

BHUTAN POST
Head Quarter, Thimphu

JOURNAL AFD PROC Voucher

No. : **JVAFDPROC 67**

Dated : **19-Jun-2024**

Particulars	Debit	Credit
Work in Progress - <i>Dr</i> Roofing New Ref 18,399,436,433 19,813.00 <i>Dr</i>	19,813.00	
<i>To</i> Perfect Builders Store Limited New Ref 18,399,436,433 19,813.00 <i>Cr</i>		19,813.00
	Nu. 19,813.00	Nu. 19,813.00

On Account of :
BEING THE BILL
FORWARDED TO
FINANCE FOR PAYMENT
AS ON 19.06.2024

ERP
PROS-EX240600006

Authorised Signatory





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BHUTAN POSTAL CORPORATION LIMITED

Notesheet

Date: 18-06-2024

Number: 23

Priority Type: Urgent

Subject: Seeking kind approval for release of payment of final invoice from Perfect Builder Store Ltd for supply of roofing materials

Submitted herewith are the following invoice of total amounting to Nu. 19,813.00 (Ngultrum Nineteen Thousand Eight Hundred Thirteen) only, for the supply of roofing materials from Perfect Builder Store Limited, Thimphu

- 1) Invoice No: PBSL/SALE/2024/May/16/18 dated May 01, 2024 = Nu. 3,950.00 ✓
- 2) Invoice No. PBSL/SALE/2024/May/16/399 date May 10, 2024 = Nu. 6,450.00 ✓
- 3) Invoice No. PBSL/SALE/2024/Jun/16/436 dated June 10, 2024 = Nu. 7,163.00 ✓
- 4) Invoice No. PBSL/SALE/2024/Jun/16/433 dated June 10, 2023 = Nu. 2,250.00 ✓

The cost shall be utilized from the budget head spill over budget "HQ roofing and rainwater down pipe".

Therefore, seeking kind approval for release of payment as per approved note sheet no. 10030 dated 29/02/2024.

Submitted please.

DECHEN CHODEN Applied to: **PENJOR** on 18-06-2024
Remarks: submitted for kind approval, please

PENJOR Forwarded to: **KARMA NIDUP** on 18-06-2024
Remarks: Recommended for kind approval, please

KARMA NIDUP Approved to: **DECHEN CHODEN** on 19-06-2024
Remarks: Approved as verified and recommended above

Commercial Invoice



Perfect Builders Store Limited
YDF Building, 2nd Floor, Shedra Lam,
Phuentsholing, Bhutan,
Thimphu: 17447809, Paro: 17484882,
Pling: 77782691/17732593,
Gelephu: 17773642

TPN No : BAC00831 | Contact No : HO: 17806596/17151264
Email : pbsl@perfectgroup.bt | Branch : Babesa Showroom

Buyer Details with Address :

Bhutan Post
Customer ID : 118331
Phuentsholing, 17633026

Shipping Address : Phuentsholing, 17633026, ,

Quot ID	PI ID	Invoice No					Invoice Date	
		PBSL / SALE/ 2024 / Jun / 16 / 433					10/06/2024	
Sl	Product	Item Code	HSN / BTC	Qty	Rate	Qty/Cash Dis%	Amt	
1	Health Faucet ABS Rubbit Cleaning System 1.25M long PVC Flexible Tube & ABS Wall Hook	F160013	69101000	3 Set	750.00	0.00	2,250.00	
				3		Total	2,250.00	

Total Amount in Word : Ngultrum Two Thousand Two Hundred Fifty Only.

E. & O.E
Cash Discount : 0.00
Payable : 2,250.00
Return : 0.00
Adjustment : 0.00

Due Amount BTN 2,250.00

Terms & Condition :

- Payment to be made in cheque/cash/digital banking in favour of company only.
- Delivery of goods only upon receipt of 100% payment.
- Delivery schedule as agreed between parties.
- Sales return shall be accepted in original, undamaged packaging within 30 days from the date of invoice.
- Company shall not be liable for damaged goods, shortages and any other losses once the goods have left the premise.
- Customized orders & Electricals items not eligible for Sales return.
- The return of goods shall be provided with credit note only. Cash refund not entertained.

Bank Account :

A/C No : 641793341
Bank : Bhutan National Bank

A/C No : 202944439
Bank : Bank of Bhutan



Invoice Prepared by 5728, Name : Phuntsho Wangmo, Contact : 17527889 at 10/06/2024 04:06 PM
Employee : Phuntsho Wangmo (5728)



Driver's Signature

Customer's Signature

for Perfect Builders Store Limited

verified Shif

certified
Phuntsho Wangmo

Commercial Invoice



Perfect Builders Store Limited
YDF Building, 2nd Floor, Shedra Lam,
Phuentsholing, Bhutan,
Thimphu: 17447809, Paro: 17484882,
Pling: 77782691/17732593,
Gelephu: 17773642
TPN No : BAC00831 | Contact No : HO: 17806596/17151264
Email : pbsl@perfectgroup.bt | Branch : Babesa Showroom

Buyer Details with Address :
Bhutan Post
Customer ID : 118331
Phuntsholing, 17633026

Shipping Address : Phuntsholing, 17633026, ,

Quot ID	PI ID	Invoice No					Invoice Date	
		PBSL / SALE/ 2024 / Jun / 16 / 436					10/06/2024	
SI	Product	Item Code	HSN / BTC	Qty	Rate	Qty/Cash Dis%	Amt	
1	EWC Flora One Piece S.White (S-220) 62 x 37 x 67 cm	20107	69101000	2 PCS	7,163.00	0.00	14,326.00	
				2		Total	14,326.00	

Total Amount in Word : Ngultrum Fourteen Thousand Three Hundred Twenty Six Only.

E. & O.E
Cash Discount : 0.00
Payable : 14,326.00
Return : 7,163.00
Adjustment : 0.00

Due Amount BTN 7,163.00
Terms & Condition :

- Payment to be made in cheque/cash/digital banking in favour of company only.
- Delivery of goods only upon receipt of 100% payment.
- Delivery schedule as agreed between parties.
- Sales return shall be accepted in original, undamaged packaging within 30 days from the date of invoice.
- Company shall not be liable for damaged goods, shortages and any other losses once the goods have left the premise.
- Customized orders & Electricals items not eligible for Sales return.
- The return of goods shall be provided with credit note only. Cash refund not entertained.

Bank Account :

A/C No : 641793341 Bank : Bhutan National Bank	A/C No : 202944439 Bank : Bank of Bhutan
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Invoice Prepared by 5728, Name : Phuntsho Wangmo, Contact : 17527889 at 10/06/2024 04:15 PM

Driver's Signature

Customer's Signature



verified *[Signature]*

certified
[Signature]

Commercial Invoice



Perfect Builders Store Limited
 Building, 2nd Floor, Shedra Lam,
 Phuntsholing, Bhutan,
 Thimphu: 17447809, Paro: 17484882,
 Pling: 77782691/17732593,
 Gelephu: 17773642
 TPN No : BAC00831 | Contact No : HO: 17806596/17151264
 Email : pbsl@perfectgroup.bt | Branch : Babesa Showroom

Buyer Details with Address :
 Bhutan Post
 Customer ID : 118331
 Phuntsholing, 17633026

Shipping Address : Thimphu, 17672583, ,

Quot ID	PI ID	Invoice No					Invoice Date	
		PBSL / SALE/ 2024 / May / 16 / 399					10/05/2024	
SI	Product	Item Code	HSN / BTC	Qty	Rate	Qty/Cash Dis%	Amt	
1	PPGL Gutter T 0.50MM with Drop Cherry Red		-	8 PCS	645.00	0.00	5,160.00	
2	PPGL Gutter L without Drop Pipe Cherry Red		-	2 PCS	645.00	0.00	1,290.00	
				10		Total	6,450.00	

Total Amount in Word : Ngultrum Six Thousand Four Hundred Fifty Only.

E. & O.E

Cash Discount : 0.00
Payable : 6,450.00
Return : 0.00
Adjustment : 0.00

Due Amount BTN 6,450.00

Terms & Condition :

- Payment to be made in cheque/cash/digital banking in favour of company only.
- Delivery of goods only upon receipt of 100% payment.
- Delivery schedule as agreed between parties.
- Sales return shall be accepted in original, undamaged packaging within 30 days from the date of invoice.
- Company shall not be liable for damaged goods, shortages and any other losses once the goods have left the premise.
- Customized orders & Electricals items not eligible for Sales return.
- The return of goods shall be provided with credit note only. Cash refund not entertained.

Bank Account :

A/C No : 641793341 Bank : Bhutan National Bank	A/C No : 202944439 Bank : Bank of Bhutan
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Invoice Prepared by 5453, Name : Tshering Pem, Contact : 17396086 at 10/05/2024 11:26 AM
 Employee : Tshering Pem (5453)

Driver's Signature

Customer's Signature



Verified Bluf
Certified
[Signature]

Commercial Invoice



Perfect Builders Store Limited
Building, 2nd Floor, Shedra Lam,
Phuntsholing, Bhutan,
Thimphu: 17447809, Paro: 17484882,
Pling: 77782691/17732593,
Gelephu: 17773642

TPN No : BAC00831 | Contact No : HO: 17806596/17151264
Email : pbsl@perfectgroup.bt | Branch : Babesa Showroom

Buyer Details with Address :
Bhutan Post
Customer ID : 118331
Phuntsholing, 17633026

Shipping Address : Thimphu, 17672583, ,

Quot ID	PI ID	Invoice No				Invoice Date		
		PBSL / SALE/ 2024 / May / 16 / 18				01/05/2024		
SI	Product	Item Code	HSN / BTC	Qty	Rate	Dis%	Amt	
1	Cut Off Wheel Hikoki 107MM (4")		68042290	200 PCS	18.00	0.00	3,600.00	
2	Steel Measuring Tape 8M x 25MM (Total Tools)	TMT126081	9017800000	1 PCS	350.00	0.00	350.00	
				201		Total	3,950.00	

Total Amount in Word : Ngultrum Three Thousand Nine Hundred Fifty Only.

E. & O.E
Cash Discount : 0.00
Payable : 3,950.00
Return : 0.00
Adjustment : 0.00

Due Amount BTN 3,950.00

Terms & Condition :

- Payment to be made in cheque/cash/digital banking in favour of company only.
- Delivery of goods only upon receipt of 100% payment.
- Delivery schedule as agreed between parties.
- Sales return shall be accepted in original, undamaged packaging within 30 days from the date of invoice.
- Company shall not be liable for damaged goods, shortages and any other losses once the goods have left the premise.
- Customized orders & Electricals items not eligible for Sales return.
- The return of goods shall be provided with credit note only. Cash refund not entertained.

Bank Account :

A/C No : 641793341
Bank : Bhutan National Bank

A/C No : 202944439
Bank : Bank of Bhutan



Invoice Prepared by 5453, Name : Tshering Pem, Contact : 17396086 at 01/05/2024 12:36 PM
Employee : Tshering Pem (5453)



Driver's Signature

Customer's Signature

for Perfect Builders Store Limited

verified [Signature]
Certified [Signature]

8:55 AM

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Bhutan Postal Corporation Limited.

Notesheet

No.: 10030
Date: Thu 29 February 2024
Subject: Seeking kind approval for the purchase of roofing materials from Perfect Builders Store Ltd

This is to submit that the work for roofing and dismantling of Thimphu GPO building has been awarded to the M/s. Gyeltshen Painting Construction with the condition that the materials will be provided by the Bhutan Post. After thorough market exploration by the Procurement Unit in collaboration with the Finance Division and ADM Unit. It was found that M/s. Perfect Builders Store Ltd is the sole manufacturer of roofing materials. The actual rate submitted by the M/s. Perfect Builders store was Nu. 1,857,009.00.

However, with our request for a discount, M/s. Perfect Builders has agreed to supply the materials at the final negotiated amount Nu 1,823,089.00 benefiting the company by a sum of Nu. 33,920. It is worth noting that the Bhutan Post reserves the right to adjust the quantities of material required by 15-20% based on final materials requirement.

Additionally, there are few items which are not available from M/s. Perfect builders, We propose to procure it from the open market. Please find attached herewith the excel sheet with detail pricing with saving for your kind perusal.

This is being submitted for your kind approval, please.

Submitted by: Dechen Choden (Deputy Manager) of Procurement Unit (Administration & Human Resource) On 2024-02-29

Forwarded By: Penjor (Head) of Administration & Human Resource On 2024-02-29
Remarks: Recommended for kind approval, please.

Approved By: Karma Nidup (Chief Executive Officer) of Office of the CEO On 2024-02-29
Remarks: Apprpvedf as recommended