

SYED YASEEN

Data Analyst

Email: syedengineer324@gmail.com

Contact: +91 8497919277

Place: Rajampet, Andhra Pradesh, India

Portfolio: <https://syedyaseen324.carrd.co/>

Professional Summary

Data Analyst with **2+ years** of experience in data cleaning, transformation, and visualization using **Excel (Advanced Excel)** and **Power BI**. Skilled in building interactive dashboards, automating reports, and delivering actionable insights to drive business decisions. Experienced in **HR analytics**, reporting, and performance tracking. Possess basic knowledge of **MySQL** for querying and managing datasets. Strong problem-solving ability with proven expertise in analyzing large datasets, identifying trends, and supporting data-driven strategies.

Work Experience

Nano Tech E Services PVT LTD | Aug 2023 – Present

Role: Data Analyst – HR Analytics

Tools & Technologies: Power BI, Advanced Excel, Power Query, DAX, SQL, MySQL

- Cleaned, transformed, and analyzed large datasets using Excel (including Advanced Excel) and Power BI to extract actionable insights.
 - Developed interactive dashboards and automated reports for business and HR stakeholders to support data-driven decision-making.
 - Conducted HR analytics, including tracking employee performance, attrition, engagement metrics, and workforce trends.
 - Collaborated with cross-functional teams to identify business requirements and deliver tailored data solutions.
 - Performed basic SQL/MySQL queries to extract and manage data from multiple sources.
 - Identified trends, patterns, and anomalies in datasets to support strategic initiatives and process improvements.
 - Assisted in creating reports and visualizations to monitor KPIs and track organizational performance.
 - Provided recommendations based on data analysis to improve operational efficiency and HR processes.
-

Technical Skills

Excel: Basic formulas, Sorting, Filtering, Charts

Advanced Excel: Pivot tables, Power Pivot, VLOOKUP, Index, Match, Index + Match, Power Query

Business Intelligence/BI Tools: Power BI, ETL (Extract, Transform, Load), Power Query, Data

Cleaning & Transformation, Data Modeling, DAX (Data Analysis Expressions), KPIs, Data Visualization, Interactive Dashboards, Tableau

SQL: Querying with MySQL, Joins, Windows, Aggregations, Subqueries

Soft Skills

- Analytical Skills
 - Good Communication
 - Problem Solving
 - Teamwork
 - Quick Learner
-

Education

M.Tech | JNTUA College of Engineering, Anantapur | 2021 – 2023

- Specialization: Advanced Manufacturing Systems

B.Tech | Narayanadri Institute of Science & Technology, Rajampet | 2013 – 2017

- Branch: Mechanical Engineering
-

Certifications

- **Tata – Data Visualisation:** Empowering Business with Effective Insights from Forage | Sep 2025
 - **Deloitte – Data Analytics Job Simulation** from Forage | Jun 2025
 - The E-Learning Course Of 30-Days **SQL** Micro Course from Skill Course | May 2025
 - The E-Learning Course Of 30-Days **Power BI** Micro Course from Skill Course | Dec 2024
-

Languages

- English
- Hindi
- Urdu
- Telugu