



✓ **Congratulations! You passed!**
TO PASS 80% or higher

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GRADE
100%

Test your knowledge on converting and formatting data

TOTAL POINTS 3

1. A spreadsheet cell contains the coldest temperature ever recorded in New Zealand: -22 °Celsius. What function will display that temperature in Fahrenheit?

1 / 1 point

- ☐ =CONVERT(-22, C, F)
- ☐ =CONVERT(-22, "F", "C")
- ☒ =CONVERT(-22, "C", "F")
- ☐ =CONVERT(-22, F, C)

✓ **Correct**

=CONVERT(-22, "C", "F") will display -22 °C in Fahrenheit.

2. A data analyst wants to ensure spreadsheet formulas continue to run correctly, even if someone enters the wrong data by mistake. Which data-validation menu option should they select to flag data entry errors?

1 / 1 point

- ☐ Forbid Entry
- ☐ Remove Validation
- ☒ Reject Invalid Inputs
- ☐ Deny Help Text

✓ **Correct**

To ensure spreadsheet formulas continue to run correctly, even if someone enters the wrong data by mistake, select Reject Invalid Inputs to flag that data as invalid.

3. A data analyst clicks on the Format Cells in drop-down menu and selects the option Text Is Exactly November. This changes the color of all the cells that contain the word November. What spreadsheet tool is the analyst using?

1 / 1 point

- ☐ Filtering
- ☐ Data validation
- ☐ CONVERT
- ☒ Conditional formatting

✓ **Correct**

The data analyst is using conditional formatting. Conditional formatting is a spreadsheet tool that changes how cells appear when values meet specific conditions.