

Toyo Language School

Guide to entering the country

Congratulations on your enrolment! We hope that you are now preparing for your studies in Japan. Living abroad can be different in many ways to living in your own country. To help you get started, we have put together some information on what to expect before and after your arrival in Japan. Please read through this information before you come to Japan and make sure you are fully prepared. We look forward to seeing you soon!

Prevention of the spread of new coronavirus

Restrictions on entry have been eased and entry is now partially permitted. Below is a summary of the entry process. It is expected to take approximately two weeks to be able to enter the country.

① Providing entry information (student to TLS)

In order to apply for a student visa, a document called a Certificate for Completion of Registration to the ERFS system (受付済証) is now required. School can apply to the Ministry of Education, Culture, Sports, Science and Technology (MEXT) to obtain a Certificate for Completion of Registration. Everyone should provide the necessary information for the application.

Entry information

- A copy of your passport
- Country/region (state/province) of stay for 14 days before entering Japan e.g. Alberta, Canada
- Flight number, arrival date and time, airport of arrival
- Quarantine information (the name of the hotel, dormitory etc.)
- Quarantine information (address)

※ The facilities for quarantine and waiting period after entering the country depend on the country/region designated by the Ministry of Health, Labour and Welfare (MHLW). As it depends on the country/region of residence, whether it's a three-day quarantine upon entry into the country, or whether or not you have been vaccinated three times, it has to be discussed with the school representatives individually.

For reference: https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000121431_00342.html

② Application for Certificate for Completion of Registration (TLS to MEXT)

③ Sending the documents required for visa application (TLS → Student)

- Certificate for Completion of Registration to the ERFS system (受付済証)
- Declaration (申立書) (When the initial arrival date and the actual arrival date is different)

④ Student visa process (Student → local embassy or consulate)

It takes about one week.

When applying for a visa at a local embassy or consulate, a Certificate of Eligibility, a Certificate for Completion of Registration, Declaration (if the Certificate of Eligibility has expired) is required. Please note that the documents to be submitted may differ from one diplomatic mission to another, please check the requirements with the diplomatic mission to which you are submitting your application.

⑤ Proof of negative coronavirus test result (Student → local medical institution)

You must be tested for new coronavirus infection within 72 hours prior to entry into the country and provide a test certificate from a medical institution certifying that you have tested 'negative' using the prescribed format.

Prescribed format example:

https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000121431_00248.html

⑥ Certificate of vaccination with three vaccination doses (Student → local medical institution)

The facilities for quarantine and waiting period will change if vaccination requirements as required by the URLs below are met. Vaccination is not an absolute requirement for entry.

For reference: https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000121431_00342.html

⑦ Entering the country

The following five steps are required at the time of entry

- Submit a negative certificate result of the coronavirus test taken within 72 hours prior to departure (No. 5).

- The facilities for quarantine will be provided, submission of the written pledge.
- Please fill in the downloaded pledge form and carry it with you.

Click here to download the pledge (in Japanese and English):

https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000121431_00249.html

- Carrying a smartphone and registering the necessary apps.

If the designated app cannot be verified during the quarantine procedure, you will have to rent a smartphone at your own expense. It is advisable to prepare in advance before coming to Japan.

For information on how to use the app, click here:

https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000121431_00250.html

- Submission of questionnaires

This is done to confirm contact information for health follow-up during the waiting period. When you answer the questions to the end, a QR code will be generated, which you can screenshot or print and present at the time of quarantine. You can also answer the questions offline, e.g. on board an aircraft, but in this case, you will need to open and add the questionnaire to home screen on your smartphone while an online connection is available.

For more information on the questionnaire, click here:

https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000121431_00251.html

- Submission of the vaccination certificate (No. 6)

Please make sure you understand and accept the terms of the written pledge before proceeding with entering Japan.

Once you have entered the country, we will check your health in accordance with the quarantine instructions and you must also report your health condition to the school. Please report your temperature and any symptoms of fever, sore throat or cough through Teams chat by 12:00 daily. The Teams account details will be given to you in advance.

As a general rule, you are not allowed to go out during the two-weeks staying at home period. It is also necessary to avoid contact with other people. That is why please carry the minimum amount of daily necessities with you when you enter Japan.

About Residence Card and Permission to Engage in Activity other than that Permitted under the Status of Residence Previously Granted

If you have been granted permission to stay in Japan for more than three months, you will receive a "Residence Card" at the airport where you landed when you entered Japan. At that time, you can also apply for a "Permission to Engage in Activity other than that Permitted under the Status of Residence Previously Granted". As a general rule, international students are not allowed to work part-time, but if you have a "Permission to Engage in Activity other than that Permitted under the Status of Residence Previously Granted", you can work up to 28 hours per week. Please fill in the attached application form and hand it to the airport staff when you arrive in Japan.

You must carry your residence card with you at all times when you go out. You may be asked to show it by a police officer. If you do not carry it, you may be detained. Short-term students should carry their passport instead of their residence card.

Airport pick-up

The school will provide assistance with the transfer from the airport to the dormitory on designated days. The amount is 10,000 yen (subject to change depending on the circumstances). Please prepare the pick-up fee in advance, and after arriving, just give it to the school staff. If you would like to arrange a pick-up, please ask the school staff first.



If you are to stay in the Toyo Language School dormitory, the students who can arrive at the dormitory before 21:00 can move in on that day. If you wish to enter the dormitory on the day of your arrival, you must have a flight ticket arriving by 17:30. If you are unable to arrive before 21:00, you may be asked to spend the night in an airport hotel.

When you arrive at the arrival lobby, first look for the TLS staff holding the sign shown on the right. If you cannot find anyone, please wait at the meeting point below.

Due to border measures, the school may not be able to provide a sufficient pick-up service. Therefore, let us discuss with you other ways of transportation. As stated in the Written Pledge

document, you will be asked to install a contact verification app and save your location data upon arrival at the airport. The details may vary depending on when you enter the country. Please check the written pledge again when entering the country to ensure you have the correct understanding and cooperate with the quarantine measures.

Narita Airport Terminal 1, 1st floor (Arrival lobby) North Wing



When you arrive at the Arrival Lobby in the North Wing of Terminal 1, and if you cannot find the school staff, please wait for them at the meeting point. It is located on the left side of the arrivals exit. There are vending machines available and it is a convenient place for waiting and resting.

Narita Airport Terminal 1, 1st floor (Arrival lobby) South Wing



When you arrive at the Arrival Lobby in the South Wing of Terminal 1, and if you cannot find the school staff, please wait for them at the meeting point. It is located on the left side of the arrivals exit. There are vending machines available too and it is a convenient place for waiting and resting.

Narita Airport Terminal 2, 1st floor (Arrival lobby) Exit A



When you arrive at Terminal 2, Exit A, at the Arrival Lobby, and if you cannot find a member of the school staff, please sit down on the chair to the right of the exit and wait for them.

Narita Airport Terminal 2, 1st floor (Arrival lobby) Exit B



When you arrive at Terminal 2, Exit A, at the Arrival Lobby, and if you cannot find a member of the school staff, please sit down on the chair to the right of the exit and wait for them.

Narita Airport Terminal 3, 2nd floor (Arrival lobby)

There is a food court on the first floor of Terminal 3, in front of the exit. If you cannot find the school staff, please sit down near the table just in front of the exit and wait for them. The school staff will pick you up there.



Haneda Airport International Arrival lobby

We will be waiting for you at the arrival exit of Haneda Airport. If you cannot find the school staff, please sit on the chair on the left side of the exit and wait for us. The school staff will pick you up there.



Procedures

You can use your Teams account to download orientation materials and other materials related to students at the Toyo Language School.

The orientation book contains information about Japan and the rules of the school. You can also review information and materials provided by the police and fire department, as well as hazard maps prepared by Edogawa Ward in case of an emergency.

Things that school staff can do on your behalf	(※only for dormitory students)
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Notification of change of residence, National Health Insurance application

Long-term international students must register their place of residence within two weeks of arriving in Japan by bringing their residence card to the city hall or ward office where their place of residence is located (in the Kasai area, registration is possible at the Kasai Community Center). Once the notification is made, your current address will be written on the back of your residence card.

International students are also required to take out the National Health Insurance scheme. In the case of Edogawa Ward, you can receive your insurance card on the same day you apply for it. The cost is about 10,000 yen for one year.

For dormitory students only, the school can also act on your behalf. When acting on your behalf, you will need to complete a power of attorney form. Please fill in this form when you move in. The residence card and insurance card will be returned by staff in the dormitory room after registration. You will be informed of the return date, so please do not go out on that day and stay in your room. Depending on when you arrive in Japan, you may find a National Health Insurance invoice enclosed. There are two types of invoice payment, monthly and lump-sum payment, and you can

pay by whichever you prefer. You can also pay at a convenience store. Payment at convenience stores is also possible. You may discard any unused invoices. If an invoice is not enclosed, it will be sent to you by post at a later date.

- ※ Non-dormitory students should complete the procedure by themselves after the quarantine.
- ※ If you are entering Japan on a short-term visa, unfortunately you will not be able to join the National Health Insurance scheme. In that case, be sure to take out overseas travel insurance in your country.

What school staff can do on your behalf

Open a bank account

It is becoming more and more difficult for international students to open a bank account within 6 months of arriving in Japan. Yucho Bank is relatively easy to open, but may not be able to accept overseas remittances. TLS has the advantage of being a member of the Jikei Gakuen Group and can open a bank account with SMBC Bank. However, it may take one to two months for your bank book or card to arrive. If you wish to open a bank account, please contact the school office.

When signing the contract, you will need your residence card, passport and personal seal (no rubber stamp, no Shachihata). The seal can be made in Japan, but we recommend that you bring it with you. Dates and times will be announced later.

Living in Japan

What to take with you

Medication:

Of course there are pharmacies and hospitals in Japan, but please bring any medication you are taking from your country, for example, if you have a chronic illness.

Graduation thesis/portfolio:

If you are aiming for graduate school or employment, please bring your graduation thesis and portfolio with you. This is essential in order to receive career guidance.

Suit:

You will need this suit at all times, including interviews for higher education and employment. Students are also asked to wear formal attire to the entrance ceremony.

Credit card:

It is advisable to bring a credit card to pay the school fees and other expenses.

How to make a call

It can take up to a week to get a mobile phone contract. In the meantime, please try to keep in touch with your parents by phone or email. Here is how to call your home country from Japan

Telephone company identification number - 010 + XX (country code of your country) + the number of the person you are calling (leave off the first 0)

Internet

Free Wi-Fi (ID: tls-wifi2 Password: lwifi2@tls) is available in the TLS facilities for the exclusive use of students. Internet access is also available in all dormitories.

If you rent an apartment, you usually need to sign a new internet contract. If you are bringing a computer from abroad, you may need to make settings that enable it to be used in Japan. You can also buy a pocket Wi-Fi over the internet.

Crimes you may be involved in

There have been a number of scams targeting international students claiming to be from embassies or the police. The scammers use a variety of methods to obtain personal details and demand money or prepaid cards over the phone or on social media. The Embassy and the police will not do anything of the sort. If you have any concerns about this type of contact, please contact the school.

Student dormitory

Students who move into the dormitory with a student visa will have a 6-month contract. If you wish to apply for student accommodation, please go to the student accommodation website. (<http://tls.stheim.jp/>)

There are 9 dormitories, each with a different type of accommodation: single rooms, two-bedrooms suites, men's dormitories and women's dormitories. There is a staff member in charge of the student residences at the school, so if you have any problems, please do not hesitate to ask them for help. Please note that it is very difficult to apply for a dormitory just before you arrive in Japan. If you wish to apply, please contact us as soon as possible.

First time invoice amount and next invoice amount of the dormitory fee (for long-term students)

Name of the dormitory	First invoice amount	Next invoice amount
2 nd	¥250,800	¥175,500
3 rd	¥278,800	¥199,500
5 th	¥268,300	¥190,500
Orange Heim (single room)	¥289,300	¥208,500
Orange Heim (two-bedroom suite)	¥236,300	¥162,000
Seiwa	¥296,300	¥214,500
Sun kind (three-bedroom suite)	¥239,800	¥165,000
Bay Kind	¥282,300	¥202,500
Bonal Residence	¥289,300	¥208,500
Roomie Sakongawa (S)	¥232,800	¥159,000
Roomie Sakongawa (L)	¥243,300	¥168,000

- ※ For short-term (3months) students, please see this page <http://tls.stheim.jp/price/>
- ※ Family members are not allowed to stay in the dormitory at the time of admission. Please book a hotel in advance.