**Cyprus – Unicameral (House of Representatives)**

1. Website:

<http://www.parliament.cy/en/home>

2. Locating Relevant Documents/Files On-line:

*A.RULES OF PROCEDURE*

**1. Name:** Rules of Procedure of The House of Representatives of the Republic of Cyprus

**2. URL**:

English Version (Downloadable):

<http://www.parliament.cy/images/media/redirectfile/Rules%20of%20procedure.pdf>

**3. What is the date for the most recent revision on the rules of procedure?**

27th January 1995

**4. Is there a section of the rules of procedure that covers voting rules? If so, indicate the section.**

N/A

**5. If available, please list the rules governing the use of roll call votes.**

N/A

**6. If the documents are available in multiple languages, does it seem like the same number of documents/files are available in the different languages?**

The official languages of the Republic are Greek and Turkish.

Legislative, executive acts and documents shall be written in both official languages and shall, be promulgated by publication in both official languages.

For both languages, they have the same number of documents for correspondent documents.

**7. How exactly did you locate these files? (i.e. if you were going to write instructions for someone else to find them, what would that look like?)**

1. Google “Cyprus house of representatives”

2. Go to <http://www.parliament.cy/en/home>

3. Select ‘General Information’ tab on the left side of the webpage

4. Scroll to the end and click on the ‘Rules and Procedure’ tab

5. The English version of the Rules of Procedure will show up.

**8. Looking at the documents available on-line, are there specific language skills you think would be required to code information of interest from them? If so what are these?**

The official languages of the Republic are Greek and Turkish.

Legislative, executive acts and documents shall be written in both official languages and shall, be promulgated by publication in both official languages. However, the Rules of Procedure of the House has English version for referential purpose.

**9. Is there anything else you think we should know?**

1. After applying the provisions of the previous provision, the President may submit to Parliament a proposal for the "matter" to be put to the House for a vote. In this case, it wants two Members, one in favor of the proposal and one in opposition to the proposal, as each may speak no more than fifteen minutes.

The House then decides on the proposal without further discussion and without any modification.

1. The House may, if it thinks necessary, hold secret sessions on a resolution carried by a three-quarters majority vote of the total number of Representatives.

**10. Does the legislature or an official source publish a document/file for previous versions of the rules of procedure? If so, repeat questions 2-8.**

N/A

*B.RECORD OF LEGISLATIVE VOTING*

**1. Please indicate the terminology for the type of votes as reported in the working language of the legislature (e.g., scrutin public ordinaire).**

Most voting results are determined by stating ‘Yeh’ (Μάλιστα) or ‘Nay’ from individual legislators. In some other cases, the president of the House will verbally ask the presented legislators whether they voted for or against. The president will state the result without checking the individual votes.

**2. Looking at the documents available on-line, are there specific language skills you think would be required? If so what are these?**

The official languages of the Republic are Greek and Turkish.

Legislative, executive acts and documents shall be written in both official languages and shall be promulgated by publication in both official languages.

**3. Does the legislature or an official source publish a document/file covering the voting record online (separate from the plenary minute)?**

N/A

**If so:**

**-Where can one find these documents? Please provide instructions for how someone would find them.**

**-What types of votes are reported (e.g., the roll call vote record for individual legislators)?**

**If you find on-line documents, does this seem to be all the relevant documents for a specific time period? If so, what is the time period? If not, can you describe what is missing?**

The voting records is included in the plenary minute. A separated voting record is not available.

The website included the plenary minutes from 1960 till date.

1. **Can one automate downloading of these files? If so, please provide any available computer code for that purpose.**

Yes. By selecting from two different time periods, the correspondent plenary minutes in one specific period will show up.

We can automatically download these files.

<http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

1. **Did we download all the information available in the sources indicated in this section? If not, please indicate which source and years we are missing.**

Yes.

*C.MINUTES OF PLENARY SESSION*

**1. Please indicate the terminology for the type of information as reported in the working language of the legislature:**

Minutes of Plenary Session is referred as Minutes of plenary sittings (Πρακτικά συνεδριάσεων ολομέλειας). All plenary minutes are recorded in Greek.

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**2. Does the legislature or an official source publish a document/file covering the specific information online? If so, where (please provide instructions for how one would find them)? If an official source is not available, please list any secondary sources**.

**1.** Google “Cyprus house of representatives”

2. Go to <http://www.parliament.cy/en/home>

3. On the upper left of the webpage, switch language to Greek (Ελληνικά)

4. Turn on Google foreign webpage translation

4. On the left side of wbpage, select ‘file’ (Αρχείο) under ‘House of Representatives’ (ΒΟΥΛΗ ΤΩΝ ΑΝΤΙΠΡΟΣΩΠΩΝ)

5. Select ‘Minute of plenary sittings’ (Πρακτικά συνεδριάσεων ολομέλειας)

6. The correspondent plenary minutes will show up.

**3. If you find on-line documents, does this seem to be all the relevant documents for a specific time period? If so, what is the time period? If not, can you describe what is missing?**

The website provides plenary minutes from 1960 till date.

1. **Can one automate downloading of these files? If so, please provide any available computer code for that purpose.**

Yes

<http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

We can automatically download these files.

**5. Looking at the documents available on-line, are there specific language skills you think would be required to code information of interest from them? If so what are these?**

The official languages of the Republic are Greek and Turkish.

Legislative, executive acts and documents shall be written in both official languages and shall be promulgated by publication in both official languages.

Either Greek or Turkish is required for comprehending the documents.

**6. Did we download all the information available in the sources indicated in this section?**

Yes.

*D. ATTENDANCE*

**1. Please indicate the terminology for the type of information as reported in the working language of the legislature:**

Quorum: The quorum of the House of Representatives should consist of at least one-third of the total member of its members.

The attendance for each plenary meeting is recorded in the plenary minute of that day.

**2. Does the legislature or an official source publish a document/file covering the specific information online? If so, where (please provide the URL)? If an official source is not available, please list any secondary sources**.

The attendance for each plenary meeting is recorded in the plenary minute of that day. The attendance for each session is listed on the very last page of plenary minutes. Besides, if any parliamentary committee is present, the members of this committee will be recorded.

<http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

**3. What years are available on this source?**

The website provides plenary minutes from 1960 till date.

The lasted amendment on Rules of Procedures was on 1995

**4. Can one automate downloading of these files? If so, please provide any available computer code for that purpose.**

It can’t automatically download the attendance information. However, you may view the attendance information by following the instruction which is the same as accessing the voting results.

URL: <http://public.psp.cz/en/docs/laws/1995/90_index.html>

**5. Looking at the documents available on-line, are there specific language skills you think would be required to code information of interest from them? If so what are these?**

The official language of Hungary is Hungarian. All voting records are written in Hungarian. Language skills or translation is required.

**6. Did we download all the information available in the sources indicated in this section?**

They aren’t automatically downloadable. However, we can absolutely scrap the information we need from the webpages.

*E. ROLL CALL VOTE REQUEST*

**1. In the available on-line documents, can you identify a request for a roll-call vote? If so, are there specific words or other indications that systematically identify the requester?**

I couldn’t identify any request for a roll-call vote. For most voting in the plenary minutes, the results are determined by showing of signs from legislators. The individual voting records are not included.

**2. Do the available on-line documents report a justification for a request for a roll-call vote? If so, are there specific words or other indications that systematically identify the justification?**

I couldn’t identify any request for a roll-call vote. For most voting in the plenary minutes, the results are determined by showing of signs from legislators. The individual voting records are not included.

**3. How is the decision to accept or deny the roll-call vote request made (this may be found in the rules of procedure)?**

There is no rule of procedures pertaining to roll-call votes.

1. **In the available on-line documents, can you identify whether the request was accepted? If so, are there specific words or other indications that systematically identify this?**

There is no rule of procedures pertaining to roll-call votes.

*F. DISCUSSION BEFORE THE VOTE*

1. Roll-call votes:

1. **In the available on-line documents, can you determine the names of participants who participated in discussion before a vote? If so, where can this be found?**

All the speeches, debates, and dialogues took before or after voting are recorded in the Plenary Minutes for which you can find in the link below. The names of speakers are also included.

URL: <http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

1. **In the available on-line documents, can you determine the length (in words) of a participant’s speech? If so, where can this be found?**

All the speeches, debates, and dialogues taken before or after voting are recorded in the plenary minutes (Ημερήσια διάταξη ολομέλειας) for which you can find in the link below. The names of legislators aren’t included.

The length of each speech should be easily counted.

URL: : <http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

2. Indication Votes:

**a. In the available on-line documents, can you determine the names of participants who participated in discussion before a vote? If so, where can this be found?**

All the speeches, debates, and dialogues took before or after voting are recorded in the Plenary Minutes for which you can find in the link below. The names of speakers are also included.

URL: <http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

**b. In the available on-line documents, can you determine the length (in words) of a participant’s speech? If so, where can this be found?**

All the speeches, debates, and dialogues taken before or after voting are recorded in the plenary minutes (Ημερήσια διάταξη ολομέλειας) for which you can find in the link below. The names of legislators aren’t included.

The length of each speech should be easily counted.

URL: : <http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

***G. VOTING***

1. Roll-call votes:

**a. In the available on-line documents, can you determine the subject of the vote? If so, where can this be found?**

The subjects of the vote are recorded along with the legislator’s speeches in the plenary minutes.

**URL:** <http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

(\*You need to select the term you are interested on the plenary minutes webpage)

**b. In the available on-line documents, can you determine the procedural type (motion/agenda/article of a bill/amendment/etc…) of the vote? If so, where can this be found?**

The procedural types and subjects of the vote are recorded along with legislator’s speeches in the plenary minutes.

**URL:** <http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

(\*You need to select the term you are interested on the plenary minutes webpage)

**c. In the available on-line documents, can you determine the result of the vote (e.g., the motion passed)? If so, where can this be found?**

The result of the vote of the House of the Representatives shall be passed by simple majority vote of the Representatives presented and voted.

The results of the vote will be announced by the President of the House, which are recorded in the plenary minutes.

**URL:**

<http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

**d. In the available on-line documents, can you determine the method (electronic, calling of names, etc..) of the vote? If so, where can this be found?**

The method of the vote isn’t clearly stated in the plenary minutes. However, for those which can be identified, you can find them in the President’s words in the plenary minutes. In most cases, the President will ask legislators upfront, whether they vote for or against.

**URL**

<http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

**e. In the available on-line documents, can you determine the breakdown of the vote outcome (e.g., yes/no/abstain) in the aggregate? At the level of individual legislator? If so, where can this be found?**

We can determine the vote outcome but not the breakdown of vote at level of individual legislator.

**URL:**

<http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

**f. In the available on-line documents, can you determine whether there were any arguments documented during the vote (e.g. , a protest over procedure)? If so, where can this be found?**

All speeches, arguments, and remarks delivered on the floor should be recorded in plenary minutes.

**URL:**

<http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

2. Indication votes:

**a a. In the available on-line documents, can you determine the subject of the vote? If so, where can this be found?**

The subjects of the vote are recorded along with the legislator’s speeches in the plenary minutes.

**URL:** <http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

(\*You need to select the term you are interested on the plenary minutes webpage)

**b. In the available on-line documents, can you determine the procedural type (motion/agenda/article of a bill/amendment/etc…) of the vote? If so, where can this be found?**

The procedural types and subjects of the vote are recorded along with legislator’s speeches in the plenary minutes.

**URL:** <http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

(\*You need to select the term you are interested on the plenary minutes webpage)

**c. In the available on-line documents, can you determine the result of the vote (e.g., the motion passed)? If so, where can this be found?**

The result of the vote of the House of the Representatives shall be passed by simple majority vote of the Representatives presented and voted.

The results of the vote will be announced by the President of the House, which are recorded in the plenary minutes.

**URL:**

<http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

**d. In the available on-line documents, can you determine the method (electronic, calling of names, etc..) of the vote? If so, where can this be found?**

The method of the vote isn’t clearly stated in the plenary minutes. However, for those which can be identified, you can find them in the President’s words in the plenary minutes. In most cases, the President will ask legislators upfront, whether they vote for or against.

**URL**

<http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

**e. In the available on-line documents, can you determine the breakdown of the vote outcome (e.g., yes/no/abstain) in the aggregate? At the level of individual legislator? If so, where can this be found?**

We can determine the vote outcome but not the breakdown of vote at level of individual legislator.

**URL:**

<http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

**f. In the available on-line documents, can you determine whether there were any arguments documented during the vote (e.g. , a protest over procedure)? If so, where can this be found?**

All speeches, arguments, and remarks delivered on the floor should be recorded in plenary minutes.

**URL:**

<http://www.parliament.cy/el/%CE%B1%CF%81%CF%87%CE%B5%CE%AF%CE%BF/%CF%80%CF%81%CE%B1%CE%BA%CF%84%CE%B9%CE%BA%CE%AC-%CF%83%CF%85%CE%BD%CE%B5%CE%B4%CF%81%CE%B9%CE%AC%CF%83%CE%B5%CF%89%CE%BD-%CE%BF%CE%BB%CE%BF%CE%BC%CE%AD%CE%BB%CE%B5%CE%B9%CE%B1%CF%82>

*NOTES ON ADDITIONAL INFORMATION THAT COULD BE RELEVANT*