



Planning for Monitoring and Evaluation

Description

How will you measure your project's success? This course will help you answer this question by introducing the basics of monitoring and evaluation (M&E). In this course, you will learn how successful projects plan for data collection, management, analysis, and use. As you complete the course assignments, you will create an M&E plan for your own project.

You'll Learn How To:

- Link M&E to your project's design
- Define the indicators that you will measure
- Choose appropriate data collection methods
- Create clear, useful data collection tools
- Assign M&E roles and responsibilities

Curriculum

Module 1: Introduction to Monitoring and Evaluation

Recommended Schedule: Start by January 14th | Finish by January 20th

Description: Monitoring and evaluation (M&E) is a set of tools, processes, and concepts that help teams measure their progress and stay on track. This module introduces the basic concepts of M&E. You'll learn the value of M&E, the steps for creating an M&E plan, and the role of M&E in the project cycle.

Assignment: Introduction Document

Suggested Due Date:
January 20th

Module 2: Linking M&E to Project Design

Recommended Schedule: Start by January 21st | Finish by January 27th

Description: The process of planning for M&E begins during the project design phase. In this module, we'll use a logical framework (logframe) to examine the project design process at a high level. We'll also explore the links between the project design process and our M&E plan.

Assignment: Logical Framework

Suggested Due Date:
January 27th

Module 3: Identifying Indicators & Targets

Recommended Schedule: Start by January 28th | Finish by February 3rd



Description: How will you know if your project is successful? To answer this question, you will need to identify indicators: the markers or clues that show progress. You'll also need to set ambitious yet realistic targets. In this module, you'll learn how to select strong indicators and appropriate targets.

Assignment: Indicators Document

Suggested Due Date:
February 3rd

Module 4: Data Collection

Recommended Schedule: Start by February 4th | Finish by February 10th

Description: In this module, you'll compare several different methods for collecting data and select the most appropriate methods for your projects. You'll also learn how to create successful data collection tools.

Assignment: Participant Tracking Form

Suggested Due Date:
February 10th

Module 5: Roles & Responsibilities

Recommended Schedule: Start by February 11th | Finish by February 17th

Description: In the final module of this course, we'll explore the data management process. You'll learn about the different phases of this process, from input to storage. You'll also learn how to use two powerful tools to assign data roles and responsibilities among your team members.

Assignment: Roles and Responsibilities Chart

Suggested Due Date:
February 17th

Course Partner

FHI 360

Your guide to monitoring and evaluation is FHI 360: a nonprofit human development organization dedicated to improving lives in lasting ways by advancing integrated, locally driven solutions.

The experts at FHI 360 have helped thousands of civil society organizations, governments, companies, and communities around the world solve difficult problems. They have seen the value of solid monitoring and evaluation plans, and their expertise will guide all the content in this course.

Certification

Philanthropy University is a non-degree, diploma or credit granting initiative. Philanthropy U, Inc. is the concept developer and sponsor of the initiative. Learners are not entitled to earn college or other academic credit.



Learners are eligible to receive a Certificate of Achievement for this course through the Haas School of Business at the University of California, Berkeley (Berkeley Haas). Berkeley Haas is known for its role in defining a new generation of business leaders with a focus on social impact. Ranked #2 among all business school nonprofit programs in the United States (US News & World Report, 2017), Berkeley Haas inspires and empowers innovative solutions to pressing social and environmental challenges through the work of the Institute for Business and Social Impact (IBSI) and the Center for Social Sector Leadership (CSSL).

To earn a Certificate of Achievement for this course, you need to earn more than 50% of possible points on quizzes and assignments to obtain a passing grade. Quizzes are worth 15% of your total score, while assignments are worth 85%.

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