✓ **Congratulations! You passed!**
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Test your knowledge on sorting in spreadsheets

TOTAL POINTS 3

1. Which spreadsheet menu function is used to sort all data in a spreadsheet by the ranking of a specific sorted column?

    1 / 1 point

    ◉ Sort Sheet

    ○ Sort Data

    ○ Sort Range

    ○ Sort By Rank

    > ✓ **Correct**
    > Sort Sheet is used to sort all data in a spreadsheet by the ranking of a specific sorted column.

2. In spreadsheets, data analysts can sort a range from the Data tab in the menu or by typing a function directly into an empty cell.

    1 / 1 point

    ◉ True

    ○ False

    > ✓ **Correct**
    > Sorting a range and sorting a sheet can both be done from the menu and written as a function. Analysts can work from the Data tab in the menu or type a function directly into an empty cell.

3. An analyst uses =SORT to sort spreadsheet data in descending order. What do they type at the end of their sort function?

    1 / 1 point

    ◉ FALSE

    ○ DESCEND

    ○ Z-A

    ○ TRUE

    > ✓ **Correct**
    > To sort a spreadsheet in descending order using the SORT function, the analyst types FALSE at the end of their sort function.

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