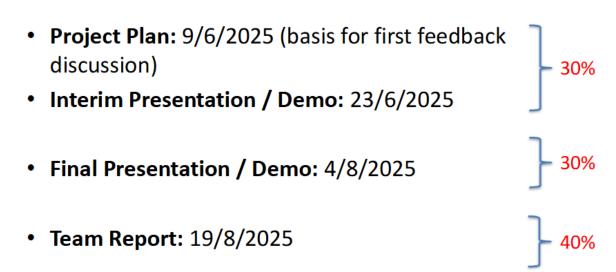
Devforge - Al Environment Meeting Minutes

First Deliverable: Project Plan

- Project Objectives summarise in 300 words or less what the project seeks to achieve, and why.
- Project Plan provide a sprint plan for the project which encompasses all deadlines
- Roles define the roles each team member plays and provide a brief description of what this role entails.
- Architecture setup and provide evidence of your cloud environment for the project.
- Data Plan what data will you use and/or generate? Provide evidence that it is sufficient for the scope of the project within the addressed challenge and its corresponding evaluation. I.e., also note evaluation data needed.
- Github evidence that all members of the team have made regular nonarbitrary commits to the team github repo (for example minutes of meetings, design diagrams, sections of the project plan document or figures, code snippets, other documentation, etc.)
- Team Management evidence that regular team meetings are taking place, in what format, and provide well-structured minutes of these meetings. Demonstrate the tool you are using to record and define sprints, assign tasks and check in on progress.

Due: 9th June 2025, by 17:00 Dublin Time

Key Module Dates



Date and time of the meeting	Thursday 7th June at 10am
	That bady Tar barre at Tbarre

Devforge - Al Environment Meeting Minutes

Names of attendees and absentees	Gokul - Present Nishal - Present Kshitij - Unavailable Yash - Present Martins - Present
Key discussion points	 Main Topic Make Project Plan Add stories to dashboard jira Make commit to github (architecture diagram), (minutes document) Assign roles Document work for the architecture Discussion of the roles: Project management, software developer, user experience evaluation communication Feedback to incorporate from Probal "Please document all your work. All your thoughts and processes you want to follow and work. That's very important."
Decisions made	 Meeting daily To do Weekly sprints Research how we'll do different parts of our project, main technology being used will be Python Project objectives - Yash Project Plan - Kshitij Roles Architecture - Gokul Data Plan - Nishal Github - Everyone Team Management - Martins
Next meeting details (if set)	(Standup Call) each day proposed at 10am.