Leave Management System

Home page direct Lms dashboard

Employee feature:-
1)My Calendar

Employee can see the leave that can be applied by his or her

It also see the all holidays which are declared by government

2)My leave balance:-

Employee can see the different different leave that can be assigned by the company

Different type of leave with leave balance and button request leave that can be redirect to the request leave

For example:-
Sick leave	**30**	**request leave is the button**
Work from home	**50**	**request leave is the button**

Total leave that can be calculated by the software so that employees can request by the next year….

3)Leave request :-
What was the elements are in there to request a leave

Leave type :
Means listbox contain different different type of leaves

Start Leave request field
Date with list box full day leave or partial leave

Partial leave can be half day or recorded time

end Leave request field
Date with list box full day leave or partial leave

Reason for leave (optional)

Upload document

Contact address(o)

Contact phone(o)
Doctor certificate yess or no radio button

These fields can be customized by type of leave
Next page

Confirm leave request sick leave

Leave duration

Calender days

Opprover name

Confirm button
After that email would be sent to approver
Popup leave request would be sent successfully

Next page
Sickk leave   status

Start to end with days   2 days   waiting for approval

2) manager section
My calendar

It has also my leave balance section

Leave reaqusts waiting for my approval

Monthly calender

In this manager can see the monthly calender with employees are requested by the approval if they have permission

Manager can also see the yearly leave that can be applied by the employees

Manager can see the list of holidays

Leave request calendar that can be export as excel or pdf

Calendar feeds to sync with google calendar

Manager can have options like reject approve or cancel leave

Leave info of employee

Type of leave

Start and end time of leave request

Balance as on like date with days

Current leave balance in days

Year end balance   20 days

Manager can see the documents also

History of employee leave request

Raise a query forum

Topic and document   invite user

When leave has been approved then employee get an email leave has been approved by this or so and so……….