

Sarah Yeo

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A creative and driven problem solver who readily takes on new challenges and responsibilities. Skilled in communicating and collaborating with a variety of stakeholders to deliver solutions.

EDUCATION

Master of Science in Seed Technology and Business May 2020 - Current Student
Iowa State University, Ames, Iowa (Virtual)

Bachelor of Science in Biosystems Engineering May 2013
University of Manitoba, Winnipeg, Manitoba

Specialized Agribusiness Coursework January 2015 - July 2019
University of Manitoba, Winnipeg, Manitoba (Virtual)

[A complete list of my higher education courses can be found here](#)

WORK EXPERIENCE

Sweat Co. Saskatoon, Saskatchewan
Desk Manager November 18, 2023 – Current

- Collaborate with management to oversee daily operations of the studio, including facilities, staff, and client relations
- Streamline volunteers and coordinate with teachers to ensure a quality experience for all our clients
- Oversight of facilities, including cleanliness of the studio and inventory
- Manage client relations to ensure the delivery of high-quality customer service
- Maintain and optimize studio and client records

Can-Seed Equipment Ltd. Saskatoon, Saskatchewan
Project Manager November 28, 2022 – February 24, 2023

- Plan, develop, budget, monitor, and report project ideas
- Generate drawings via Solidworks and specifications packages for large-scale agriculture equipment projects
- Source sub-contractors for the safe and timely installation of agriculture processing equipment
- Strategize to monitor and track the progress of various projects
- Coordinate with internal and external parties to realize industrial agriculture projects in a timely manner
- Manage relationships between clients and vendors
- Identify and resolve issues that arise
- Ensure the satisfaction of customers

Schluter & Maack Canada Balgonie, Saskatchewan
Grain Cleaner February 21, 2022 – May 20, 2022

- Operate a seed plant to safely clean and upgrade the quality of mustard to food grade or higher
- Collect and grade grain samples per internal HACCAP procedures and CGC grading standards to ensure the quality and purity of the product
- Receive and bin bulk grain
- Operate bagging equipment and load shipping containers and trucks with clean bulk and bagged products (25kg) in all weather conditions
- Ensure high-quality standards and timelines are met to meet or exceed the internal HACCAP, CGC and client requirements

Prairie Dome Seed Potatoes Yorkton, Saskatchewan

Harvest Labourer

September 13, 2021 – October 9, 2021

- Endure long hours in all weather conditions to ensure timely harvest of seed potatoes
- Aid with harvesting, perform data collection and collect samples
- Operate conveying and sorting equipment to place the crop in safe storage conditions for winter
- Lift potato samples (25 kg), climb ladders, and work at heights

IntraGrain Technologies

RM of Sherwood, Saskatchewan

Product Owner (Fuel Lock)

June 1, 2020 – June 16, 2021

- Centralize technical product goals and convey them to production and development departments for successful implementation
- Implementation of in-house HIPOT testing and completion of the ETL certification process for Fuel Lock
- Evaluate hardware, software and firmware to contribute to informed decision-making for the warranty program, serve as quality control before products were released to customers, and contribute to iterative improvements to customer experience

RMIS Engineering

Regina, Saskatchewan

Draftsperson

July 23, 2018 – April 3, 2020

- Generate drawings (AutoCAD) and specifications packages for roof replacement, building envelope and fall protection projects to help clients make informed decisions regarding their existing assets and future investments
- Inspect the roof and building envelopes for engineering assessment
- Prepare and process project deliverables and contract documents

Batco (AgGrowth International)

Swift Current, Saskatchewan

Engineer-in-Training

May 25, 2015 – January 25, 2018

- Design and manufacturing of conveyors, seed treaters, post pounders, and grain vacuum products using CAD (Solidworks) and ERP (M2M) software
- Development and implementation of iterative product improvements and manufacturing process improvements
- Collaborate closely with all stakeholders in the manufacturing process to ensure project deadlines were met safely and on time.
- Complete cost analysis of manufactured products, purchased products, and facility operations to contribute to the profitability of our operations

Chermik Communications Ltd.

Sherwood Park, Alberta

Project Coordinator

Feb. 18, 2014 – May 15, 2015

- Centralize ETS maintenance contract delivery to ensure the appropriate professional addresses service ticket requests promptly
- Handle quality control analysis and inspections of work done by Chermik and subcontractors to ensure reliable service of the final product delivered
- Generate and manage drawings (AutoCAD) and project documentation to successfully meet client submittal requirements

Sprague-Rosser Contracting Co. Ltd.

K+S Potash Legacy Site & Edmonton, Alberta

Piping (Mechanical) Coordinator

2013 – 2014

- Brief our clients on milestone progress to ensure timely billing of the project
- Coordinate required materials, cost control, scheduling, drawings, and construction activities to ensure transparency of the project progress to management

Women in Science and Engineering (WISE)

University of Manitoba

Coordinator

2009-2013

- Actualize an award-winning girls club STEM outreach program
- Present in-person school workshops and day camp programs for youth in various locations across Manitoba
- Collaborate with diverse cultural and socioeconomic groups in their communities and at the University

CURRENT MEMBERSHIP & INVOLVEMENT**Saskatchewan Institute of Agrologists (SIA)**

- Student Member that meets the education requirements to register for the articling program

American Seed Trade Association (ASTA)

- Student Member

American Society of Agricultural and Biological Engineering (ASABE/CSBE)

- STC-03 CASSO-SNSAC Canadian Agricultural Systems Standards Oversight committee member
- P-124 AGCO National Student Design Competition committee member

CHEP Good Food

- Chefs in Training School Program Coordinator

TECHNICAL SKILLS & CERTIFICATIONS**Languages**

- R
- Python
- HTML
- Java

Software

- Microsoft 365
- Solidworks
- AutoCAD
- QGIS
- ERP (commercial and custom)
- JIRA
- Trello

Food Handler Certification

Train Can Inc., April 2024

Expires April 2029

REFERENCES

Will happily be provided upon request