

Meeting Summary

Moderately Detailed Summary of the Group Chat Discussion:

- Key Decisions:

1. Preparing a summary for the performance section, including a 60-second walkthrough showcasing summarization and private chat (Dylan G).
2. Preparing a summary of product milestones, growth metrics, and market comparison vs cloud-based chat competitors (Dylan G).
3. Expanding the dataset with 1,000 synthetic chats for testing efficiency (Helly R).
4. Including a chart comparing Time to First Response (TTFR) of summarization vs private query (Dylan G).
5. Preparing a status summary for Monday's report (Irving B).
6. Automating incident report export as an action item (Helly R, meeting completion).
7. Combining summarization feedback for auto-fine-tuning (Dylan G).
8. Handling live summarization demo and Q&A responses on technical scalability (Dylan G).

- People Involved: Irving B, Dylan G, Helly R, Mark S.

- Action Items or Deadlines:

1. Recording a 60-second walkthrough video (Dylan G).
2. Preparing the outreach list for early adopters' quotes (Dylan G).
3. Generating the sprint summary PDF (Helly R).
4. Handling live summarization demo and backup video (Dylan G).
5. Handling Q&A responses on technical scalability (Dylan G).
6. Automating incident report export (Helly R).
7. Compiling support summary by region and issue category (Helly R).

- Issues/Bugs:

1. Chat history disappearing after app update (customer from Singapore, Irving B).
2. Duplicated chat history after refreshing the page (few users, Irving B).
3. Overlapping chat input bar on smaller iPhones (UI feedback, Dylan G).

4. Inconsistent Time to First Response (TTFR) on summarization between runs (QA noticed, Irving B).

5. Reproduced inconsistent TTFR on Pixel 8 emulator with large group chats (Mark S).

- Other Noteworthy Points:

1. Successful live demo of local summarization speed (Irving B).

2. Next goal: enhancing summarization quality with contextual chunking (Dylan G).

3. Reviewing analytics overlay showing token count per summarization level (Helly R).

4. Press release ready for translation, needing final quote from the CEO section (Irving B).

5. Maintaining response time average for next week (Mark S).