



Date: 23 February 2022
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To Whom It May Concern

TESTIMONIAL – YEO YU SONG, SEAN (NRIC: TXXX557B)

Sean participated in the 2021 Housing & Development Board (HDB) Internship Programme for Polytechnic Students. He served a 30-week internship from 5 July 2021 to 31 January 2022.

During the internship, Sean was attached to the Housing Management Group. He was given the opportunity to study, create and deploy Robotics Process Automation (RPA) software to remove manual and repetitive work processes. In particular, Sean was tasked to automate our financial processes which involves data reconciliation and processing in the SAP system.

Sean is independent and diligent. He has a positive learning attitude and can articulate his thoughts clearly. He is responsible and dependable in completing assigned projects by agreed deadlines. He is able to apply his technical skills and delivered several automated solutions to us. He is well mannered and worked well with everyone in the project team.

Sean has done an excellent job and he accepted our offer to continue as a temporary staff with us till June 2022. I believe that he would be able to excel in any position or endeavour that he may seek to pursue. He will be a valuable asset for any organisation.

Sincerely,

A handwritten signature in black ink that reads "Amanda Ong". The signature is written in a cursive, flowing style.

AMANDA ONG SZE JIE
SENIOR ESTATE MANAGER
HOUSING MANAGEMENT GROUP
HOUSING & DEVELOPMENT BOARD