



MARTIN JAMES P. ROJAS

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OBJECTIVE

To pursue a fulfilling career that allows me to use every skill, knowledge, and experience that I've gained so far. I aim to deliver measurable results in a way that benefits myself and my employer for future growth and advancement. In conclusion, I aspire to grow both personally and professionally by creating a meaningful impact on the organization and pursue opportunities to the fullest extent possible.

WORK EXPERIENCE

Network Administrator **Sep 2019 – Jan 2025**

Moises Internet Installation Services – Lagonoy, Camarines Sur

- Setup and configure network servers, routers, firewalls, hubs, and switches.
- Monitor network traffic, bandwidth, and performance, including logs from Ubiquiti access points, stations, and distribution antennas.
- Maintain stable internet connections and ensured subscribers satisfaction with the service.
- Troubleshoot and repaired network issues both remotely and on-site.
- Document encountered issues and solutions to help prevent similar occurrences in the future.

Planning Officer (Practicum) **Feb 2025 – May 2025**

Cooperative Development Authority Region V Extension Office – Naga City, Camarines Sur

- Provided administrative and clerical support, including filing, printing, and organizing key documents and reports.
- Assisted with the preparation and finalization of internal reports such as KPI Analysis, Monitoring Reports, and Progress Reports.
- Supported office personnel through technical assistance, meeting preparations, and coordination of travel orders and schedules.
- Actively participated in office events and helped facilitate CDA-related activities and communications.

SKILLS

- Adobe Photoshop
 - Adobe Illustrator
 - Adobe Premiere
 - 2D Animation
 - Figma
 - Lucidchart
 - IT Technical Support
 - MS Office Suite
- Unity Game Development
 - C++ & Java Development
 - Web Application Development
 - Internet of Things (IoT) Development
 - Application Integration
 - Network Administration
 - Database Management

EDUCATION

Partido State University College of Engineering and Computational Science San Juan Bautista St., Goa, Camarines Sur Bachelor of Science in Information Technology	2021 – 2025
Lagonoy High School Senior High Computer System Servicing NCII (CSS STRAND) Lagonoy High School Sta. Maria (Pob.), Lagonoy, Camarines Sur	2015 – 2021

ORGANIZATIONS

MEMBER

NextGen Information Technology Enthusiasts (2021-2025)

SECRETARY

Sangguniang Kabataan of Barangay San Vicente Lagonoy, Camarines Sur (2023-Present)

CERTIFICATIONS

- Discovering Godot: An Introductory Guide to Game Development Part 1
- Discovering Godot: An Introductory Guide to Game Development Part 2
- Figma 101: An Introductory Workshop on UX Design for Students
- Introduction to GitHub Actions
- PNPKI - Cybersecurity for All (101)
- Session 1 of the Creative Ventures Webinar Series: From Passion to Profession
- Python for Everyone: Discovering What Python Can Do For You
- freeCodeCamp – Responsive Web Design Developer Certification

REFERENCES

Froiland B. Peñalosa
ParSU Goa, Faculty
Institute of Information
Technology
09109421201

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Lagonoy High School
Instructor
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