

GENERAL INSTRUCTIONS FOR APPLICANTS FOR TEACHING AND NON-TEACHING STAFF

IMPORTANT - MOBILE PHONES OR ANY ELECTRONIC GADGETS ARE STRICTLY PROHIBITED IN THE EXAMINATION HALL.

NOTE:- [Candidates must carry age proof (Class X Admit card/ Certificate) on written test i.e., on 16-02-2020.(Sunday)]

All the Instructions must be followed by the Candidates applying for the post of Teaching and Non Teaching Staff in DAV Institutions (Jharkhand Zone-G, Bokaro Area). Candidates are instructed to go through all instructions carefully before submitting their candidature.

1. Age should be maximum 35 years as on 01-01-2020 for the candidates of all categories (Teaching and Non teaching).
2. Candidates must be fluent in spoken English
3. Candidates (Teaching) must have B.Ed. degree from a recognized university. Candidates without B.Ed /appearing B.Ed. need not to apply for the post of the Teachers.
4. Candidates must be qualified CTET/STET for regular appointment in Primary, Middle and Secondary level.
5. Candidates without TET will not be allowed to appear in Written Test/ Interview for consecutive two years.
6. Candidates applying for LDC/Ad hoc/Contractual Clerk must be a graduate with at least diploma degree in Computer application and must have knowledge of Tally. Preference will be given to the Commerce Graduates/Experienced Candidates. There is a fewer vacancy for the post of Non-Teaching staff. Preference will be given to the Candidates (Teaching and Non Teaching) who are presently working in DAV Schools on Contractual basis.
7. Candidates applying for the post of Asstt. Librarian must have Computer operating knowledge/data entry knowledge besides B.Lib/M.Lib.
8. Candidates are instructed to give an option/preference in the Bio-Data form for their posting if he/she is selected for appointment as per performance. The list of 08 schools are given below and also mentioned in the Advertisement published in the news papers. If there are no vacancies for the particular post or subject in the school opted/preferred by you then you may be selected for the other Area/Schools as per requirement if any.
9. Only lady candidates will be preferred (Nursery Trained) for Nursery/KG classes.
10. Application cum Bio-Data form will also be provided in examination Hall to the eligible candidates. Candidates are instructed to fill all the columns in the Bio-Data/Application Form and fix a colored passport size recent photograph in the given space. Incomplete Application/Bio-Data Forms and without photograph may be rejected. Please also attach the online - filled downloaded form.
11. Candidates are instructed to report at the venue i.e., DAV Public School, Sector-IV, Bokaro Steel City on 16- 02- 2020 (Sunday) at 8.30 A.M sharp.
12. No TA/DA is admissible for Written Test or Interview.
13. Submit the test fee for Rs. 300/- (Non-refundable) online only through the link provided on the school website. No cash will be accepted. The teachers working on Ad hoc basis in DAV Public Schools, Jharkhand Zone - G may also appear for the written test.
14. Contractual /Ad hoc Appointment may be considered only for one Academic Session without CTET/STET as per performance or as per requirement of the schools and not for subsequent Academic Session.
15. Copy of the written test is strictly confidential; it will not be shown to anybody.
16. The decision of the Selection Committee shall be final.
17. Candidates qualified in the written test will be called for interview/viva. It will be notified in the website. (www.dav4bokaro.org) in the first/second week of March 2020.
18. All Candidates applying for the post of Teaching and non-Teaching staff must possess required valid qualifications/degrees as per norms, otherwise; the candidature will be rejected even at later stage.
19. One candidate can apply for one post only
20. List of Schools under this zone are (i) DAV Public School, Sector- 4, Bokaro (ii) DAV Public School, Sector- 6, Bokaro (iii) DAV Public School, Mahuda, Dhanbad (iv) DAV Public School, Dugdha (v) DAV Public School, Mugma (vi) DAV Public School, CCL, Giridih (vii) DAV Public School, Suriya (viii) DAV Public School, Tenughat Dam.

Assistant Regional Officer
Independent Charge
DAV Public Schools
Jharkhand