Publishing Your First Report
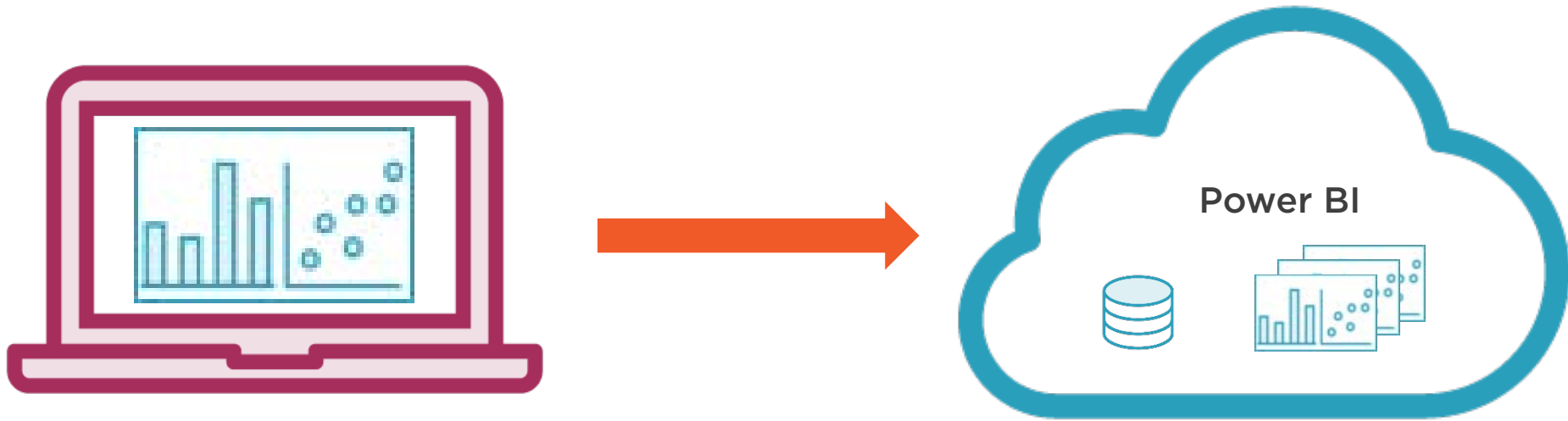
Ben Howard
TECHNICAL SPECIALIST

@ben_project   www.applepark.co.uk

Publishing

Publishing Considerations

Who are your report viewers?

Publish to an App Workspace

- Underpinned by Office Groups
- Members of the group can view the report and dataset

Users view the report

- Using app.powerbi.com
- Using the Power BI app on their device

Users can create their own reports based on the dataset
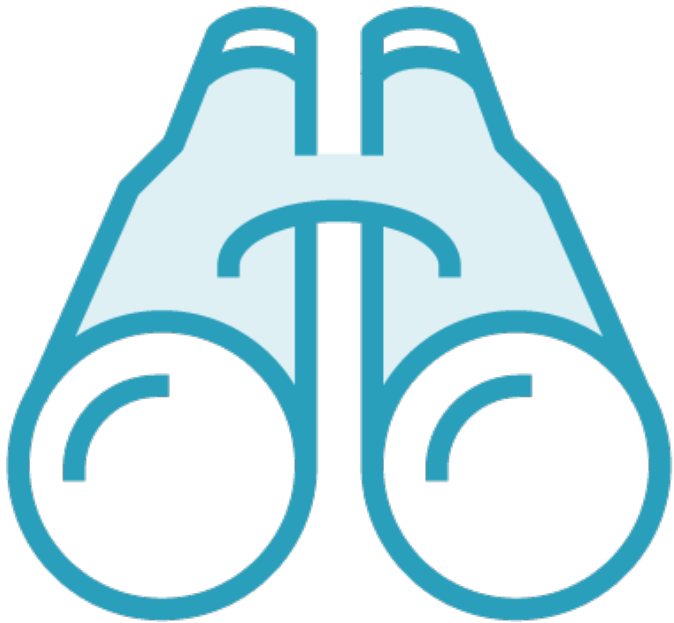
Updating the dataset

Demo

Creating an App Workspace

Demo

Publish the report

Viewing the Report

Using app.powerbi.com

Using a cell phone

Demo

Viewing the report

Refreshing the Dataset

Performing an ad-hoc refresh

Scheduling a refresh

Do you need a scheduled refresh?

https://docs.microsoft.com/en-us/power-bi/refresh-data#what-can-be-refreshed

Demo

Reviewing the Refresh Options

Summary

Workspaces

Publishing from Power BI

Viewing the reports

Refreshing the dataset