

*Note: changes to the Reading Assignment and the In-class process may be changed from time to time for improvement purposes.*

## **Reading Assignment, Template filling, In-class process**

### **Overview: Three-step process.**

#### *Step 1: Outside the class – Individual Template*

- ☐ Individuals read the assigned chapter.
- ☐ Individuals fill their **Individual Templates (IT)**.
- ☐ Individuals submit their IT (to OWL), which will be assessed for completeness. Penalty applies for missing or poorly completed template.

#### *Step 2: In the class – Group Template*

- ☐ Individuals in the group deliberate and create a **Group Template (GT)**.
- ☐ The teams submit their GT (to OWL) in the class.
- ☐ The instructor downloads the GTs from OWL in the class.
- ☐ The instructor uses the GT to discuss Q & A: i.e., a specific group (via its individuals) is invited to participate in the Q&A (see below). The responses are graded.

#### *Step 3: In the class -- Takeaway*

- ☐ Individuals in the class log one or two “takeaways” from the day’s discussion. A link will be provided for this. These takeaways will be shared with others.

### **In-Class Q&A Process**

#### **[1] An individual from a selected team is invited to answer a question posed on the projector screen.**

- S/he gets to **deliberate** with his/her group members for a certain amount of short-time.
- S/he then gets a certain (unspecified) amount of time to answer the question.
- The instructor will give a certain score to the student.
  - NOTE that the mark is given to the TEAM not to the individual who answered.
  - If the answer is not satisfactory then the instructor will invite an individual from another team to answer the question. This process repeats as necessary.
  - Score:
    - ☐ 0 – no or insignificant answer.
    - ☐ 1—poor answer better than insignificant.
    - ☐ 3 – better than poor but not stellar answer.
    - ☐ 5 – stellar answer.

#### **[2] An individual from the template-owner team then gets invited to preside over the comment section to lead the discussion.**

- Read and explain your comment.
- A discretionary mark is given for the comment for its quality and argumentation.
  - NOTE that the mark is given to the TEAM not to the individual who responded.
  - Score:
    - ☐ 0 – no or insignificant comment.
    - ☐ 1—poor comment better than insignificant.
    - ☐ 3 – better than poor but not stellar comment.
    - ☐ 5 – stellar comment.

#### **[3] The instructor’s decision is final and may not be appealed.**

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Please note that I shall post IT and GT on OWL; please download these.

## **Takeaways**

Individuals in the class log their “takeaways” from the day’s discussion.  
Takeaway sheets will be posted on a cloud and links will be provided.

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