**NITHYA M**

No 101, Church Street, karaikal - 609602.

**Email ID**: [sweetnithi2010@gmail.com](mailto:sweetnithi2010@gmail.com) **Mobile Number**:9566220563

#### CAREER OBJECTIVE:

To work in a healthy, innovative and challenging environment extracting the best out of me, which is conducive to learn and grow at professional as well as personal level thereby directing my future endeavors as an asset to the organization.

#### PROFILE SUMMARY:

* Good basic knowledge in C, C++, java and web designing.
* A keen communicator and team player with strong leadership, analytical, logical and relationship management skills.
* Understand existing environment and take up initiatives & guide the teams with a work flow delegation.

#### EDUCATIONAL QUALIFICATION:

* M Sc. Information Technology from Meenakshi College for Women, April 2015, with 84%
* B Sc. Physics from Women’s Christian College, April 2013, with 64%
* H.S.C from P C K G Govt. Higher Secondary School, April 2010, with 64%
* S.S.L.C from P C K G Govt. Higher Secondary School, April 2008, with 75%

#### WORK EXPERIENCE:

Worked at Allsec technologies as Technical support executive from Jan 2016 to Aug 2018.

**Description:**

* GMCS: The web application mainly focuses on Samsung dealers, Distributors,ABM and ASM. They will upload day-to-day activities in MCS application. If they have any clarification we need to help.
* BQMS: Bidding and Quotation Management system is a web application
* Used by vendors (merchants) and activity owners and procurement managers from Samsung to do quotation and bidding from various vendors.

**Roles:**

* Validating the sales and reports modules.
* Online Technical support for fixing the issues.
* Taking Care of Mails as well as Calls for both process.
* Creating PPTs for Future reference.
* Giving Training to new agents regarding process.
* Maintaining daily records in Excel for Calls and Mails.

#### TRAINING ATTENDED:

* 1 month training program in web designing at Innovate IT Solutions, Chennai.
* 1 year course in HDCA in TCDS, Chennai.

#### TECHNICAL SKILLS:

Programming Language : C, C++, Java, basics in web designing

Operating System : windows versions.

Scripting Language : HTML

Package : Microsoft office.

#### PERSONAL DETAILS:

Name : M.Nithya

Father’s Name : R.Murugaiyan

Mother’s Name : M.Anitha Rani

Sex : Female

Marital Status : Single

Nationality : Indian

Date of Birth : 02/08/1992

Hobbies : Glass Painting

Languages Known    : Tamil & English

Permanent Address : No 101, Church Street,

Karaikal - 609602.

#### DECLARATION:

I hereby declare that all information mentioned above is true and correct to the best of my knowledge and belief.

Date:

Place: M.Nithya