Date: **19-02-2025**  
Number: **457**  
Priority Type: **Urgent**  
Subject: **Approval for Advance and Tour Approval for Statutory Auditor’s Field Visit to Phuentsholing GPO**

This is to submit that the statutory auditors decided to visit Phuentsholing GPO from **23rd  to 26th February 2025**. In this regard, an advance of **Nu. 20,000.00** may kindly be approved to meet the necessary expenditure and daily subsistence allowance (DSA) for the Manager and one Auditor (2 person) ,as per the eligible entitlement recommended by RAA.

**Itinerary for their visit are as follows.**

23.2.2025- Thimphu- Phuentsholing

24-26/2/2025 -Halt at Phuentsholing

27.2.2025- Phuentsholing to Thimphu

The expenses incurred may be booked under the budget head **"Audit Expense"**, and necessary adjustments will be made upon completion of the field visit.

Additionally, I will be accompanying the team for this visit. Therefore, I kindly request **Dasho’s approval for my tour from 23rd to 27th February 2025**. (Necessary document issued by RAA against their entitlement is attached for Dasho's ready reference please.)

Submitted for Dasho's kind approval please.

**SONAM PENJOR** Applied to: **KARMA NIDUP on** 19-02-2025  
Remarks: **submitted for kind approval please**

**KARMA NIDUP** Approved to: **SONAM PENJOR on** 19-02-2025  
Remarks: **Approved as proposed**