

SAMIJON, YELENA ISABEL F.



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271 Yishun St 22 #03-66 S(760271)

Passionate about enhancing digital experiences, Isabel specializes in creating user-centric interfaces and solving design challenges, all while adhering to the standards of design and development practices. She is actively seeking opportunities to apply her skills and contribute significantly to the company's success.

SKILLS SUMMARY

Core Competencies

- Design Thinking
- Event Management
- Data Management
- Effective Communication & Collaboration

Languages Skills

- Fluent in spoken and written English
- Fluent in spoken and written Tagalog

Computer & Software Skills

- Adobe Creative Cloud (Illustrator & Photoshop)
- 3D Assembly and CAD Design (AutoCAD & Fusion360)
- UX/UI Design (Figma, WordPress, HTML & CSS)
- Microsoft Office (Word, Powerpoint, Excel)
- Video Editing (Capcut)

EMPLOYMENT HISTORY

JAS Innovation

Sep 2024 - Jan 2025

80 Playfair Road, #05-12 367998

Internship

- Produced digital content (TikTok, Articles and Thumbnails) and leveraged current trends to enhance user engagement and strengthen brand presence
- Managed and maintained the company website, ensuring consistent regular updates
- Provided ad hoc on-site assistance for an event, ensuring data accuracy for the attendance of 400 attendees and delivering a positive experience for organisers

The Cheese Shop

Oct 2020 - Apr 2024

50 Tagore Lane, #B1-03 787494

Sales Assistant

- Provided exceptional customer service by suggesting food products tailored to individual preferences
- Proficient in crowd management, and skillfully wrapping store items for gift presentations
- Assisted in the smooth operation of register closing procedures, ensuring accurate financial transactions and store security

EDUCATION

Republic Polytechnic
Diploma in Design for User Experience
9 Woodlands Avenue 9, Singapore 738964

Apr 2022 - May 2025

Peirce Secondary School
GCE 'O' Level Certificate
10 Sin Ming Walk, Singapore 575566

Jan 2017 - Oct 2021

Ahmad Ibrahim Primary School
PSLE Certificate
10 Yishun Street 11, Singapore 768643

Jul 2012 - Dec 2016

First Toa Payoh Primary School
7 Lor 8 Toa Payoh, Singapore 319252

Jan 2011 - Jul 2012

LEADERSHIP & ACHIEVEMENTS

Republic Polytechnic
9 Woodlands Avenue 9, Singapore 738964
STA Club, Student Advisor

May 2024 - Present

STA Club, President

May 2023 - May 2024

- Juniors' Events
- Welcome Tea Party 2023
- Recruitment Camp 2023
- STA Club Interview 2023, Overall-In-Charge

STA Club, Member

July 2022 - May 2023

- Orientation Programme 2023, Administration Department
- STA Welcome Event 2023, Welfare and Administration Department
- Peer Supporter Training 2023, Assistant In-Charge
- Peer Supporter Briefing 2022, Public Relations
- Peer Supporter Interview 2022, Overall In-Charge
- Bonding Session 2 2022, Administration Department
- Bonding Session 1 2022, Welfare Department

Peirce Secondary School
10 Sin Ming Walk, Singapore 575566
Judo Club, Captain

2019 - 2020

- Colours Award, 20th September 2019
- 'B' Division National Inter-Schools Games Judo 2019 (Silver Medalist)
- 'C' Division National Inter-Schools Games Judo 2019