

The 1st Workshop on XXX

1 Summary

xxx

2 Topic

This workshop centers on the xxx

We invite submissions on any aspect of efficiency of visual computing, includes but not limited to:

- **Direction 1** xxx
- **Direction 2** xxx
- **Direction 3** xxx

3 Organizers and speakers

3.1 List of organizers

Organizer Name A, Ph.D. Candidate, [University/Institute A]

Organizer Name B, Associate Professor, [University/Institute B]

Organizer Name C, Professor, [University/Institute C]

Organizer Name D, Assistant Professor, [University/Institute D]

Organizer Name E, Professor, [University/Institute E]

3.2 Organizers' experience and background

All organizers listed below will attend the workshop in person. None of the organizers are involved in other ConfName 2026 workshop proposals except where explicitly noted.

Organizer A [Title], [Institution]
Email: email@example.edu — Homepage — Google Scholar
Research Expertise: His/Her research focuses on [Topic 1], [Topic 2], and [Topic 3]. He/She has published over [Number] papers in top-tier journals and conferences, such as [Conference 1], [Venue 2], and [Venue 3].
Organizing Experience: Organizer for [Workshop Name 1] at [Conference Year], and [Workshop Name 2] at [Conference Year].

Organizer B [Title], [Institution]
Email: email@example.edu — Homepage — Google Scholar
Research Expertise: His/Her research focuses on [Topic 1], [Topic 2], and [Topic 3]. He/She has published over [Number] papers in top-tier journals and conferences, such as [Conference 1], [Venue 2], and [Venue 3].
Organizing Experience: Organizer for [Workshop Name 1] at [Conference Year], and [Workshop Name 2] at [Conference Year].

Organizer C [Title], [Institution]
Email: email@example.edu — Homepage — Google Scholar
Research Expertise: His/Her research focuses on [Topic 1], [Topic 2], and [Topic 3]. He/She has published over [Number] papers in top-tier journals and conferences, such as [Conference 1], [Venue 2], and [Venue 3].
Organizing Experience: Organizer for [Workshop Name 1] at [Conference Year], and [Workshop Name 2] at [Conference Year].

Organizer D [Title], [Institution]
Email: email@example.edu — Homepage — Google Scholar
Research Expertise: His/Her research focuses on [Topic 1], [Topic 2], and [Topic

3]. He/She has published over [Number] papers in top-tier journals and conferences, such as [Conference 1], [Venue 2], and [Venue 3].

Organizing Experience: Organizer for [Workshop Name 1] at [Conference Year], and [Workshop Name 2] at [Conference Year].

Organizer E [Title], [Institution]

Email: email@example.edu — Homepage — Google Scholar

Research Expertise: His/Her research focuses on [Topic 1], [Topic 2], and [Topic 3]. He/She has published over [Number] papers in top-tier journals and conferences, such as [Conference 1], [Venue 2], and [Venue 3].

Organizing Experience: Organizer for [Workshop Name 1] at [Conference Year], and [Workshop Name 2] at [Conference Year].

3.3 Responsibilities and Roles

[Name A] and [Name B] (marked with * in the table below) are the designated contacts for all workshop-related communications.

Organizer	Primary Responsibility
Organizer A*	Overall coordination, invited speaker recruitment.
Organizer B*	Technical program chair, managing the review process.
Organizer C	Publicity, website maintenance, and social media.
Organizer D	Logistics, on-site management, and virtual platform setup.
Organizer E	Logistics, on-site management, and virtual platform setup.

3.4 Tentative Speakers

We have invited a diverse group of world-renowned experts covering different facets of [Your Workshop Topic]. To date, **[X] out of [Y] speakers have already confirmed** their participation.

Speaker Name A ([Title], [Institution], Homepage) — **Confirmed**.

Expertise: [Sub-direction A, e.g., Large-scale Parallel Computing]. [Speaker Name A] is a [Fellow/Award Winner] known for their work in [Specific Contribution].

[Speaker Name B] ([Title], [Institution], Homepage) — **Confirmed**.

Expertise: [Sub-direction B: Theoretical Foundations and Optimization]. [Speaker Name B] is a [Fellow/Award Winner] recognized for their pioneering research in [Specific Theoretical Contribution].

[Speaker Name C] ([Title], [Institution], Homepage) — **Not Confirmed**.

Expertise: [Sub-direction C: Hardware-Algorithm Co-design]. [Speaker Name C] is a [Position] who has led the development of [Specific System or Framework] used widely in [Field].

[Speaker Name D] ([Title], [Institution], Homepage) — **Not Confirmed**.

Expertise: [Sub-direction D: Large-scale Deployment and Robustness]. [Speaker Name D] is a [Position/Lead Researcher] known for their significant impact on [Specific Application or Industry Standard].

3.5 Diversity

Ensuring diversity within both the organizing committee and the invited speakers is a key priority for fostering an inclusive and representative academic environment.

The selection of organizers and speakers reflects the geographical, institutional, and gender diversity, as well as a balance between academia and industry.

Organizing Committee. xxx

Invited Speakers. xxx

By emphasizing diversity in both the organizing committee and the invited speakers, we aim to create an inclusive and enriching academic environment that fosters collaboration, innovation, and knowledge exchange across different backgrounds and perspectives.

4 Format and Logistics

Our workshop will be held entirely in person as a **full-day event**. We aim to foster a highly interactive environment through a mix of keynote talks, spotlight presentations, and an in-depth panel discussion.

4.1 Schedule and Capacity

- **Expected papers:** 25–30 accepted papers (4–6 Selected Orals + Posters).
- **Duration:** Full Day (09:00 – 17:30).
- **Workshop size:** Estimated 100 attendees.

4.2 Tentative Timetable

Local Time	Activity
08:30 – 08:45	Opening Remarks
08:45 – 09:30	Invited Talk 1: [Speaker A]
09:30 – 10:15	Invited Talk 2: [Speaker B]
10:15 – 11:45	Coffee Break & Poster Session I
11:45 – 12:00	Oral Presentations 1
12:00 – 14:00	Lunch Break
14:00 – 14:45	Invited Talk 3: [Speaker C] (Confirmed)
14:45 – 15:30	Invited Talk 4: [Speaker D] (Confirmed)
15:30 – 15:45	Oral Presentations 2
15:45 – 16:15	Coffee Break & Poster Session II
16:15 – 16:50	Panel Discussion: Future Directions in [Topic]
16:50 – 17:00	Best Paper Award & Closing Remarks

4.3 Submission and Review Process

Submission Types: We accept two tracks of submissions using the official ConfName 2026 style template: (1) Full Papers: Up to 8 pages (excluding references). (2) Extended Abstracts: Up to 4 pages (including references).

Review Policy: All submissions will undergo a **double-blind** peer-review process by at least three program committee members. Accepted works will be assigned as either a Contributed Talk (Oral) or a Poster Presentation.

Review Timeline: The schedule is strictly aligned with ConfName 2026 universal deadlines:

Submission Deadline:	April 24, 2026 (AOE)
Notification Deadline:	May 15, 2026 (Universal)
Camera-ready:	June 15, 2026
Workshop Date:	July 10 or 11, 2026

Proceedings Publication: Accepted papers will be included in the official workshop proceedings, provided they adhere to the submission style and length restrictions.

4.4 Competition

If any. **xxx**

4.5 Special requests

State special space or equipment requests, if any. **xxx**

5 Broader impacts

Tell us of any broader impacts around the topic (if any) **xxx**

5.1 Social considerations

Tell us social considerations around the topic (if any) **xxx**

5.2 Ethical considerations

Tell us ethical considerations around the topic (if any) **xxx**

6 Relationship to previous workshops

The workshops with topics on **xxx**, and have appeared at previous top-tier conferences. Below, we list the related workshops in previous top-tier conferences **that we organized** and discuss the relationship between them and our workshop:

- **xxx**, IJCAI'23. (**number of accepted papers: xxx**)
- **xxx**, ICLR'24. (**number of accepted papers: xxx**)

Relationship: Specify the relationship between the above workshops and this one **xxx**

In summary, we have successfully organized many related workshops at other top-tier conferences like **xxx**