



**Bhutan Postal Corporation Limited.**

**Notesheet**

**No.:** 10030  
**Date:** Thu 29 February 2024  
**Subject:** Seeking kind approval for the purchase of roofing materials from Perfect Builders Store Ltd

This is to submit that the work for roofing and dismantling of Thimphu GPO building has been awarded to the M/s. Gyeltshen Painting Construction with the condition that the materials will be provided by the Bhutan Post. After thorough market exploration by the Procurement Unit in collaboration with the Finance Division and ADM Unit. It was found that M/s. Perfect Builders Store Ltd is the sole manufacturer of roofing materials. The actual rate submitted by the M/s. Perfect Builders store was Nu. 1,857,009.00.

However, with our request for a discount, M/s. Perfect Builders has agreed to supply the materials at the final negotiated amount Nu 1,823,089.00 benefiting the company by a sum of Nu. 33,920. It is worth noting that the Bhutan Post reserves the right to adjust the quantities of material required by 15-20% based on final materials requirement.

Additionally, there are few items which are not available from M/s. Perfect builders, We propose to procure it from the open market. Please find attached herewith the excel sheet with detail pricing with saving for your kind perusal.

This is being submitted for your kind approval, please.

**Submitted by:** Dechen Choden (Deputy Manager) of Procurement Unit (Administration & Human Resource) **On** 2024-02-29

**Forwarded By:** Penjor (Head) of Administration & Human Resource **On** 2024-02-29  
**Remarks:** Recommended for kind approval, please.

**Approved By:** Karma Nidup (Chief Executive Officer) of Office of the CEO **On** 2024-02-29  
**Remarks:** Apprpvedf as recommended