



Chevening Scholarships 2014/15 reference request form

Instructions to referee

The applicant mentioned in the covering email is applying for a 2014/15 Chevening Scholarship and has nominated you as a referee. The information you supply is essential to the selection process, as without it we will be unable to proceed to interview stage.

Chevening Scholarships are the UK government's global scholarship programme, awarded to established or emerging leaders from all over the world. The Scholarship enables recipients to study a one-year Master's course at a UK university. For further information about Chevening Scholarships please visit www.chevening.org.

Please complete this form in English and provide as much detail as possible, returning your completed form to the Chevening Scholarships Secretariat at the email address listed in the covering email as soon as possible. Please complete the fields electronically before printing and signing*. Any information you provide will be treated in the strictest confidence.

Thank you very much for taking the time to complete this form.

* Please note: we regret that we are unable to accept either handwritten forms or electronic signatures.

Candidate information (to be completed by the referee)

Family name	
First name(s)	

Referee's details (to be completed by the referee)

Name	
Organisation	
Position held	

1. Please state how long you have known the applicant, and in what capacity. (40 words max)	
2. When did you last have regular contact with the applicant? (20 words max)	
3. Please comment on the applicant's intellectual and interpersonal qualities. (70 words max)	
4. Please comment on whether you believe the applicant has the ability to successfully complete a demanding Master's programme in the UK. (70 words max)	

5. How would you rate the applicant's specific abilities in the following areas? (please click in the appropriate box):					
	Excellent	Very good	Good	Average	Poor
Leadership skills					
Networking skills					
Perseverance and motivation					
Problem-solving skills					

Communication skills					
Overall assessment of applicant					

6. Where would you place the applicant in the next five and 10 years? (please click in the appropriate box for each timeframe):			
	Top leadership role	Senior leadership role	Mid-level role
Five years			
10 years			

<p>7. The Chevening Scholarships programme is aimed at future leaders, decision makers and opinion formers. Please describe how the applicant meets these criteria, illustrating your comments with relevant examples. (250 words maximum)</p>	
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<p>8. Please feel free to comment on any other relevant factors which you believe should be taken into consideration in assessing the suitability of this candidate for the Chevening Scholarships programme. (250 words maximum)</p>	

Referee's contact details and signature			
Telephone number			
Email address			
Signature (we are unable to accept electronic signatures)		Date	

Thank you for your comments. We may contact you to verify the authenticity of this reference.