

SAM YEE XUAN NG

FULLSTACK DEVELOPER
COMMUNITY OPERATIONS ANALYST
PROJECT MANAGER



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<https://github.com/yeexng>



Dublin, Ireland



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<https://samyxng.vercel.app/>

Education

Griffith College Dublin

Bachelor of Laws, LLB
Sept 2017 - May 2019

3 Year Law Degree, including Civil and

Criminal Law.

Graduated with Second Class Honours Grade 2.2

Epicode

FullStack Developer, Computer Software Engineering
Nov 2022- May 2023

Full Stack Bootcamp Certification, with a focus on JavaScript. Graduated with an outstanding average benchmark rating of 73.49%.

Consistently received exceptional evaluations for projects, with an average project evaluation rating of 9.8/10. Attained an overall program rating of 8.6.

Google Project Management : Professional Certificate

Google Data Analytics Professional Certificate

Language

- Chinese Mandarin (Native)
- English (Fluent)
- Chinese Cantonese (Native)
- Malay (Fluent)

Skill

- | | |
|--------------|-----------------------------------|
| • Excel | • Agile |
| • Asana | • Waterfall |
| • Trello | • Scrum |
| • Kanban | • Stakeholder Management |
| • HTML | • Problem Solving |
| • CSS | • Communication |
| • JavaScript | • Performance & Metric Management |
| • TypeScript | • Risk Management |
| • Express.js | • Adaptability |
| • Node.js | |
| • React | |

About Me

A results-oriented professional with strong background in operations, team leadership, and client-focused service, seeking to transition into Project Management. Proven ability to manage projects, drive performance improvements, and foster collaboration, demonstrated through experience in community operations and volunteer project management. Eager to leverage Full Stack Development skills to contribute to technical project success.

Feel free to visit my portfolio at samyxng.vercel.app/.

Experience

Covalen Solutions

Community Operations Analyst

Nov 2019 - Present

- Maintained a clean and safe platform for users by reviewing and testing content on the client's social media platform.
- Reviewed and analysed a significant volume of data with high accuracy to identify low-effort websites, utilizing policies, guidelines and workflows.
- Improved workflow efficiency by analysing existing processes and proposing viable solutions.
- Developed expertise in devising anti-spam strategies.
- Scrutinized extensive amounts of data to detect patterns and trends on both international and regional scales.
- Acted as the Point of Contact (POC) for the Legal Enforcement Response Team for the Asian Pacific team.
- Collaborated with Ad-Hoc Teams from different cultures and markets to complete specific tasks.

Cantonese in Ireland (Non-Profit Organization)

Volunteer Career Programme Project Manager

June 2023 - May 2024

- Managed the development and implementation of a website, information sessions, and a hotline to assist migrants in Ireland (Project funded by the North East Inner City (NEIC) Programme Office).
- Developed and implemented a comprehensive project plan, defining project scope, objectives, deliverables and timeliness.
- Led and managed project team members (website designer, translators, volunteers) and ensured project milestones were met.
- Facilitated effective communication and collaboration with Cantonese in Ireland committee and other stakeholders, ensuring alignment with project requirements and managing expectations.
- Prepared regular progress reports for the organisation's management team, providing updates on project status, risks, and issues.
- Website reference: <https://irelandinfo.ie/>