



✓ **Congratulations! You passed!**
TO PASS 80% or higher

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GRADE
100%

Number Formats

TOTAL POINTS 3

1. Sean applied number formatting to cells **D4** to **D10**. What formatting did he apply?

1 / 1 point

	A	B	C	D
1	Shipping Data			
2				
3	Order No	Order Date	Customer Name	Discount %
4	5207-1	9/8/13	Aaron Bergman	8.0%
5	5043-1	23/3/13	Aaron Smayling	4.0%
6	5135-1	20/6/13	Aaron Smayling	5.0%
7	5163-1	6/7/13	Aaron Smayling	1.0%
8	5150-1	29/6/13	Adam Bellavance	7.0%
9	5435-1	10/3/14	Adam Hart	8.0%
10	5178-1	21/7/13	Adam Shillingsburg	6.0%

- ☒ Percentage, 1 decimal place
- ☐ Number, 1 decimal place
- ☐ Number, no decimal place
- ☐ Percentage, 0 decimal place



Correct

Yes, that's exactly right. You know your number formatting quite well already!

2. Sean made some more changes to the number format of his data. What format did he apply in Column **B**?

1 / 1 point

	A	B	C	D
1	Shipping Data			
2				
3	Order No	Order Date	Customer Name	Discount %
4	5207-1	Friday, 9 August 2013	Aaron Bergman	8.0%
5	5043-1	Saturday, 23 March 2013	Aaron Smayling	4.0%
6	5135-1	Thursday, 20 June 2013	Aaron Smayling	5.0%
7	5163-1	Saturday, 6 July 2013	Aaron Smayling	1.0%
8	5150-1	Saturday, 29 June 2013	Adam Bellavance	7.0%
9	5435-1	Monday, 10 March 2014	Adam Hart	8.0%
10	5178-1	Sunday, 21 July 2013	Adam Shillingsburg	6.0%
11	5586-1	Monday, 11 August 2014	Adrian Hane	10%
12	6294-1	Tuesday, 5 April 2016	Adrian Shami	5%

- ☐ He changed the number format to **Long Date** format and then added the weekdays manually.
- ☐ He changed the number format to **Short Date** format.
- ☒ He changed the number format to **Long Date** format.



Correct

Yes, that's it. Well done.

3. What is the main difference between the **Accounting** and the **Currency** number format in Excel? If you are not sure, head on over to Excel and have a play with some numbers before you attempt to answer this question.

1 / 1 point

- ☐ In the **Accounting** format, decimal points are aligned in a column.
- ☐ In the **Currency** format, negative values are automatically displayed in red
- ☒ The main difference is that in the **Accounting** format, the currency symbol is left aligned, away from the number.



Correct

Spot on. That's the main difference between these formats. There are other differences, but this is the main one.