

# Yudiz Solutions Ltd. Offer of Employment

(Private and Confidential)

Date: 23rd December, 2024

Dear Yashrajsinh Jadeja,

**Re: Offer of Employment** 

We are pleased to offer you the position of **Trainee Jr. Web Developer** at Yudiz Solutions Ltd. During the training period, you will hold the title of **Trainee Jr. Web Developer**. Upon successful completion of the training period, your designation will be updated to **Jr. Web Developer** 

Commencement Date

Your employment will commence after immediately from the date of this letter or earlier.

Position

**Trainee Jr. Web Developer** - reporting to Team Leader



## Term

# Probationary Period

A Three months Probationary Period will apply to this role. During this time you will receive advice, training and guidance to help you become familiar with, and competent in, performing the work you have been appointed to do. The appointment is subject to the satisfactory completion of the Probationary Period which itself is subject to termination during any stage, by either party, upon one month's notice in writing, or by payment in lieu of notice.

## Remuneration

**Stipend Period**: The training period will last for 12 months. From January 1, 2025, to February 28, 2025 (the first 2 months), no stipend will be provided. For the next 4 months, you will receive a stipend of ₹5,000 per month, and for the final 6 months, the stipend will be ₹10,000 per month.

**Salary Period**: From January 1, 2026, to March 31, 2027 (15 months) is your employment period and your monthly CTC will be ₹27,000

This agreement totals a service period of 27 months. All deductions what-so-ever applicable like PF, PT, Gratuity and ,ESI; will be deducted from the salary as per the norms of the Government

# **Payment**

Your salary will be paid in First week of every month.

## Salary Review

 Your remuneration package will be reviewed annually on or about the anniversary of your employment or in accordance with workplace laws.

#### Leave Entitlements

#### **Annual Leave**

You are entitled to 11 days Public Holiday leaves per year of service.

## Personal leave

- You are entitled to 1.25 day paid personal leave per month i.e. 15 leaves in total per year.
- You are entitled for a Birthday leave and anniversary leave.



#### Termination

- o Within the Probation Period, there will be one month of notice period
- o After the Employment Period, there will be three months of notice period

The company may terminate your employment at any time without notice if:

You are guilty of serious misconduct; or

You are in material breach of a provision of separately signed contract, including confidentiality undertakings.

Following the termination of your employment you will be required to return all company property.

#### Hours of Work

Yudiz Solutions Ltd. General hours are between 10:00a.m. To 7:00p.m. It is expected that you will work 8:00 hours every day during general business hours.

From time to time you will be required to work reasonable additional hours or after hours when necessary to perform your duties. Extra Hours credit will be assign to you after grant of your reporting person.

# Privacy

You are required to observe and uphold all of the Company's privacy policies and procedures as implemented or varied from time to time.

Collection, storage, access to and dissemination of employee personal information will be in accordance with privacy legislation.

#### Company Policy

Yudiz Solutions Ltd. as in place a number of company policies and procedures. You are required to comply with company policy. A failure to comply with these policies may result in disciplinary action being taken against you.



# Confidentiality of Information

During your employment you may become aware of information relating to the business of Yudiz Solutions Ltd., including but not limited to client lists, trade secrets, client details and pricing structures.

Confidential information, including client lists, trade secrets, pricing structures and any and all documents created by you in the course of your employment remain the sole property of Yudiz Solutions Ltd. You shall not, either during or after your employment, without the prior consent of the Yudiz Solutions Ltd., directly or indirectly divulge to any person or use the confidential information for your own or another's benefit.

Jurisdiction

This contract is made in Ahmedabad, Gujarat.

Welcome and Acceptance

**Yashrajsinh Jadeja**, we would like to take this opportunity to welcome you to **Yudiz Solutions Ltd**. We really hope that you decide to accept this offer and look forward to working with you in the future. If you have any further queries please don't hesitate to contact us on hr@yudiz.com.

Yours sincerely,
Yudiz Solutions Limited

Managing Director

Mr. Patik Patel Managing Director

I, **Yashrajsinh Jadeja**, accept the terms of conditions outlined in the offer letter and confirm that I am able to commence the post on 1<sup>st</sup> January, 2025.

Signed: _				
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Dated:	/	1		