

< Previous Next >

O points

None of the department names are in a single column. None of the unnecessary columns have been removed. 1 point
Some of the department names are
in a single column, but none of the
unnecessary columns have been
removed. Some of the department names are
 in a single column, and some or all of
 the unnecessary columns have been
 removed. 2 points
All of the department names are in a single column, but none or some of the unnecessary columns have been removed. 3 points
All of the department names are in a single column, and all of the unnecessary columns have been removed. Part 1 Task 2: Have you widened all columns so that all the data is visible? Yes/No Refer to the Excel worksheet uploaded by the learner in Prompt 1. Have all the columns been widened to display all the data? 0 points None of the columns have been widened to display all the data. 1 point
 All of the columns have been widened to display all the data. SA Upload the completed Excel file named

Montgomery_Fleet_Equipment_Inventory_FA_
PART_2_END.XLSX that you saved in Task 7 in
Part 2 of the final assignment. Has the learner uploaded the completed Excel file Montgomery_Fleet_Equipment_Inventory_FA_ PART_2_END.XLSX for Part 2 of the final assignment, and can you open it using Excel? Montgomery_Fleet_Equipment_Inventory_FA_PART_2
Montgomery_Fleet_Equipment_Inventory_FA_PART_2
L2 0 points No file has been uploaded. 1 point
The file has been successfully
uploaded, but with a different
filename, and it can be opened in
Excel. 1 point The file has been successfully uploaded with the correct filename, but it cannot be opened in Excel. 2 points
The file has been successfully uploaded with the correct filename and it can be opened in Excel. SA RUBRIC Part 2 Task 1: Have you used the Format as Table option to format the data as a table? Yes/No Refer to the Excel worksheet uploaded by the learner in Prompt 8. Has the data been formatted as a table, similar to the image below? (the style colors used are not important) 0 points The data has not been formatted as a 1 point SA
The data has been successfully formatted as a table. Part 2 Task 2: Have you used AutoSum to find the following values for column C and recorded each of the values? Record the five values below. Refer to the Excel worksheet uploaded by the learner in Prompt 8. Have each of the following values been recorded correctly?

AVERAGE

MIN

COUNT SUM: 1582

AVERAGE: 32.28571429 or 32 (rounded to the next whole number)

MIN: 1 MAX: 379

SUM = 1582

AVERAGE = 32.28571429

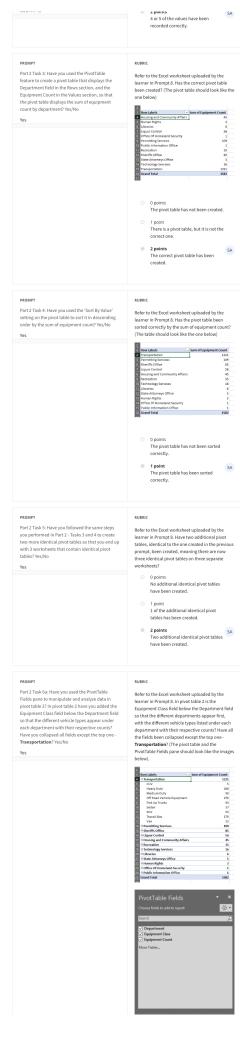
MIN = 1

MAX = 379

O points
 None of the values have been recorded correctly.

1 point
 Between 1 and 3 of the values have been recorded correctly.











BROMBT

PROMPT
Part 2 Task 6b: Have you used the PivotTable
Fields pane to manipulate and analyze data in
pivot table 31' pivot table 3 have you added the
Equipment Class field above the Department field
so that the different vehicle types appear first,
with the different departments listed underneath
each vehicle type with their respective counts?
Have you collapsed all fields except the top one CUY? Yes/No

Yes

DIIRDIC

Refer to the Excel worksheet uploaded by the learner in Prompt 8. In pixot table 8 is the Equipment Class field above the Department field so that the different vehicle types appear first, with the different departments listed undermeath each vehicle type with their respective counts? Have all the fields been collapsed except the top one - CUV (The pixot table and the ProtTable Fields pane should look like the images below).





- 0 points
 The Equipment Class field has not been added above the Department field and is not listed in the PivotTable Fields pane at all.
- 1 point
 The Equipment Class field has not been added above the Department field, but it is in the PivotTable Fields pane in the wrong section.
- 1 point
 A different field has been added above the Department field and is listed in the PivotTable Fields pane.
- The Equipment Class field has been added above the Department field so that the different departments appear under each vehicle type with their respective counts.
- 2 points
 The Equipment Class field has been added above the Department field so that the different departments appear under each vehicle type with

their respective counts. Also, all the fields have been collapsed except **CUV**. Start new attempt **Comments**Comments left for the learner are visible only to that learner and the person who left the comment.