

# **Jammu and Kashmir Accountability Commission (Staff) Rules, 2015**

JAMMU & KASHMIR

India

## **Jammu and Kashmir Accountability Commission (Staff) Rules, 2015**

### **Rule**

### **JAMMU-AND-KASHMIR-ACCOUNTABILITY-COMMISSION-STAFF-RULES of 2015**

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Jammu and Kashmir Accountability Commission (Staff) Rules, 2015 Published vide Notification No. SRO-207 dated 2.7.2015 SRO-207. - In exercise of the powers conferred by section 30 read with sub-section (2) of section 25 of the Jammu and Kashmir Accountability Commission Act, 2002, the Governor here makes the following rules, namely : -

### **1. Short title and commencement.**

- (i) These rules may be called Jammu and Kashmir Accountability Commission (Staff) Rules, 2015. (ii) These shall come into force from the date of publication in the Government Gazette.

### **2. Definitions.**

- In these rules, unless the context otherwise requires, - (a) "Cadre" means the cadre of the service ; (b) "Commission" means the Jammu and Kashmir Accountability Commission ; (c) "Government" means the Government of Jammu and Kashmir ; (d) "Schedule" means the Schedules annexed to these rules ; (e) "Service" means the Jammu and Kashmir Accountability Commission (Staff) Service ; (f) "State" means the State of Jammu and Kashmir.

### **3. Constitution of service.**

- (1) From the date of commencement of these rules there shall be constituted the Jammu and Kashmir Accountability Commission (Non-Gazetted) Services. (2) The Government may, at the

commencement of these rules, appoint to the service, any person who at the commencement of these rules is holding in substantive capacity any post included in the cadre of the services.(3)Provided that for the purpose of initial constitution of service, the person holding any post in substantive capacity to which he was appointed by the competent authority under rules, be included in the cadre of the service in its sanctioned scale of pay, shall be deemed to have been appointed to the service under these rules if he/she is fully qualified to hold the post under these rules unless he/she opts otherwise with 15 days from the commencement of these rules.Explanation. - The words 'holding' means a person holding a post included in the cadre of Jammu and Kashmir Accountability Commission (Non-Gazetted) Services in its sanctioned scale of pay on regular basis under orders of the competent authority and will not cover the persons holding a post on ex-cadre/deputation basis or on ad hoc basis or in a stop gap arrangement.

#### **4. Extent and application.**

- These rules shall apply to every employee working in the Commission either substantively against the post or by transfer.

#### **5. Staff of the Commission.**

- (i) The strength and composition of the staff of the Accountability Commission shall consist of such officers/ officials as may be sanctioned by the Government in consultation with the Accountability Commission which shall initially consist of officers and officials reflected in Schedule-I :Provided that the Government may increase or decrease the said staff strength from time to time.(ii)The appointment to the posts specified in Schedule-I shall be made-(a)by direct recruitment ;(b)by promotion ; and(c)by deputation/transfer (with the prior consent of the Commission) as prescribed in the Schedule-II against each post.(iii)The staff of the Commission shall be subject to exclusive administrative and disciplinary control and directions of the Commission.(iv)The conditions of service of the staff of the Commission shall be governed by the Jammu and Kashmir Civil Service Regulations, 1956 and Jammu and Kashmir Civil Services (Classification, Control and Appeal) Rules, 1956.

#### **6. Qualification and method of recruitment.**

- (i) No person shall be eligible for appointment or promotion to any class, category or cadre in the services unless he/she is in possession of the qualifications/experience as laid down in the Schedule-II of these rules.(ii)Recruitment to the service shall be made by transfer, promotion or direct appointment, as laid down in Schedule-II of these rules.(iii)The posts in the inferior service other than Class-IV may be filled up through SSB in so far direct recruitment is concerned.(iv)The Class-IV posts may be filled up by the Commission as per the standing instructions of the Government issued from time to time.(v)The appointment from amongst retired eligible persons against any post may be made by the Government on the recommendations of the Committee to be constituted by the Government and the appointment will be for the period and subject to the terms and conditions as may be applicable in such cases under rules, regulations and orders issued by the Government from time to time :Provided that a panel of three persons will be prepared by the

Committee against each post being filled by re-employment, out of whom the Commission may make recommendation in favour of any of them to the Government for appointment.

## **7. Probation.**

- (i) Persons appointed to the service either by direct recruitment, or by promotion shall be on probation for a period of two years.(ii)The period of probation shall be regulated as per the provisions of the Kashmir Civil Services (Classification, Control and Appeal) Rules, 1956.

## **8. Reservation in appointments.**

- While making appointments either by promotion or by direct recruitment, reservation shall be available in accordance with the provisions of the Jammu and Kashmir Reservation Act, 2004 and the rules made thereunder as amended from time to time.

## **9. Maintenance of seniority list.**

- Seniority of the members of the service shall be regulated under the Jammu and Kashmir Civil Services (Classification, Control and Appeal) Rules, 1956. Secretary of the Commission shall maintain an up-to-date final seniority list of the members of the service.

## **10. Residual matter.**

- In regard to matters not specifically covered by these rules, the members of the service shall be governed by the Rules, Regulations and Orders applicable to the State Civil Services in general.

## **11. Interpretation.**

- If any question arises regarding interpretation of these rules the matter shall be referred to the Government whose decision thereon shall be final and binding.

**I**

S. No.	Designation of post	No. of sanctioned posts	Pay scale
1	2	3	3
1.	Sr. Stenographer	2	9300-34800+4600
2.	Public Prosecutor	2	9300-34800+4280
3.	Court Officer	1	9300-34800+4280
4.	Section Officer	1	9300-34800+4600
5.	Jr. Stenographer	Nil	9300-34800+4200
6.	Judgment writers	2	9300-34800+4200

7.	Translators	2	9300-34800+4200
8.	Head Assistants	2	9300-34800+4200
9.	Accounts Assistants	3	5200-20200+2800
10.	Computer Operators	4	5200-20200+2800
11.	Telephone Operators	2	5200-20200+2400
12.	Sr. Assistants	3	5200-20200+2400
13.	Drivers	4	5200-20200+1900
14.	Jr. Assistants	4	5200-20200+1900
15.	Jamadar	1	4440-7440+1650
16.	Orderlies	16	4440-7440+1300
17.	Home Orderlies	3	4440-7440+1300
18.	Dispatch Rider	1	4440-7440+1300
19.	Chowkidars	3	4440-7440+1300
	Total No. of Posts	56	

## II

Class	Category	Designation of post	Pay scale	Minimum qualification for direct recruitment	Method of recruitment
1	2	3	4	5	6
I		Sr. Stenographer	9300-34800+4600	-	By promotion from Class-V having five years substantive service as such, or by deputation from Law Department/GAD/High Court. By deputation from Police Department from the class of prosecuting officers or engagement on tenure basis by the Law Department on the recommendations of the Commission.
II		Public Prosecutor	9300-34800+4280	L. L. B. with three years experience	By direct recruitment or by deputation from High Court from the category of Court Officers/Masters or in case
III		Court Officer/Master	9300-34800+4280	MBA in case of direct recruitment	By direct recruitment or by deputation from High Court from the category of Court Officers/Masters or in case

				of non-availability by re-employment from retired Court Officer/Masters by the Government. By promotion from Class-VIII having an experience of three years as Head Assistant or by deputation from Law Department. However, in case of non-availability of officials from Law Department, by deputation from GAD.
IV	Section Officer	9300-34800+4600 -		
V	Jr. Stenographer	9300-34800+4200	(i) Graduation from any recognized University having minimum speed of 65 and 35 words per minute in shorthand and typewriting having not less than 35 words speed per minute (ii) Six months certificate course in computer application from a recognized institute	By direct recruitment or by deputation from Law Department/High Court/GAD
VI	Judgment Writers	9300-34800+4200	do.	do.
VII	Translators	9300-34800+4200	L. L. B. with Urdu as one of the subjects at matric level	By direct recruitment or by deputation from Urdu Coordination Cell of Law Department/High Court.
VIII	Head Assistants	9300-34800+4200 -		By promotion from Class-XII having three years experience as Senior

				Assistant and having passed the Secretariat Assistants Examination or by deputation from Law Department. However, in case of non-availability of officials from Law Department, by deputation from GAD.
IX	Accounts Assistants	5200+20200+2800 -		By deputation from J&K Accounts Subordinate Service
X	Computer Operators	5200+20200+2800	(i) Graduation from any recognized University with knowledge of typewriting having not less than 35 words speed per minute (ii) Degree/Diploma in computer applications from a recognized institute Minimum Matric and maximum 10+2 with experience in the trade	By deputation from any Govt. Department/Information and Technology Department.
XI	Telephone Operators	5200-20200+2400		By deputation from Estates Department.
XII	Sr. Assistants	5200-20200+2400 -		By promotion from class XIV having three years experience as Junior Assistant or by deputation from Law Department. However, in case of non-availability of officials from Law Department, by deputation from GAD.

XIII		Drivers	5200-20200+1900	Matric with valid driving hill license	By deputation from State Motor Garages.
				(i) Graduation from many recognized University with knowledge of typewriting having not less than 35 words speed per minute (ii) Six months certificate course in computer application from a recognized institute	(i) 75% by direct recruitment (ii) 25% by promotion from Class-XV by strict seniority qualifying of type test or by and deputation from Law Department. However, in case of non-availability of officials from Law Department, by deputation from GAD.
XIV		Jr. Assistants	5200-20200+1900		
XV	a	Jamadar	4440-7440+1650	-	By placement from categories b, c, d and e on the basis of seniority.
	b	Chowkidars	4440-7440+1300	Minimum Matric pass and maximum 10+2	By direct recruitment.
	c	Home Orderlies	4440-7440+1300	do.	By direct recruitment.
	d	Dispatch Rider	4440-7440+1300	do.	By direct recruitment.
	e	Orderlies	4440-7440+1300	do.	By direct recruitment.