

HubSpot and SOW Data Cleaning: Analysis and Suggestions on the HubSpot Data

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Summary

In our quest for impeccable data integrity in our HubSpot system, I executed an exhaustive data enhancement project. This document details the measures undertaken and offers tailored recommendations to elevate our ongoing data management standards.

Actions Overview

1. **Data Extraction:** Initiated by forging a link with Google Drive to capture key datasets. The primary focus was the HubSpot dataset, complemented by the DealID Sheet.
2. **Data Analysis:** Identified discrepancies within the "SOW ID" and "SOW #" columns of the main dataset. All inconsistencies were systematically recorded.
3. **Data Archiving:** Preserved the identified inconsistencies in an SQLite database, serving as a pivotal resource for current analytics and future evaluations.
4. **Data Cleanup & Integration:** Streamlined the DealID Sheet by removing duplicates. Subsequently, merged it with the primary dataset, achieving a unified and de-duplicated data repository. I further enhanced the data by normalizing text entries and filling in any gaps.
5. **Discrepancy Resolution:** Acknowledging the "SOW #" column's accuracy, I amended the "SOW ID" column to address irregularities. Entries that did not conform to the desired format were highlighted for potential follow-up.

Strategic Recommendations

- a. **HubSpot Data Refresh:** Align HubSpot with the newly formulated CSV file, which will be regarded as the definitive source. This alignment guarantees the most recent and precise data representation.

- b. **Uniformity in Data:** Address the disparities pinpointed in the "SOW ID" and "SOW #" columns. Using the polished data, we can make requisite modifications to achieve data consistency.
- c. **Routine Data Maintenance:** Implement an automation system for monthly data housekeeping. This proactive measure will nip potential inconsistencies in the bud, maintaining data precision.
- d. **Duplicate Management:** It's crucial to promptly identify and flag dataset duplicates. Post identification, a strategy can be devised—whether it's merging, deletion, or further assessment.

Appendix: Updated and Cleaned SOWs

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