

Project Charter

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A. General Project Information

- Project Name: Website Development myJFP (Packet Free Delivery Pick Up Service)
- Project Sponsors: -
- Project Manager
- Name: Adam Satya Kencana
- e-mail: adam.rivaldo76@gmail.com
- Affected business processes: Business Process Free Picking Up
- Estimated project start date: 25th September 2020
- Estimated project completion date: 7th December 2020
- Estimated project cost (in rupiah):

B. Objectives and Expected Results

1. Objectives of the Project:

The purpose of this project is to build a website that facilitates customers in the free pick up process. In this website, customers can choose the delivery service offered by myJFP. Customer can fill in personal data, description of goods to be delivered, and also the address you want to go to. On this website, customers can make payments. Then the customer just waits for the goods to be picked up by myJFP courier.

2. Successful criteria of the project:

1. The project is completed in a timely way.
2. Project can be completed according to the budget provided.
3. Project can provide approved functions and features in the scope.
4. Good cooperation from all parties in accordance with competence.

3. Expected final results:

The expected final result in this website can meet the needs of customers in the process of shipping goods from home. In addition, admins can use the website in realtime and more efficiently in data collection of customers.

C. Definition of Project Scope

1. Project Scope

This website can deliver the function to exchange information for the customer and the employee of a delivery service company. In this case, the customer can input their personal information and package description. On the other hand, the employee will check whether the package is ready to be sent to the designated location.

In the making of this

website, we will gather data from potential users in the form of surveys and

interviews. With this user centered methodology, we believe the end product

will satisfy customer's needs.

This project is

pointed towards a company who does delivery service and customers who use that service for their needs.

2. Outside the scope of the project:

1. Problem of damage to customer goods (up to customer address)
2. Problem of time of delivery of goods is not on time
3. The courier only executes orders from the boss and does not know the type of goods to be delivered to the customer.

D. Project Team

1. Adam Satya Kencana
2. Bryano Sandy Rizky
3. Daniel Alexander Polii
4. Knight Vege Al Gilbran
5. Yessy Permatasari

E. Risk

1. Project Risk
1. Third-party system (integration with third parties)
2. Migrate data to myFJP
3. Cross-Platform compatibility (compatibility with each browser version)
4. Adapt staff and users with web interface
5. Monitoring and controlling