

# MELO GUAN

meloguan123@gmail.com | H: 02102212196 | 187F Great South Road, Greenlane, Auckland

## PROFILE

A highly motivated, proactive, responsive university student from the University of Auckland. I have a real passion for learning computer and IT skills. I am also optimistic and active, able to take the initiative and work under pressure. I have strong interpersonal skill and cooperate well with others in a team.

## EXPERIENCE AND VOLUNTEERING ACTIVITY

### JUNIOR SOFTWARE ENGINEER INTERN

Latitude Technologies Limited

09 / 2020 - Present

- Designing, developing and implementing test plan.
- Create logs to document testing phases and defects.

### GENERAL EXECUTIVE

Web Development & Consulting Club (UoA)

07 / 2020 - Present

- Worked as a productive and positive team member to design, code, test, report and debug operations.
- Managed front-end and back-end development for the web application.
- Successfully identified, diagnosed, and fixed website problems, including broken links, typographical errors and formatting issues.

### TECHNICAL SUPPORT

NZCSA Incorporated (UoA)

08 / 2020 - Present

- Team support with Information Technology.

### PYTHON PROGRAMMING TUTOR

Schengen International Group NZ Ltd

03 / 2020 - Present

- Teaching python fundamentals and programming principles to high school students.

### PROJECT PARTICIPANT: LEARNING TO DEBUG PROGRAMS IN INTRODUCTORY COMPUTING COURSES

The University of Auckland

01 / 2020

## EDUCATION

### BACHELOR OF SCIENCE, MAJOR IN COMPUTER SCIENCE AND INFORMATION TECHNOLOGY MANAGEMENT

University of Auckland | 2019 - Present

GPA: 7.4/9

### HIGH SCHOOL

Auckland Grammar School | 2015 - 2019

## CERTIFICATION

### CERTIFICATE OF OUTSTANDING ACHIEVEMENT

The University of Auckland

- Object Oriented Software Development
- Computer Organisation
- Software Fundamentals
- Principles of Programming

## PROFESSIONAL SKILLS

- Python, Java, C programming, C#, SQL, Swift
- Web Development (Html, CSS, JavaScript)
- .Net Core, XML
- Computer Hardware Architecture
- Information System Management
- Microsoft Office
- Google App Script

## RELATED COURSES

- Object Oriented Software Development (A+)
- Computer Organisation (A+)
- Software Fundamentals (A+)
- Information Tools for Business (A+)
- Principles of Programming (A)
- Programming Techniques
- Business System (A-)

## PERSONAL SKILLS

- Communicate well in both English and Chinese
- Organized
- Self managing
- Team player
- Fast learner
- Motivated