



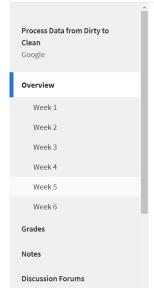


What do you want to learn?









Week 5

Process Data from Dirty to Clean

Week 5

Discuss the topic here.

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Optional: Adding data to your resume



Google Career Certificates

Creating an effective resume will help you on your data analytics career path. In this part of the course, you'll learn all about the job application process with a focus on crafting a resume that highlights your strengths and applicable experience. Even if you aren't applying to jobs yet, it's still a good time to improve your resume. It's like spring training for a first season in a major league—you don't want to miss it!

∧ Less

Learning Objectives

- Identify key elements of a data analyst resume
- Demonstrate an understanding how previous experience may be added to a resume
- Discuss how a data analyst job description may be aligned to a particular area of interest
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The data analyst hiring process

▶ Video: About the data-analyst hiring process 1 min

Resume

- **▶ Video:** The data analyst job-application process 6 min
- ▶ Video: Creating a resume 9 min
- Practice Quiz: Hands-On Activity: Build a resume 2 questions

Understand the elements of a data analyst resume

- ▶ Video: Making your resume unique 3 min
- Video: Joseph: Black and African American inclusion in the data industry 1 min
- Reading: CareerCon resources on YouTube 10 min
- Practice Quiz: Hands-On Activity: Adding skills to a resume 1 question

Highlighting experiences on resumes

- ▶ **Video:** Translating past work experience 4 min
- Video: Kate: My career path as a data analyst 3 min
- Reading: Adding professional skills to your resume 10 min
- Reading: Adding softs skills to your resume 10 min
- Practice Quiz: Hands-On Activity: Adding experience to a resume 2 questions

Exploring areas of interest

- **▶ Video:** Where does your interest lie? 3 min
- Discussion Prompt: Share resume best practices 10 min

