**User’s Manual for [System Name]**

**1. Introduction**

* **Purpose of the System:**  
  Briefly describe the system and what it does.
* **Intended Audience:**  
  Indicate who the manual is for (e.g., administrators, end-users, teachers, students).
* **System Requirements:**
  + OS: Windows 10/macOS/Linux
  + Browser: Chrome, Firefox
  + Internet: Stable connection

**2. Getting Started**

* **Accessing the System:**  
  Provide URL, login page, or installation instructions.
* **Account Registration/Login:**  
  Step-by-step instructions on how to create an account and sign in.
* **User Roles & Permissions:**  
  List of roles (e.g., Admin, Student, Teacher) and what each can do.

**3. System Features**

For each feature, use this format:

**3.1 Dashboard**

* Overview of recent activities, quick links, and navigation

**3.2 User Profile Management**

* Editing profile information
* Changing password

**3.3 [Feature Name]**

* What it does
* How to use it (step-by-step with screenshots, if possible)

**4. How-To Guides**

* **How to upload a document**
* **How to generate reports**
* **How to access AR content** *(if applicable)*

Include step-by-step visuals.

**5. Troubleshooting**

| **Issue** | **Possible Cause** | **Solution** |
| --- | --- | --- |
| Cannot log in | Wrong password | Use "Forgot Password" feature |
| Feature not loading | Slow internet connection | Refresh browser or check connection |

**6. FAQs**

* *Q: How do I reset my password?*  
  A: Go to login page → Click "Forgot Password" → Check your email.
* *Q: Can I use it on mobile?*  
  A: Yes, it's mobile responsive.

**7. Contact and Support ( Please indicate your names)**

* **Email:** [support@abc.com](mailto:support@abc.com)
* **Phone:** (02) 1234-5678
* **Hours:** Monday to Friday, 8 AM – 5 PM

**Format Note:**This User’s Manual is designed in booklet style to provide a compact, easy-to-carry reference for users. It adopts a creative layout with visual guides and intuitive icons, making navigation simple even for first-time users.

Size matters, to ensure it fits well inside bags. The design prioritizes accessibility and quick lookup, with larger headings, color-coded sections, and user-friendly diagrams.

Please include QR Code for easy access too.

A book with text and images

AI-generated content may be incorrect.

A brochure with a picture of a cell phone

AI-generated content may be incorrect.