

RESUME

B.Usha Rani,
Plot.No.53, 1st Cross Road,
Bharathi Nagar,
Karaikal-609602.
Mobile: No: +918508679182
Mail: Id: bnur39@gmail.com



Objective:

To achieve high through my hard work and knowledge, seeking challengeable work.

Strength:

Enthusiastic and hard work with self confidence and determination.

Languages Known:

Tamil (Read, Write, Speak)
English (Read, Write, Speak)
Hindi (Read & Write)

Academic Chronicles:

- Passed Diploma in Civil Engineering in Karaikal Polytechnic College, Varichikudy, Karaikal in 2009 with 63.50% (exc 1st year)
- Passed SSLC in Nirmala Rane Girl's Hr. Sec. School, Karaikal in 2004 with 68.60%

Computer Skills:

- Platform: Windows98/2000/XP/7
- Software: MS Office, AutoCAD, Tally, Photoshop

Experience:

- 3 years and 5 Months as a Draughtsman in Plancom System, Karaikal.
- 1 year Apprentice (Engineering Assistant) in Town & Country Planning Department, Karaikal.
- Worked as CC in Aircel for one Year.
- Currently working as Data Entry Operator in Instant Net Access from 2nd July 2018 to till date.

College Project Detail:

- Planning, Analysis and Design of Community Hall.

Co-Curricular Activities:

- Undergone In-Plant Training in creating 3D residential plan & getting output using AutoCAD 3D Modeling & ArchiCAD.
- 2 days workshop on Design and Construction of Disaster Resistant Buildings.

Extra-Curricular Activities:

- As a cadet of NCC worked in many Social Activities.

Personal Information:

- Name : Usha Rani B
- Date of Birth : 3rd September, 1988
- Gender : Female
- Marital Status : Married
- Father Name : Balakrishnan S G
- Mother Name : Neela B
- Nationality : Indian

Passport Details:

- Passport Number : N7059197
- Date of Issue : 23-02-2016
- Date of Expiry : 22-02-2026
- Place of Issue : Chennai

DECLARATION

I hereby declare that the above given information is true and correct to the best of my knowledge.

Date: 14.03.2019

Place: Karaikal

Yours faithfully,

B. Usha Rani
(Usha Rani .B)