sg/display/DA/Download+and+Install+Exemplify>
 - Briefing slides: [https://wiki.nus.edu.sg/download/attachments/189374581/Exemplify - Student trial run AY2021 - THE.pdf?version=20&modificationDate=1630996057337&api=v2h](https://wiki.nus.edu.sg/download/attachments/189374581/Exemplify-Student+trial+run+AY2021+-THE.pdf?version=20&modificationDate=1630996057337&api=v2h)

Please make sure that you can use Exemplify and Zoom for the quiz, go through sample exams by 4 October 2021.

- Quiz will be conducted over Exemplify
 - You are allowed to use only **one single screen** (1 laptop screen **OR** external monitor)
 - You can prepare some plain scratch papers for calculating, but **no printed/written notes** are allowed.
 - No internet access. No other applications - programming environments, decision

analysis software etc. Calculators will be provided.

- Quiz will be proctored using Zoom on your mobile phone.
 - Ensure your phone has **an available camera**.
 - **Disable the sleep/screen off mode** on your phone
 - Ensure your Zoom has **no virtual background**.
 - Place your phone in **landscape** mode.
 - Your camera setup should look like the following image:
 - The Zoom camera must be positioned to capture one side of **your face**, **both hands with table** and the **entire PC screen**.



4. Taking the quiz

- **(t-20) mins**
 - On your mobile device:
 - Connect to the Zoom session (using the link provided)
 - Rename your Zoom alias to **Name AXXXXXXXX** (Student ID) e.g. *Abhinit Ambastha A01063XXX*
 - Open your speaker and make sure you can hear the tutors.
 - Mute your microphone
 - Keep your ID card ready for attendance
- **(t-15) mins**
 - Proctors will start taking attendance, point your ID card to the **phone** camera when your name is called
- **(t=0)**
 - Start the quiz on Exemplify
 - You are not allowed to communicate with anyone (whether in person or online), except the proctor.
 - You are not allowed to have any other electronic devices
 - You are not allowed to move away from your Zoom camera
 - You are not allowed to leave the Zoom meeting until you are told to do so.
 - You are allowed **1 (One) toilet break** during the quiz, please inform your proctor
- **(t+120) mins**
 - **Stop writing and submit the quiz**
 - **DO NOT LEAVE THE ZOOM SESSION**
 - Proctors will verify your submissions and ask you to leave the session

If you have questions (**not related to the quiz content**), connect with the tutor on Zoom **via Chat channel**.
