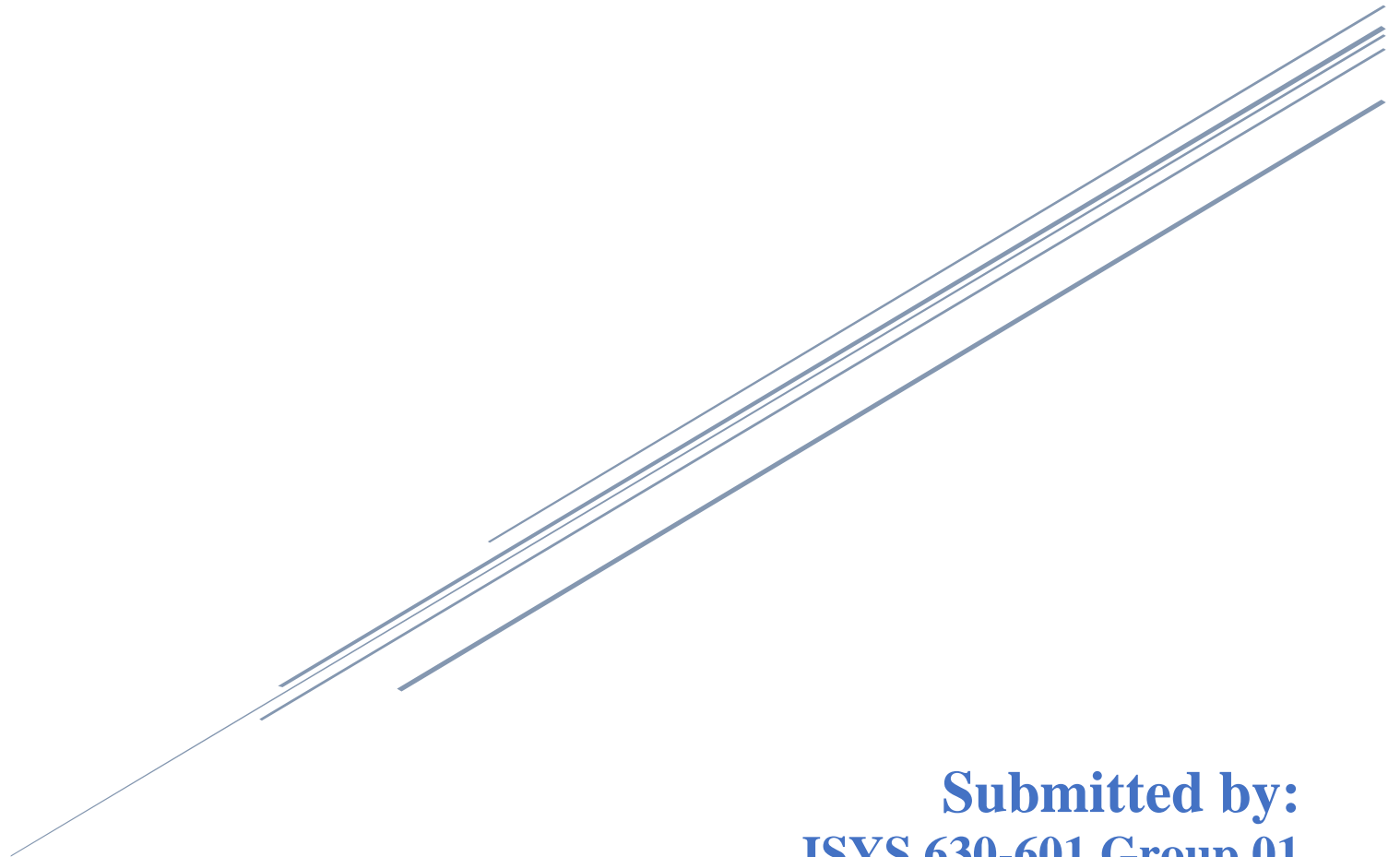


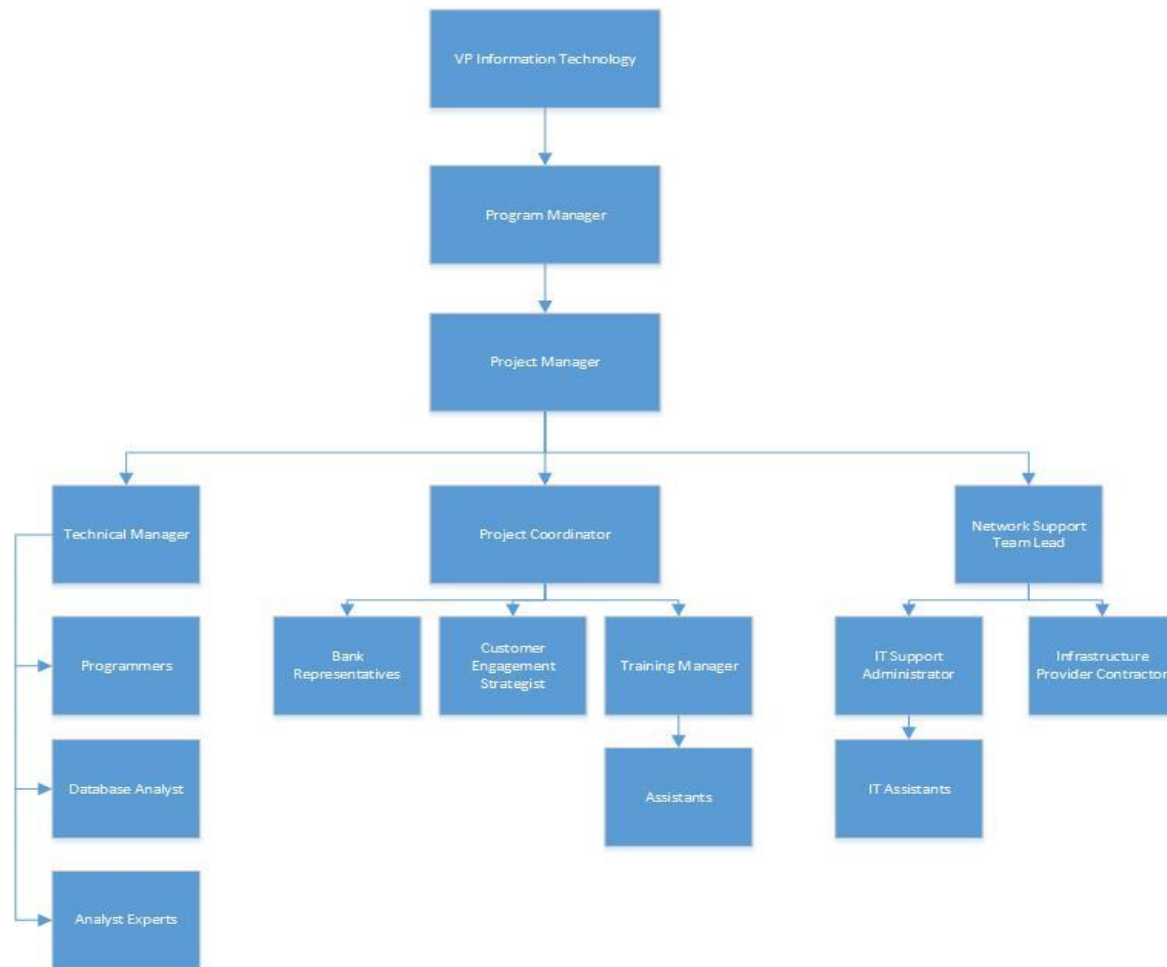
PROJECT HR MANAGEMENT

Systems Migration Project, J.D. Monster Bank



Submitted by:
ISYS 630-601 Group 01

Organizational Chart:



ISYS 630, Section 601 – Group 1
Das, Pandey, Sharma
Project HR Management
April 4, 2017
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Responsibility Assignment Matrix:

Steps will be highlighted if A and R are not assigned.

R: Does the step
A: Accountable for the step
C: Consulted with before the step
I: Informed when the step is completed

Responsibility Assignment Matrix

Project: Systems Migration Project, J.D. Monster Bank

STEP	PHASE	DESCRIPTION	VP Information Technology	Program Manager	Project Manager	Technical Manager	Project Coordinator	Network Support	Programmers	Bank Representative	Customer Engagement Strategist	Training Manager	IT Support Administrator	Infrastructure Provider Contractor	Database Analysts	Analysis Experts	Assistants	IT Assistants
1	Project Initiation	Develop Requirement Document	I	A	R	R	C	I	I	I	I	I	I		I	I		
2	Project Initiation	Identify Stakeholders	I	R	R	A	C	I	I	I	I	I	I		I			
3	Project Initiation	Define Organizational Structure	I	R	R	A	C	I	I	I	I	I	I		I			
4	Project Initiation	Develop Project Charter	I	R	R	A	A	I	I	I	I	I	I		I			I
5	Project Planning	Define Project Objectives And Milestones	I	R	R	C	A	I	I	I	I	I	I	I	I	I		I
6	Project Planning	Develop Migration Plan	I	R	R	R	A	C	I				C					
7	Project Planning	Project Budgeting	A	R	R	C	C	I	C	I	I		I	I	I			I
8	Project Planning	HR Planning	C	R	R	C	A			I	I	I	I	I	I	I	I	I
9	Project Planning	Project Scheduling	C	C	R	C	A	I	I	I	I	I						
10	New Platform Preparation	Acquire And Review API	I	A	R	R	A		R	I	I	I	C	I	I	C	I	I
11	New Platform Preparation	Review Billing Structures	C	A	R	C	C											
12	New Platform Preparation	Define Data Migration Rules	C	A	R	R	A	C	C	I	I	I	C		C	C		
13	New Platform Preparation	Systems Configuration	C	A	R	R	A	C	C				A					
14	New Platform Preparation	Test User Account Setup	I	I	A	A	A	A	I				R					R
15	New Platform Preparation	Database Configuration	I	I	A	A	A	I	C				R	I	R	A	I	R
16	Existing Platform	Data Structure Blueprint And Analysis	I	A	R	R	C	I	I	I	I	I			C			
17	Existing Platform	Data Cleaning And Analysis	I	A	C	R	C	I	C	I	I	I			C			
18	Existing Platform	Design Staging Areas	I	A	R	A	A	I	A						R			
19	Existing Platform	Task Review And QA	R	A	R	A	C		R	I	I	I	I	I	I	I	I	I
20	Existing Platform	Trial Data Exports	I	C	A	R	A	C	R	I	I		C					
21	Existing Platform	Production Data Exports	I	C	R	A	C	C	C					C				
22	Import Services Routines	Map Trial Data To API	C	A	A	R	C	C	C	I	I	I	C	I	C	I	I	C
23	Import Services Routines	Build Routines	I	C	A	R	A		R									
24	Import Services Routines	Test Routines	I	C	A	R	A		R	I	I	I	I	I	I	I	I	I
25	Import Services Routines	Confirm Data Compliance	I	A	R	A	A			I	I	I	I	I	I	I	I	I
26	Data Import	Trial Import	I	A	R	R	A		R									
27	Data Import	Testing And QA	I	I	C	R	A		R	I	I	I	I	I	I	I	I	I
28	Data Import	Test Results Review	I	R	R	R	A	I	A									
29	Data Import	Trial Import Interactions	I	I	C	R	A		R	I	I	I	C	I	I	I	I	C
30	Data Import	Production Imports	I	I	C	R	A		R									
31	Data Import	QA Review	I	R	R	R	A	I	A									
32	System Cut Over	Error Tracing And Bug Fixing	I	I	A	A	A		R	I	I	I	I	I	I	I	I	I
33	System Cut Over	Patch Maintenance And Scheduling	I	I	A	A	A	C	R	I	I	I	I	I	I	I	I	I
34	System Cut Over	Documentation	A	A	R	C	C	C	C	I	I	I	I	I	C	C		
35	System Cut Over	Decommissioning Of Earlier Used Systems	I	A	A	R	A	C	A				C		C			

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	Stands For:	This Person Is:
Code:		
R	Responsible	Responsible for performing the task or creating the document
A	Accountable	Accountable and has sign-off authority for the task, such as the project manager, sponsor, technical lead
C	Consult	Providing expertise, advice and support to the person responsible for the task or document and others
I	Inform	Informed of task progress or results, usually by the person responsible