



YOGESH BOTHRA

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EDUCATION

CA Final 1st Group Pass

Chartered Accountancy

ICAI – 01/2012

B. Com Accounts

Darrang College – 06/2008

O Level Computer Programming

DOEACC, Tezpur, Assam

SKILLS

- Budgeting and forecasting
- Strategic and financial planning
- Cost control and reduction
- Financial analysis and reporting
- Maintaining Budget in Oracle Hyperion
- Cash Flow analysis
- Enterprise Resource Planning software
- Corporate finance
- Strong communication skills
- Pricing and costing

Polished Finance Manager with successful track record of handling whole gamut of Corporate finance from Budgeting, Accounting to Variance analysis. Have good exposure in Pricing, Finance Strategy and other Finance related work. Looking for new opportunity where attention to detail and exceptional organizational skills will be appreciated.

WORK EXPERIENCE

Finance Manager - Allegis Global Solutions (India) Pvt Ltd.

December 2015 to Present

- Developed forecasting tools to analyse revenue variance, business pipeline and industry trends.
- Executed core financial processes, including vendor setup and payment, operational expenses, administration of bank accounts and account reconciliations.
- Improved overall financial reporting by streamlining control processes and reporting structures.
- Performed spending analysis and partnerships to refine policies and develop recommendations for improvement.
- Developed and administered annual budgets following analysis and research.
- Developed budgets and strategic plans for day-to-day operations.
- Prepared budgets, cash flow projections, cost analysis and monthly, quarterly and annual reports.
- Monitored budget, revenue and variance trends for \$15 Mn company, regularly apprising CEO of company's financial standing.

Assistance Manager, Finance - Spire Technologies India Pvt Ltd.

March 2014 to December 2015

- Monitored cash intake and deposit records, increasing accuracy and reducing discrepancies. Maintaining Cash flow
- Foreign payments and Treasury management
- Formulating Internal controls policy and implementing the same
- Submitted reports to senior management to aid in business decision-making and planning.
- Monitored employee performance and developed improvement plans.
- Being the POC for Quarterly Internal and Statutory Audit
- Payroll, Tax planning of individuals
- Preparing MIS, Preparing dashboard for the investors

Statutory and Audit Consultant – Ernst & Young

December 2011 - March 2013

- Performing Substantive and Analytical procedures like ratio analysis, commission recalculation (for Insurance companies), Management fee and Admin Fees recalculation (For hedge funds and Mutual funds), Cash and Bank reconciliations.
- Participating in Team Planning Event to determine timelines, resource allocation and Planning Materiality.
- Statutory Audit of various multinational companies in industries like Mutual funds, Hedge funds and Insurance.
- Performing Substantive Auditing procedures for International Mutual Funds and Hedge Funds like Foreign Exchange Testing, FS Tie outs, Calculation of PM, TE and SAD etc.

Accountant – A-one Traders

January 2011 - April 2020

- Completed daily accounting tasks including tracking funds, preparing deposits and reconciling accounts.
- Maintaining and finalization of Accounts
- Cash and Fund flow statement
- VAT and Income Tax return filing
- Bank Reconciliation

Article Assistant – Rajkumar Nahata & Company

March 2007 - September 2010

- Audit of different organizations like – Partnership Firms, Banks, Govt. Audits, Educational Institutions Audits, Charitable Trust Audits etc.
- Internal Audit – (In a paper recycling firm) Reviewing Excise account, Purchases, Sales, Expenses, verifying all the documents, accounting entries etc.
- Handling Tax & VAT audit
- Service tax, VAT and Income Tax return filing
- Maintaining and finalization of Accounts
- Individual, Partnership, proprietor & Corporate tax return filing & computation calculation

Declaration I declare that the information given above is true and will be responsible for the violation of the same.

(YOGESH BOTHRA)