



Ye Kyaw Tun

Mechanical Engineer

Contact

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Portfolio: yekyawtun-eng.github.io/2023

Skills

English, Japanese

Microsoft Office

AutoCAD (2D, 3D, ISO)

Revit (MEP)

Mechanical Engineering

Project Management

HSE Management

Education

Bachelor of Mechanical Engineering

Government Technological College

Graduated February 2015

Personal Information

Father's Name: U Tun Myint

Date of birth: 21st, July 1993

Marital Status: Married

NRC No: 1/HaPaNa (N) 003385

Religion: Buddhist

Professional Experiences

Mechanical Engineer

Kirin Engineering Co., Ltd. (Myanmar Branch)

[Feb.2021-Present]

- **Supervised Machine Installation:** Managed supplier teams to ensure all systems, equipment, and components were installed correctly and met specifications. (including piping welding inspection, piping pressure test, etc...)
- **Participated in Commissioning:** Coordinated implementation of various activities, including operation and performance tests, to ensure systems operate efficiently and safely.
- **Prepared Scope of Works:** Made detailed scope of works documents for supplier contracts, ensuring clear definitions of deliverables and timelines.
- **Updated CAD drawing:** Revised and updated mechanical and electrical CAD drawings to reflect design modifications, improving accuracy and ensuring compliance with updated project requirements.
- **Machine Repairs and Maintenance:** Diagnosed and repaired malfunctioning machinery during operational testing.
- **Managed Material List:** Managed and maintained an accurate and up-to-date material list, ensuring timely procurement and availability of resources for projects.

HSE Manager

Myanmar I-Text Garment Co., Ltd.

[Jan.2019 - May.2020]

- **Ensured company compliance** with all relevant health, safety, and environmental laws and regulations, including government standards and industry certifications,(e.g., [BSCI](#), [WRAP](#), [OEKO-TEX](#), etc ...)
- **Acted as a key advisor to the Safety Committee**, providing expert guidance on safety policies and practices to improve workplace safety.
- **Reviewed and recommended safety specifications** for new equipment, processes, and materials, contributing to the safe implementation of technologies and procedures.
- **Reported and investigated all incidents**, including human impact, first aid, property damage, and near misses, offering actionable recommendations to prevent recurrence and enhance safety protocols.

SHEQ Officer

UPG - Paints & Coating Co., Ltd.

[Jan.2017 - Nov.2018]

- **Enforced Safety Compliance:** Conducted regular inspections to ensure adherence to safety protocols across multiple domains, including Employee Safety, Process Safety, Environmental Safety, and Distribution Safety. Provided oversight to ensure employees and contractors strictly followed safety instructions and regulations.
- **Safety Induction Training:** Delivered comprehensive safety inductions to contractors and visitors, ensuring full understanding of safety procedures and protocols before site access.
- **OHSAS 18001 & ISO 14001 Implementation:** Coordinated the implementation of the Occupational Health and Safety Management System (OHSAS 18001) and Environmental Management System (ISO 14001), ensuring compliance with international standards.
- **Hazardous Waste Management:** Managed the safe disposal of hazardous and non-hazardous waste in compliance with environmental regulations, minimizing workplace and environmental risks.
- **Inspection Reporting:** Compiled and submitted detailed weekly and monthly inspection reports, highlighting key findings and recommending corrective actions to maintain high safety standards.
- **Pest Control Oversight:** Monitored and assessed the performance of pest control services monthly, ensuring a safe and hygienic work environment.