



Group Travel

LETTER OF AUTHORIZATION TO SOUTHWEST AIRLINES

Domestic Reservations

Confirmation #: _____

☐ **Deposit** (e-Check only)

☐ **Final Payment** (e-Check or Credit Card)

e-Check Info:

Account Holder Name & Address: _____

Bank Routing #: _____ Bank Account #: _____ Authorized Amt: _____

Credit Card Info:

Cardholder's Name
(As appears on card): _____ Credit Card Type: _____

Account or Card#: _____ Expiration Date: _____

Billing Address: _____

Amount Authorized: \$ _____ Total # of Passengers: _____

International Reservations:

Confirmation #: _____

☐ **Deposit** (Credit Card only)

☐ **Final Payment** (e-Check or Credit Card)

e-Check Info:

Account Holder Name & Address: _____

Bank Routing #: _____ Bank Account #: _____ Authorized Amt: _____

Credit Card Info:

Cardholder's Name
(As appears on card): _____ Credit Card Type: _____

Account or Card#: _____ Expiration Date: _____

Billing Address: _____

Amount Authorized: \$ _____ Total # of Passengers: _____

I authorize Southwest Airlines to charge the above amount for the confirmation number listed to complete the ticketing requirements.

Authorized Cardholder or Account Signature***

THANK YOU FOR YOUR BUSINESS!

FOR DOMESTIC TRAVEL, PLEASE EMAIL THIS COMPLETED FORM, AS A PDF FILE, TO GROUPTRAVEL@WNCO.COM

FOR INTERNATIONAL TRAVEL, PLEASE EMAIL THIS COMPLETED FORM, AS A PDF FILE, TO
INTERNATIONAL.GROUPTRAVEL@WNCO.COM

OR CALL 855-233-0873 TO SUBMIT PAYMENT ON OR BEFORE THE FINAL DUE DATE.

****WE MUST HAVE YOUR NAMES EMAILED IN BEFORE WE CAN TAKE YOUR PAYMENT****