

15 April 2015

## **HAMEAU BODY CORPORATE**

### **CIRCULAR re REPROGRAMMING OF GATE REMOTES**

Dear Owner/s

We write in our capacity as the Managing Agents and on behalf of the Trustees of Hameau Body Corporate.

Kindly note that all gate remotes will be reprogrammed on **Thursday, 16th April 2015, from 17:00 to 18:00**. This will be done at the security gate,

Please note that for security reasons **only 2 remotes per household** will be programmed. Should owners be unable to make it at this time, the remotes can be left with the security guard in an envelope with the unit number on. Once it has been programmed the remotes will be left with the guard for collection.

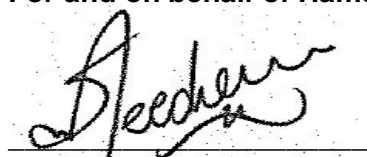
Owners are kindly requested to inform their tenants of the above.

Should you have any queries, please do not hesitate to contact the writer hereof directly.

Thanking you for your cooperation.

Yours faithfully

**For and on behalf of Hameau Body Corporate**



**Suzette Meecham**  
**Portfolio Manager**

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# **HAMEAU BODY CORPORATE**

## **INFORMATION SHEET**

<b>REGISTERED OWNER NAME:</b>			
<b>UNIT NUMBER:</b>		<b>DATE:</b>	

### **OWNER CONTACT DETAILS**

<b>NAME</b>	
<b>CELL NO (1):</b>	
<b>EMAIL ADDRESS:</b>	
<b>VEHICLE REGISTRATION NO:</b>	
<b>NAME:</b>	
<b>CELL NO (2):</b>	
<b>EMAIL ADDRESS:</b>	
<b>VEHICLE REGISTRATION NO:</b>	
<b>NAME:</b>	
<b>CELL NO (3):</b>	
<b>EMAIL ADDRESS:</b>	
<b>VEHICLE REGISTRATION NO:</b>	

<b>DO YOU PERSONALLY RESIDE AT THE UNIT?</b>	<b>YES</b>	<b>NO</b>	<b>Please tick applicable box with a X (If NO please complete the Resident's/Tenant Information sheet and return)</b>
<b>PHYSICAL ADDRESS IF YOU DON'T RESIDE AT THE UNIT</b>			
<b>POSTAL ADDRESS:</b>			

### **TENANT CONTACT DETAILS**

<b>NAME</b>	
<b>CELL NO (1):</b>	
<b>EMAIL ADDRESS:</b>	
<b>VEHICLE REGISTRATION NO:</b>	
<b>NAME:</b>	
<b>CELL NO (2):</b>	
<b>EMAIL ADDRESS:</b>	
<b>VEHICLE REGISTRATION NO:</b>	
<b>NAME:</b>	
<b>CELL NO (3):</b>	
<b>EMAIL ADDRESS:</b>	
<b>VEHICLE REGISTRATION NO:</b>	