**Invitation letter for visa purpose request**

Dear visitor,

In order to issue an invitation letter to get a visa, we need you to:

* Fill in this document and send it back to: ysna@snu.ac.kr
* Provide a scanned copy of your current passport
* Provide a scanned copy of your last Schengen visa received

|  |  |
| --- | --- |
| Title (Mr, Mrs) |  |
| First Name |  |
| Family Name |  |
| E-mail address  (work preferably) |  |
| Phone number |  |
| Cell phone number (if any) |  |
| Home address |  |
| Date of birth |  |
| Place of birth (city) |  |
| Country of birth |  |
| Nationality |  |
| Dates of the visit |  |
| Visa dates required |  |
| Passport number |  |
| Passport issuing date |  |
| Passport validity end date |  |
| Job title |  |
| Organization/Institute name |  |
| Full work address |  |
| Address where the original invitation letter should be sent |  |
| **City location of the consulate for visa application** |  |

Thank you very much for your help.