



འབྲུག་འབྲེལ་རང་སྐྱོང་ཚད་ལྡན་ལས་འཛིན།
BHUTAN POSTAL CORPORATION LIMITED

Notesheet

Date: 12-02-2025

Number: 437

Priority Type: Urgent

Subject: Purchase of Stationery

This is to submit that the Procurement Unit, AHRD would like to purchase 40 reams of A4 paper @ Nu. 229 of total amounting to Nu. 9,160.00 (Ngultrum Nine Thousand One Hundred Sixty) only, for further supply to Divisions/Regions/POs based on annual quoted rate 2024 which is valid until March 20, 2025.

The cost shall be booked from approved budget head "purchase of Stationery and Printing" kept under AHRD for the FY 2025.

Therefore, we would like to seek kind approval for purchase of aforementioned items to replenish the stock, Please.

UGYEN BIDA Applied to: DECHEN CHODEN on 12-02-2025

Remarks: Submitted for kind approval, please.

DECHEN CHODEN Forwarded to: PENJOR on 12-02-2025

Remarks: Sir, Recommended for kind approval la

PENJOR Approved to: UGYEN BIDA on 12-02-2025

Remarks: Approved as per DOP

BAB02849

(Original)

B.D. Commercial
 Near Tshendenshing
 Changzamtok Thimphu: Bhutan
 Buyer (Bill to)
Bhutan Postal Corporation Ltd

Invoice No.

BDcom/2025/330

Dated

13-Feb-25

Delivery Note

Mode/Terms of Payment

Reference No. & Date.

Other References

Buyer's Order No.

Dated

Dispatch Doc No.

Delivery Note Date

NS437

Dispatched through

Destination

PROCUREMENT OFFICER

Terms of Delivery

SI No.	Description of Goods	Quantity	Rate	per	Disc. %	Amount
1	Paper: Photocopy A4: Ecopy: 75 gsm	40.00 REAM	229.00	REAM		9,160.00
<p>Certified that materials received correctly and entry made in stock register at Page No: 903..... Vol. No: 38(N) Date: 0/02/2025</p> <p><i>[Signature]</i> Supervisor Procurement & Store Bhutan Postal Corp. Ltd. Thimphu Bhutan</p>						
Total		40.00 REAM				Nu 9,160.00 E. & O.E

Amount Chargeable (in words)

Bhutanese Ngultrum Nine Thousand One Hundred
 Sixty Only

Company's Bank Details

Bank Name : BOB CD

A/c No. : 100907707

Branch & Bank Code: THIMPHU & BAB02849

Declaration

Bank of Bhutan: Ac no: 100907707

BAB02849

TPN No:

This is a Computer Generated Invoice

