

Project Management Fundamentals
Assignment 2 Marking Rubric

Criteria	Level 5 5 points	Level 4 4 points	Level 3 3 points	Level 2 2 points	Level 1 1 point
Criterion 1 - Format: Uses effective format for the paper, as per assignment instructions.	Paper is complete, as outlined in instructions.	Paper structure contains 1 or 2 mistakes.	Paper structure contains 3 or 4 mistakes.	Paper structure contains 5 or 6 mistakes.	Paper structure contains too many mistakes.
Criterion 2 - Clarity: Writing is concise, clear, and business-appropriate. It is free of spelling & grammar errors.	Excellent paper in terms of words used and writing ability demonstrated.	Good paper in terms of words used and writing ability demonstrated.	Paper would be better if more time were spent proofreading and editing.	Some effort was made, but the paper contains too many errors.	Paper is unintelligible and full of spelling and grammatical errors.
Criterion 3 - Comprehension of Assignment: Demonstrates understanding of the assignment.	Student shows ability to understand all aspects of the assignment.	Student appears to understand the assignment for the most part.	Some points made by the student about the assignment are unclear.	Effort was made, but many points made by the student about the assignment are unclear.	Student appears not to understand the assignment.
Criterion 4 - Comprehension of PM: Demonstrates knowledge of project management concepts as studied in this course.	Student presents appropriate information from the course materials and other reliable sources.	Most of the information the student presents is based on course materials or other reliable sources.	Some of the information the student presents is based on course materials or other reliable sources.	Very few of the points the student makes are based on course materials or other reliable sources.	The points the student makes do not reflect course materials or other reliable sources.
Criterion 5 - Application of PM: Demonstrates ability to apply project management processes to situations.	Student shows insight and creativity in the descriptions and situations provided. (Min. 4 valid processes and situations)	Most of the student's descriptions and situations provided are valid and appropriate. (Min. 3 valid processes and situations)	Some of the student's descriptions and situations provided are valid and appropriate. (Min. 2 valid processes and situations)	Student provides very few valid descriptions and situations. (Min. 1 valid process and situation)	The student's descriptions and situations provided are inaccurate; content is of no value.
C6 TEST					
Overall Score	Level 5 14 or more	Level 4 11 or more	Level 3 8 or more	Level 2 5 or more	Level 1 0 or more