



MEETING AGENDA

Team/Application Name:	Team 5 / TBD		
Date of Meeting: (MM/DD/YYYY)	01-29-2023	Time:	10:00 PM to 11:00 PM
Meeting Facilitator:	Yash Kantharia (Project Manager)	Location:	Teams

1. Meeting Objective & Agenda

1. Check progress on completion of business case drafts by both the teams
2. Finalize 2 Business Cases
3. Review the Business Cases

2. Attendees

Present at the Meeting	Absent
Poonam Adtani	
Yash Kantharia	
Alan Parmar	
Saichand Redd	
Maneesha Narahari	
Tharun Redd	
Sarvesh Desai	

3. Documents and Owners

Delievrables	Progress %	Primary Owner(s)	Peer Reviewer(s)
1. Business Case I: Circular Pie	100	Poonam Adtani	Alan Parmar
2. Business Case II: The Thrift Web	100	Maneesha Narahari	Alan Parmar

4. Pre-work/Meeting Preparation (materials to discuss at the meeting - tutorials, examples, etc.)

Description	Prepared by



5. Issues and Roadblocks

Description	Help Needed
1. Tester role to be assigned to a new member	Replacement for Sahith to be decided

6. Next Meeting Plan - 01-31-2023

Tasks to Complete	Progress %	Primary Owner(s)	Peer Reviewer(s)
1. Assign tasks If any modification or updates needed after review by professor	100	Yash Kantharia	N/A